

Quick Reference Guide Article Galaxy 2.0

How To Order Documents




Article Galaxy, Reprints Desk's powerful research intelligence platform, combines the company's proven capability for on-demand document delivery with personal augmentation of scientific data powered by an ecosystem of gadgets. Article Galaxy makes it easier than ever before to order documents from anywhere in the system with a click of a button.

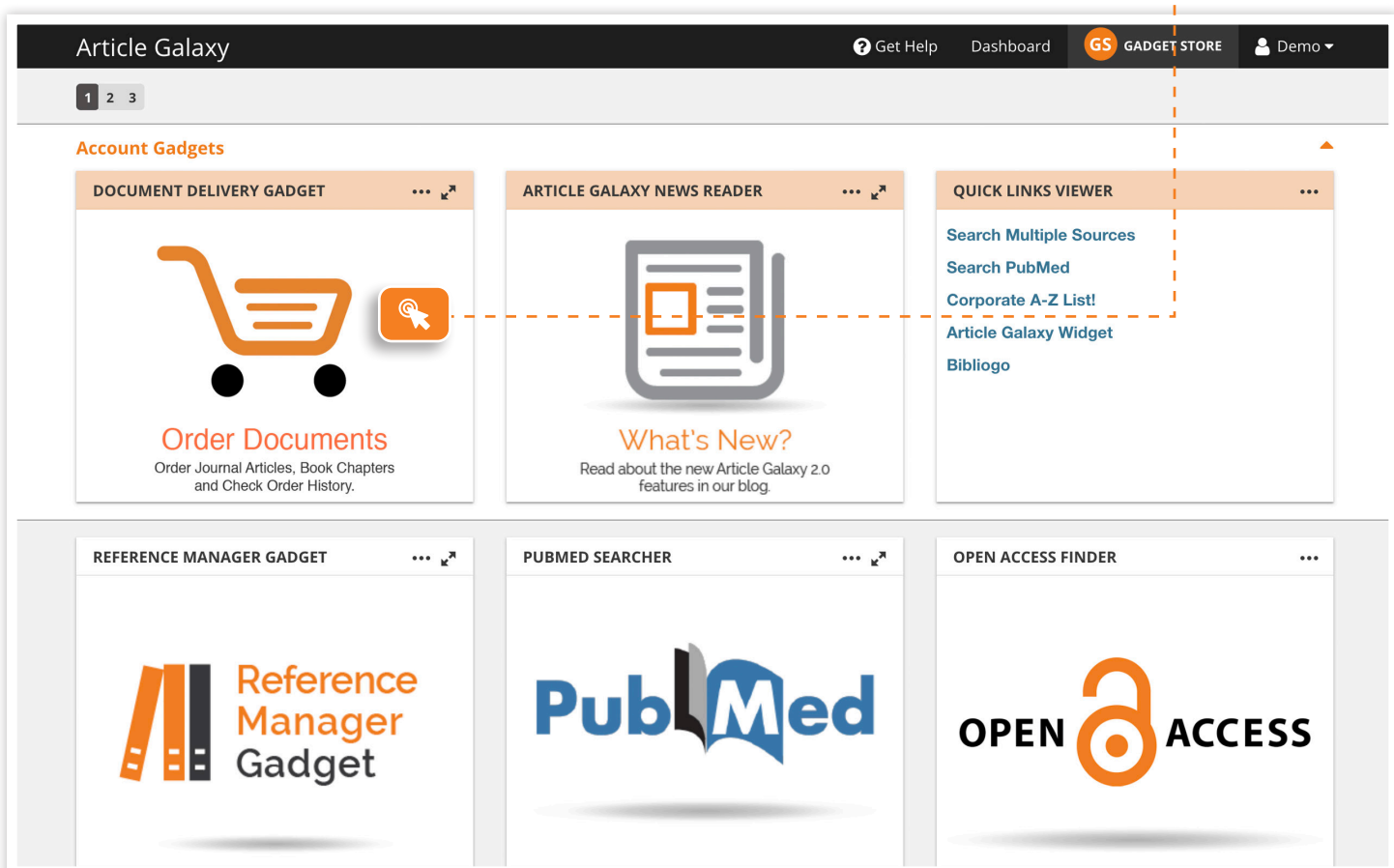



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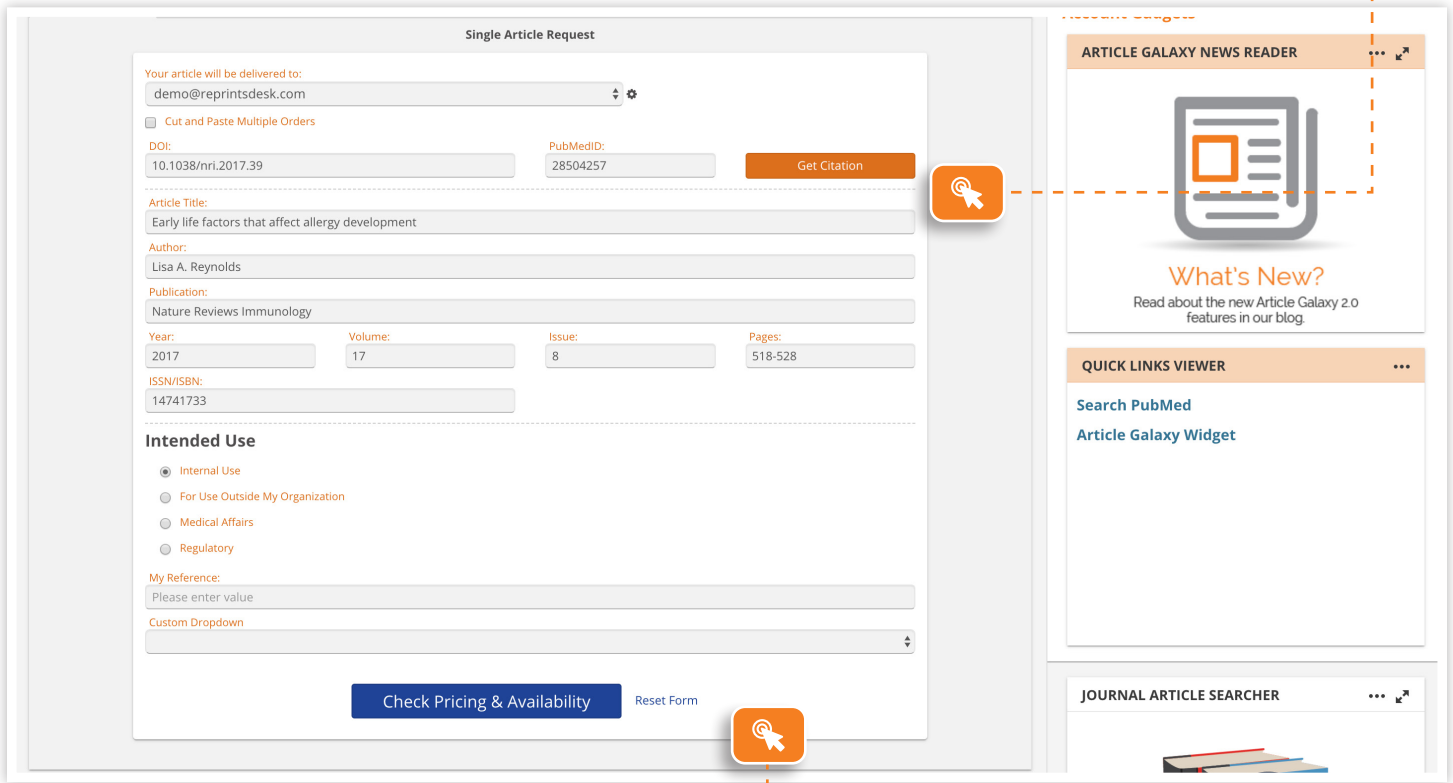
<https://vimeo.com/261502432>



Order Documents By Order Form

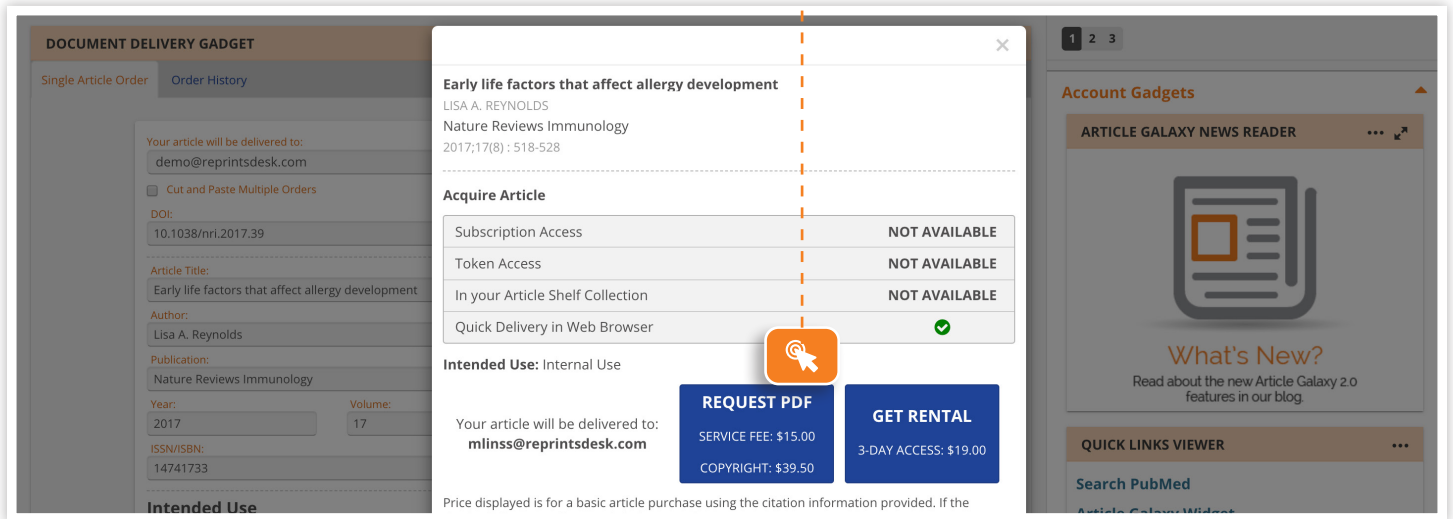
1. Login at www.reprintsdesk.com with your user name and password.
2. Click the '**Document Delivery Gadget**' in the Article Galaxy Dashboard. 
3. Prioritize gadgets on three tabs.



- Your document order form will open and extend across the screen.
- Other gadgets remain visible in the side bar to keep track of your dashboard.
- Enter a DOI or PubMed ID and click **'Get Citation'** to automatically populate other fields. 



- For single articles, choose **'Check Pricing and Availability'** to see purchase and rental price. 
- For multiple articles, check **'Cut and Paste'** and copy citations into the open box.
- Click **'REQUEST PDF'** to submit your order. 



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Instant Order Options

1. Open the 'PubMed Searcher Gadget'.
2. Search citations by keyword within the gadget.
3. Order document by clicking the 'Order' button.
4. No detour to the order form needed.
5. Instant order options are available in other gadgets.

Check Your Order History

1. Open the 'Order History' tab in the document delivery gadget.
2. Search, filter, and browse orders, and download PDFs - all in one place.
3. Open the 'Article Explorer' by clicking behind the citation.

See Trending Article Stats in the Article Explorer

1. Review online popularity
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