Quick Reference Guide How To Use Reference Manager Gadget





For more information, please visit info.reprintsdesk.com/gadget-store/ reference-manager

Locate Reference Manager in Your Dashboard

- 1. Log on to your account at https://info.reprintsdesk.com/gadget-store
- 2. Find the Reference Manager Gadget and open it. O - -



Search, Discover, and Access Content

- 1. Search references by keyword across 15,000 journals and PubMed. - -
- 3. Select your references to add them to any folder.
- 4. Instantly order full-text articles by clicking the shopping cart icon.



Import References in Bulk or Manually

- 1. Bulk-upload or drag-and-drop references and even full-text PDFs. O-----





EXCLUSIVE FOR ENTERPRISE ACCOUNTS Save Costs with Group Bibliography

- 1. Group Bibliography is your enterprise-wide, copyright-managed PDF library. O-
- 2. Everyone within the organization can access* previously acquired PDF articles.
- 3. Duplicates will be automatically consolidated, avoiding costly duplicate orders.

*Only available with an Enterprise subscription and a copyright re-use license.



Stay Current on Your Research

- 1. Subscribe to Journal TOCs of 19,000+ journals in the discovery tool.
- 2. TOC feeds will automatically populate your My Journal TOCs folder. Or - -
- 3. Open the Smart Folder tab to create query-driven bibliographies. ()-----
- 4. References will self-populate based on keywords in the **query box**. ()- - - -

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Insert Citations Directly into Microsoft Word

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