Quick Reference Guide - Article Galaxy Gadget Store How To Manage Your Account



Reprints Desk's Article Galaxy platform features a **Gadget Store** that works like an app store. It offers a vast library of task-specific research apps, called Gadgets. Use Gadgets to enhance your research, save time, and accelerate discovery. In the Gadget Store, it's easy to find the Gadgets that meet your needs—create your free account or choose a paid plan that's right for you. View Pricing.



For more information, please visit info.reprintsdesk.com/gadget-store

## Open Your Free Gadget Store Account

- 1. Visit the Gadget Store website and click on Create Your Account OR
- 2. Start browsing the Gadget Store and click on Sign Up in the menu. O- -
- 3. Sign up at https://www.reprintsdesk.com/login/signup.aspx
- 4. Enter your information to sign up for your free account.





## Upgrade to Single-License Professional Plan

1. Click your ac	count profile tab and seled	ct Settings from the drop-o	down list. 💽	- ]		
2. Click Upgrade	<mark>e Plan</mark> to see plans, pricing	g, and feature comparisons	5. 💽			
3. Find the Profe	essional plan* and click U	ograde.				
4. Click Add Car	r <mark>d</mark> to confirm your upgrad	e and enter your payment	information. 💽			
5. Start adding a	an unlimited number of re	search Gadgets to your da	shboard.			
6. Use an unlimi	ited number of bibliograpl	nies in the Reference Mana	ager Gadget.			
* You MUST have a fre	e account first to be able to upgra	de to a paid account.				
Article Galaxy Settings		O Get Help Dashboard 🚔 Gadget Store John Smith →				
	Change Password	Add/Change Payment	Upgrade Plan			
	<b>Cap</b> User Management	Update Profile	<b>O</b> ther			

# Upgrade to 25-License Workgroup Plan

- Click your account profile tab and select Settings from the drop-down list. 

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- Click Upgrade Plan to see plans, pricing, and feature comparisons. 

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- 3. Find the Workgroup plan\* and click Upgrade.
- Article Calaxy Settings Change Password Change ment User Management Change ment Change Password Chan
- 4. Click Add Card to confirm your upgrade and enter your payment information. ()
- 5. Start adding and managing up to 25 users by clicking User Management. ()
- 6. You can now collaborate and share research with your workgroup.

\*You MUST have a free account first to be able to upgrade to a paid account.

Article Galaxy	1		🕜 Get l	Help Dashboard	🚔 Gadget Store	John Smith <del>-</del>
Settings / Use	er Management					
Add +					Using 1	of 1 License(s)
First Name	Last Name	Email	User Role			
John	Smith	jsmith3@reprintsdesk.com	Owner			Edit

## Upgrade to Enterprise Plan

- 1. Contact us at https://info.reprintsdesk.com/sales
- 2. Call us at +1 (310) 477-0354
- 3. An Enterprise plan will include Article Galaxy access across your company, monthly billing, and many more advanced features.



#### CONTACT CUSTOMER SUPPORT

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