Quick Reference Guide - Article Galaxy Gadget Store How To Manage Your Account



Reprints Desk's Article Galaxy platform features a **Gadget Store** that works like an app store. It offers a vast library of task-specific research apps, called Gadgets. Use Gadgets to enhance your research, save time, and accelerate discovery. In the Gadget Store, it's easy to find the Gadgets that meet your needs—create your free account or choose a paid plan that's right for you. View Pricing.



For more information, please visit info.reprintsdesk.com/gadget-store

Open Your Free Gadget Store Account

- 1. Visit the Gadget Store website and click on Create Your Account OR
- 2. Start browsing the Gadget Store and click on Sign Up in the menu. O- -
- 3. Sign up at https://www.reprintsdesk.com/login/signup.aspx
- 4. Enter your information to sign up for your free account.





Upgrade to Single-License Professional Plan

| Click your ac | count profile tab and sele | ct Settings from the drop-do | own list. 💽 | 1 |
|------------------------------|--|------------------------------------|---|----------|
| 2. Click <mark>Upgrad</mark> | e Plan to see plans, pricin | g, and feature comparisons. | • | <u> </u> |
| 5. Find the Prof | essional plan * and click ${\sf U}$ | pgrade. | | |
| . Click <mark>Add Ca</mark> | <mark>rd</mark> to confirm your upgrac | le and enter your payment ir | nformation. 🕘 | |
| . Start adding a | an unlimited number of re | esearch Gadgets to your dash | nboard. | |
| . Use an unlim | ited number of bibliograp | hies in the Reference Manag | ger Gadget. | |
| You MUST have a fre | ee account first to be able to upgra | ade to a paid account. | | |
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| | Article Galaxy | | 9 Get Help Dashboard 🚔 Gadget Store John Smith + | |
| | Article Galaxy Settings | | Get Help Dashboard 🚔 Gadget Store John Smith - | |
| | - | | Get Help Dashboard <u>A</u> Gadget Store John Smith • [[] | |
| | - | Add/Change Payment | 2 Get Help Dashboard A Gadget Store John Smith • | |
| | Settings | | | |
| | Settings | | | |

Upgrade to 25-License Workgroup Plan

- Click your account profile tab and select Settings from the drop-down list.

- Click Upgrade Plan to see plans, pricing, and feature comparisons.

- 3. Find the Workgroup plan* and click Upgrade.
- Article Galaxy Settings Change Password Change ment User Management Change ment Change Password Chang
- 4. Click Add Card to confirm your upgrade and enter your payment information. ()
- 5. Start adding and managing up to 25 users by clicking User Management. ()
- 6. You can now collaborate and share research with your workgroup.

*You MUST have a free account first to be able to upgrade to a paid account.

| Article Galaxy | 1 | | 🕜 Get l | Help Dashboard | 🚔 Gadget Store | John Smith - |
|----------------|---------------|--------------------------|-----------|----------------|----------------|-------------------------|
| Settings / Use | er Management | | | | | |
| Add + | | | | | Using 1 | of 1 License(s) |
| First Name | Last Name | Email | User Role | | | |
| John | Smith | jsmith3@reprintsdesk.com | Owner | | | Edit |
| | | | | | | |

Upgrade to Enterprise Plan

- 1. Contact us at https://info.reprintsdesk.com/sales
- 2. Call us at +1 (310) 477-0354
- 3. An Enterprise plan will include Article Galaxy access across your company, monthly billing, and many more advanced features.



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