



## Microsoft Teams Governance Workshop

Laying the Groundwork for Success

### A Positive Change, If Done Right

Microsoft Teams can hypercharge collaboration across organizations. But if left ungoverned, corporate information and files can be at risk. Chaos can quickly take over with too many Teams created and too few controls on membership and ownership. Confusion will set in as users try to decipher what to store in Teams vs. OneDrive vs SharePoint vs other storage locations; not to mention, the effort it takes to find content when needed.

Enabling's Teams Governance Workshop provides organizations with guidance, security, user experience and deployment best practices. Facilitated discussions and whiteboarding will provide information necessary to evaluate your current rollout of Teams. The outcome will be a sustainable roadmap including:

- Footprint of a team (across O365)
- Teams Service Ownership
- Change Control Guidance
- Permissions and Roles
- Shared responsibilities of Teams owners
- Guest Access, Authentication, and Sharing Rules
- Federation Best Practices
- Retention Policies
- Lifecycle Management
- Data Loss Prevention Techniques
- Regulatory Compliance (PII, GDPR, HIPAA, etc.)
- eDiscovery, Incident and Breach Response Plans
- Securing 3rd Party Sideloaded Apps
- Layering Security (MFA, DLP, MDM, MAM)
- Audit Policy Guidance
- Microsoft Roadmap Impacts
- User Experience Adoption & Change Management



**"Enabling has a plan and process to facilitate successful adoption of complex technology. Their approach is very practical and end user focused, and helped us plan and communicate better and respond more effectively across the company."**

Neal Guernsey, CIO at SGT

### Workshop Approach

Enabling's consultant will meet with your Teams administrator(s) and compliance/governance personnel. We will ask questions and assess the current status of up to three (3) Microsoft Teams. We will advise on issues we see and answer questions about your concerns. We will summarize the engagement by providing a 2-5 page deliverable document outlining our findings and recommendations. You can then restructure or relaunch your Microsoft Teams environments with better controls and governance.