

Section 7

Document Tree Functionality

[Add Node](#)

[Remove Node](#)

[Move Node](#)

[Document Sub-Tree](#)

[Show All Versions](#)

[Update Nodes \(Fixed Tree\)](#)

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01297

ACME-EPC

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Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

Expand All Remove Add More

Add Node

Search, find and add a node

<input type="checkbox"/>	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Modified	Change
<input checked="" type="checkbox"/>		1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIPE	17/09/2016	Rev 0

If you wish to add an object to the Document Tree, checkmark the box and click the *Add* button. A search tool will be provided to search and add existing document record as a node.

Tree Configuration : Float

Save Save and Close Close

Upload

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🔖 Favorites

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🔍 Search here...

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ACME-EPC

Mike Foster ▾

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Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

➔ General Search

All Categories ▾ Document 🔍

Drag a column and drop it here to group by that column

☐ RID

Primary Identifier

Version

Lifecycle State

Title

Select specific Category from the Category list,
enter your search criteria.
Click the Search icon.

➔

☐ All Categories

☐ Alarm List

☐ Architectural

☐ Area Classification Details

☐ Battery Limit Table

☐ Cable Routing Diagram

☐ Cable Schedule

☐ Calculation

☐ Cause and Effect Diagram

☐ Data Sheet

☐ Design Basis Memorandum

☐ Document

☐ Document Distribution Matrix

☐ Drawing Index

Columns

Effect

Close

🗑️ 0

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Search result set will be displayed in the search window.

Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

General SearchAll Categories

Select Columns

Drag a column and drop it here to group by that column

<input type="checkbox"/>	RID	Primary Identifier	Version	Lifecycle State	Title	Category Description	Size	Modified	Effect
<input checked="" type="checkbox"/>	2188297	PEP-0000015	0.1.0.0	In Work	Pump Station Upg	Project Execution Plan	1017.95 KB	24/10/2016	
<input type="checkbox"/>	2188230	TRMTL-0000021	0.1.0.0	In Work	Transfer Pump Da	Transmittal	11.46 KB	21/10/2016	
<input checked="" type="checkbox"/>	2188215	SOW-0000046	2.1.0.0	In Work	Statement of Work	Scope Of Work	46.50 KB	21/10/2016	
<input checked="" type="checkbox"/>	2188214	SOW-0000046	2.0.0.0	Released	Statement of Work	Scope Of Work	46.50 KB	21/10/2016	21/1
<input type="checkbox"/>	2165552	SOW-0000046	1.0.0.0	Superseded	Statement of Work	Scope Of Work	46.50 KB	17/9/2016	21/1
<input type="checkbox"/>	2167239	RPT-0000016	1.0.0.0	Released	Reference Tool for	Report	285.96 KB	17/9/2016	1/3/
<input checked="" type="checkbox"/>	2166897	2012006-1EF-MRC	2.0.0.0	Released	MATERIAL REQU	Material Requisition	313.00 KB	10/9/2016	10/9
<input type="checkbox"/>	2166896	2012006-1EF-MRC	0.2.0.0	Obsolete	MATERIAL REQU	Material Requisition	17.14 KB	10/9/2016	
<input checked="" type="checkbox"/>	2166895	EML-0000004	0.1.0.0	In Work	Litigating Issues D	Email	47.58 KB	9/9/2016	
<input checked="" type="checkbox"/>	2166890	2012006-1EF-EWL	1.1.0.0	In Work	PROCESS PLC C	Electrical Wiring Diagram	35.75 KB	8/9/2016	

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4

Link

Link & Close

Close

By selecting the record (checkmark the box), the *Link* buttons will be activated.

Click *Link* to link the records to the Document Tree and keep the Search window open to continue selection.

Click *Link & Close* to link the records and close the Search window.

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Search here...

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Confirmation message will display.

Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Rev 0

Record(s) linked successfully

Collapse All Remove Add More

Record(s) linked successfully

Export

	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Modified	Change
<input checked="" type="checkbox"/>		1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIPE	17/09/2016	Rev 0
<input type="checkbox"/>		2166895	EML-0000004	0.1.0.0	47.58 KB	In Work	Litigating Issues Dis	2016-09-09 1	Rev 0
<input type="checkbox"/>		2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUIST	2016-09-09 1	
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	2016-10-24 1	Rev 0
<input type="checkbox"/>		2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work	2016-10-21 1	

Colour of newly added nodes are different until applying Save.

The Save buttons have been activated. The Close button changed to Cancel. Select the following options:

- Click Save to commit the added records and keep the Tree window open.
- Click Save and Close to commit the added records and close the Tree window.
- Click Cancel and any change made within the tree will be cancelled.

5

Save Save and Close Cancel

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By saving your changes, the Confirmation message will display.

Document Tree - Identifier: 2012006-1EC-GAD-000-0014

Tree Updated Successfully

Collapse All

Remove

Add

Lock

Star

List

Export

Settings

	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Modified	Change
<input type="checkbox"/>		1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIPE	17/09/2016	Rev 0
<input type="checkbox"/>		2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUISIT	10/09/2016	
<input type="checkbox"/>		2166895	EML-0000004	0.1.0.0	47.58 KB	In Work	Litigating Issues Dis	09/09/2016	Rev 0
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	24/10/2016	Rev 0
<input type="checkbox"/>		2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	21/10/2016	

Tree Configuration : Float

The Save buttons will be disabled and Cancel button will change to Close.

Save

Save and Close

Close

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TINA Help Search here... ACME-EPC Mike Foster

Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

2012006-1EC-GAD-000-0014

	RID	Primary Identifier	Version	Status	Document Name	File Size	Modified	Effective Date
<input checked="" type="checkbox"/>	2188297	PEP-0000015	0.1.0.0	In Work	Pump Station Op	10.17 KB	24/10/2016	
<input type="checkbox"/>	2188230	TRMTL-0000021	0.1.0.0	In Work	Transfer Pump Da	11.46 KB	21/10/2016	
<input checked="" type="checkbox"/>	2188215	SOW-0000046	2.1.0.0	In Work	Statement of Work	46.50 KB	21/10/2016	
<input type="checkbox"/>	2188214	SOW-0000046	2.0.0.0	Released	Statement of Work	46.50 KB	21/10/2016	21/10/2016
<input type="checkbox"/>	2165552	SOW-0000046	1.0.0.0	Superseded	Statement of Work	46.50 KB	17/9/2016	21/10/2016
<input type="checkbox"/>	2167239	RPT-0000016	1.0.0.0	Released	Reference Tool for	285.96 KB	17/9/2016	1/3/2017
<input type="checkbox"/>	2166897	2012006-1EF-MR	2.0.0.0	Released	MATERIAL REQU	313.00 KB	10/9/2016	10/9/2016
<input type="checkbox"/>	2166896	2012006-1EF-MR	0.2.0.0	Obsolete	MATERIAL REQU	17.14 KB	10/9/2016	
<input type="checkbox"/>	2166895	EML-0000004	0.1.0.0	In Work	Litigating Issues D	47.58 KB	9/9/2016	
<input type="checkbox"/>	2166830	2012006-1EF-EWI	1.1.0.0	In Work	PROCESS PLC C	35.75 KB	8/9/2016	

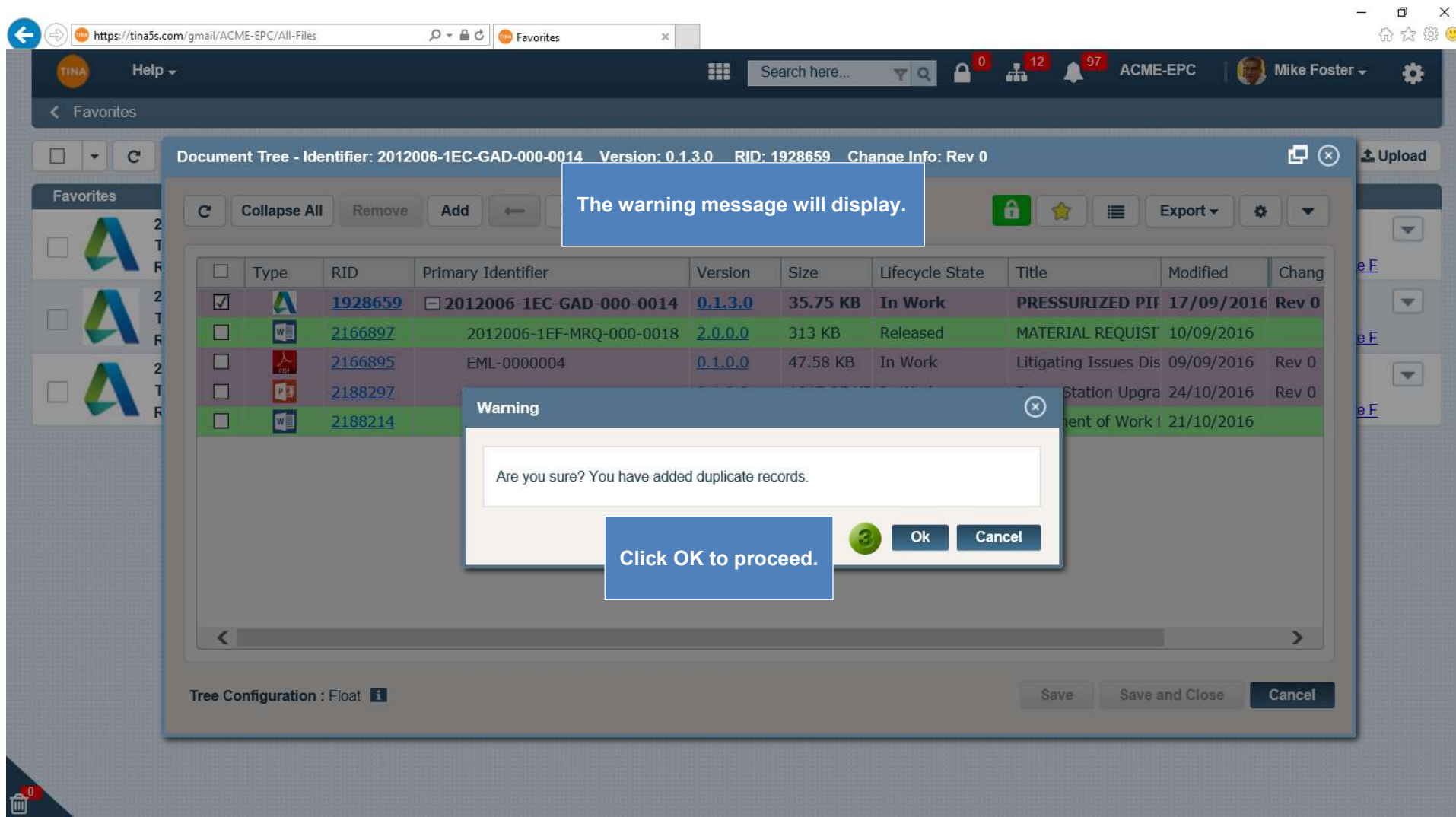
Go To Page: 1 Show Rows: 10 1-10 of 203

Click Link & Close.

LinkLink & CloseClose

If you wish, you can add a document record as many times as you need. For the Document Tree duplicate records are allowed.

Note: Duplicate records will not be displayed in the *Grid view*, instead their count will be displayed in the Count column.



Remove Node:
If you wish to remove an object from the Document Tree, checkmark the box and click the *Remove* button.

2

Remove a node and associated children

<input type="checkbox"/>	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info	Menu
<input type="checkbox"/>		1928659	2012006-1EC-GAD-000	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIP	Rev 0	
<input type="checkbox"/>		2166897	2012006-1EF-MRQ-00	2.0.0.0	313 KB	Released	MATERIAL REQUIST		
<input checked="" type="checkbox"/>		2166895	EML-0000004	0.1.0.0	47.58 KB	In-Work	Litigating-Issues-Dis	Rev-0	
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In-Work	Pump Station Upgra		
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In-Work	Pump Station Upgra	Rev 0	
<input type="checkbox"/>		2188297							
<input type="checkbox"/>		2188297							

1

Deleted item records will be shown in 'font with Strikeout'. By deleting a node that contains the child nodes related, will remove all child nodes as well.

Click *Undo* icon to cancel deletion process.

Click *Save* to commit the changes and keep the Tree window open.
Click *Save and Close* to commit the changes and close the Tree window.
Click *Cancel* and any change made within the tree will be cancelled.

Remove Node:
If you wish to remove an object from the Document Tree, checkmark the box and click the *Remove* button.

2

Remove a node and associated children

<input type="checkbox"/>	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info	Menu
<input type="checkbox"/>		1928659	2012006-1EC-GAD-000	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIP	Rev 0	
<input type="checkbox"/>		2166897	2012006-1EF-MRQ-00	2.0.0.0	313 KB	Released	MATERIAL REQUIST		
<input checked="" type="checkbox"/>		2166895	EML-0000004	0.1.0.0	47.58 KB	In-Work	Litigating-Issues-Dis	Rev-0	
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In-Work	Pump Station Upgra		
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In-Work	Pump Station Upgra	Rev 0	
<input type="checkbox"/>		2188297							
<input type="checkbox"/>		2188297							

1

Deleted item records will be shown in 'font with Strikeout'. By deleting a node that contains the child nodes related, will remove all child nodes as well.

Click *Undo* icon to cancel deletion process.

Click *Save* to commit the changes and keep the Tree window open.
Click *Save and Close* to commit the changes and close the Tree window.
Click *Cancel* and any change made within the tree will be cancelled.

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Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version:

Tree Updated Successfully.

Save Layout

Tree Configuration : Float

	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
		1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIP	Rev 0
		2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUIST	
		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	Rev 0
		2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	
		2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	

→

Save

Save and Close

Close

By saving your changes, the Confirmation message will display.

The Save buttons will be disabled and Cancel button will change to Close.

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Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

Move Node

Save Layout

Export

Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
	1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIP	Rev 0
	2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUIST	
	2188214	PEP-0000015				mp Station Upgra	Rev 0
	2188214	SOW-0000046				tement of Work I	
	2188214	SOW-0000046				tement of Work I	
	2166895	EML-0000004				Legating Issues Dis	Rev 0

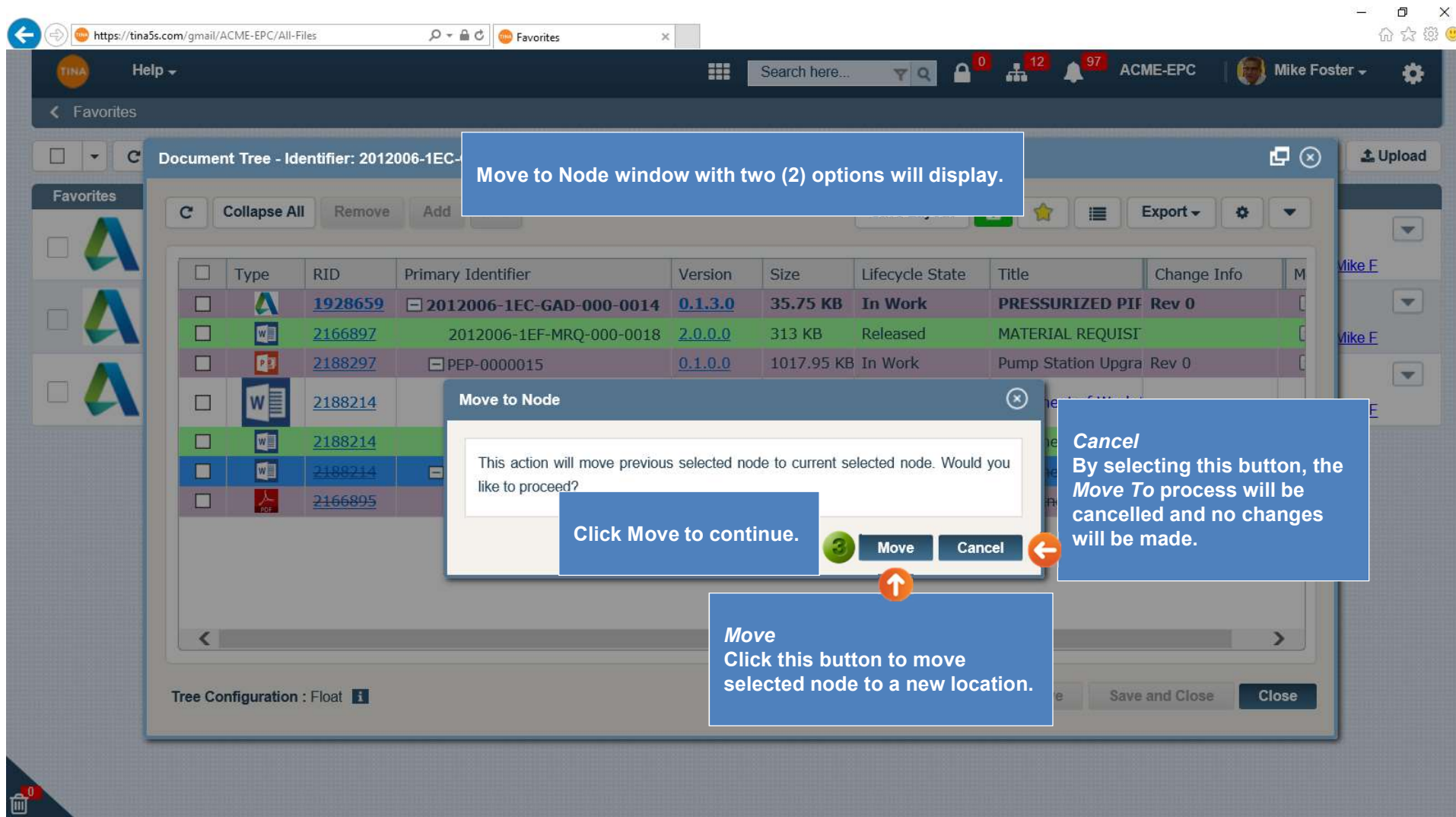
Note:

By moving a node that contains the child nodes related, will move selected node with its child nodes.

Tree Configuration : Float

Save Save and Close Close

Using Drag and Drop function you can move the node within the Tree structure.



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TINA Help

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01297

ACME-EPC

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Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version

Tree Updated Successfully

Save Layout

Export

Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
	1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIP	Rev 0
	2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUIST	
	2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	Rev 0
	2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	
	2166895	EML-0000004	0.1.0.0	47.58 KB	In Work	Litigating Issues Dis	Rev 0
	2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	

Selected node has been moved with its child node to a new location.

Tree Configuration : Float

The Save buttons will be disabled.

Save Save and Close Close

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Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

Some records in the tree will appear with indication (an arrow), if they contain own trees. By clicking the arrow, a sub-tree will open in the same window.

Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
	1928659	2012006-1EC-GAD-000-0	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIF	Rev 0
	2166897	2012006-1EF-MRQ-000-1	2.0.0.0	313 KB	Released	MATERIAL REQUIST	
	2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	Rev 0
	2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	
	2166895	EML-0000004	0.1.0.0	47.58 KB	In Work	Litigating Issues Dis	Rev 0
	2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	

Document Tree - Identifier: PEP-0000015 Version: 0.1.0.0 RID: 2188297 Change Info: Rev 0

Click the *Back* arrow to go back to the previous tree.

Go back to previous tree

Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
	2188297	PEP-0000015	0.1.0.0	1017.95 K	In Work	Pump Station Upg	Rev 0
	1928602	2012006-1EF-CBL-000-0005	1.0.0.0	35.75 KB	Released	BLEND PUMPS AREA	Rev 0
	1928854	2012006-1EF-DTS-000-0002	1.0.0.0	10.1 KB	Released	DATASHEET FLOW	Rev 0
	1928855	2012006-1EF-DTS-000-0003	1.0.0.0	10.1 KB	Released	DC-4090 480-VOLT	Rev 0
	1928856	2012006-1EF-DTS-000-0021	1.0.0.0	10.1 KB	Released	DS-4060 UNINTERR	Rev 0

Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version: 0.1.3.0 RID: 1928659 Change Info: Rev 0

Buttons: Collapse All, Remove, Add, More (dropdown), Show All Versions, Layout, Lock, Star, Export, Settings

More dropdown menu options: Add To Favorites, Show All, Download

<input type="checkbox"/>	Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
<input type="checkbox"/>		1928659	2012006-1EC-GAD-000-0014	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIPE	Rev 0
<input type="checkbox"/>		2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUISIT	
<input type="checkbox"/>		2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	Rev 0
<input checked="" type="checkbox"/>		2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	
<input type="checkbox"/>		2166895	EML-0000004	0.1.0.0	47.58 KB	In Work	Litigating Issues Dis	Rev 0
<input type="checkbox"/>		2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work I	

Checkmark the box and select **Show All** from **More** to see all document versions.

Tree Configuration : Float ⓘ

Buttons: Save, Save and Close, Close

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TINA Help Search here... ACME-EPC Mike Foster

Document Tree - Identifier: 2012006-1EC-GAD-000-0014 Version

3

4

Free please select "Show Current".

Select Show Current to hide them.

All document versions will be displayed under the current record.

Type	RID	Primary Identifier	Version	Size	Lifecycle State	Title	Change Info
	1928659	2012006-1EC	0.1.3.0	35.75 KB	In Work	PRESSURIZED PIPE	Rev 0
	2166897	2012006-1EF-MRQ-000-0018	2.0.0.0	313 KB	Released	MATERIAL REQUISIT	
	2188297	PEP-0000015	0.1.0.0	1017.95 KB	In Work	Pump Station Upgra	Rev 0
	2188214	SOW-0000046	2.0.0.0	46.5 KB	Released	Statement of Work	
	2166895	EML-0000004	0.1.0.0	47.58 KB	In Work	Litigating Issues Dis	Rev 0
	2188215	SOW-0000046	2.1.0.0	46.5 KB	In Work	Statement of Work	
	2188213	SOW-0000046	0.2.0.0	46.5 KB	Obsolete	Statement of Work	
	2165552	SOW-0000046	1.0.0.0	46.5 KB	Superseded	Statement of Work	Rev 0
				5 KB	Released	Statement of Work	

Tree Configuration : Float

Save Save and Close Close

TXL-0000001

Lifecycle

In Work

Status

Controlled

Change Info*

Rev 0

Title : Structural and Civil Drawing Package Released IFC to Exxon Mobil

RID : 2542771

Version : 0.1.0.0

Size : 24.36 KB

Modified : 04/07/2018

Steven G

Collapse All

Remove

Add

Tree Configuration : Fixed

Cancel

Save

Export

<input type="checkbox"/>	Type	Lock	Menu	RID	Aut...	Ch...	Primary Identifier	Version	Title	Lifecycle State	Issue Reason	Category	Modified
<input type="checkbox"/>				2542771	1	0	TXL-0000001	0.1.0.0	Structural and Civil Drawing Package Released IFC to Exxon Mobil	In Work		Transmittal	04/07/2018
<input type="checkbox"/>				2542782	1	0	DWG-CIV-0000001	2.0.0.0	Area 8100 Misc Pipe Supports Tie-Ins Concrete Foundation Plan & Sections	Released	IFA	Drawing - Civil	04/07/2018
<input type="checkbox"/>				2542777	1	0	DWG-STR-0000001	2.0.0.0	Area 8100 Piperack Module 8100-PRM-009 Plans Elevations and Sections	Released	IFC	Drawing - Structural	04/07/2018
<input type="checkbox"/>				2542780	1	0	DWG-STR-0000002	2.0.0.0	Area 8100 Piperack Module 8100-PRM-006 Plans Elevations and Sections	Released	IFA	Drawing - Structural	04/07/2018
<input type="checkbox"/>				2542781	1	0	DWG-STR-0000003	2.0.0.0	8100-PRM-009 to 012 Plans Elevations and Sections	Released	IFA	Drawing - Structural	04/07/2018

Use Tina to create and manage fixed and floating trees. The type of Tree is configurable for each category.

javascriptvoid(0)

Float : when objects linked to the tree are versioned up, the tree will show the latest version

Fixed : when objects linked to the tree are versioned up, the tree will continue to show the object that was initially linked

Up arrow icon

TXL-0000001 Lifecycle In Work Status Controlled Change Info Rev 0

Title: Structural and Civil Drawing Package Released IF
RID : [2542771](#) Version : [0.1.0.0](#)

Modified : 04/07/2018 [Steven G](#)

Save Export

Type	Lock	Menu	RID	Aut...	Ch...	Primary Id...	Lifecycle State	Date
			2542771	1	0	TXL-00	In Work	2018
			2542782	1	0	DWG-CIV-0000001	Released	2018
			2542785	1	0	DWG-CIV-0000001	In Work	2018
			2542767	1	0	DWG-CIV-0000001	Superseded	04/07/2018
			2542777	1	0	DWG-STR-0000001	Released	04/07/2018
			2542773	1	0	DWG-STR-0000001	Superseded	04/07/2018
			2542770	1	0	DWG-STR-0000001	Superseded	04/07/2018
			2542780	1	0	DWG-STR-0000002	Released	04/07/2018
			2542769	1	0	DWG-STR-0000002	Superseded	04/07/2018
			2542781	1	0	DWG-STR-0000003	Released	04/07/2018
			2542786	1	0	DWG-STR-0000003	Superseded	04/07/2018

Use This Node
Activity History
Dashboard
Discussion Board
Files

...click on 'Use This Node' and...

...save the changes.