

## In-Home Safety Protocols

### BAY AREA COUNTIES HEALTH OFFICER ORDER

Valet will strictly adhere to all aspects of the *Small Construction Project Safety Protocol* as outlined in Appendix B1 of the Bay Area Counties' joint Health Order dated April 29, 2020. Safety has always been one of Valet's highest priorities and with the advent of COVID-19 we are being especially vigilant. For the protection and safety of our dedicated team members as well as all those in your home, we are adopting the following in-home protocols:

### Our Team Members Will Adhere to These Protocols:

- **Symptom free** at work (daily wellness checks).
- **Shaking hands** will be replaced with non-physical greetings.
- **Sanitizing hands** before entering and upon departing your home.
- **Masks** will be worn at all times while in your home.
- **Gloves** will be worn by designers when measuring any space in your home.
- **Disinfecting** will be done by our installers upon entering and leaving their workspace.
- **Plastic sheathing** will be setup between our workspace from the rest of your home.
- **COVID-19 supervisors** will be onsite and responsible for adherence to all protocols.
- **Bathroom** will be fully disinfected after use (toilet seat, toilet tank, sink, doorknob, etc).

### We Ask All Customers to Adhere to These Protocols:

- **Follow CDC** stay home guidelines for symptoms and exposure.
- **Reschedule** your appointment if anyone in your home is sick or symptomatic.
- **Attest** that no one in your home has had any COVID-19 symptoms in the last 7 days.
- **Social distance** at least 6' from our team members while in your home.
- **Refrain** from entering our active workspace in your home.
- **Masks** to be worn during all interactions with our designers and installers.
- **Closet spaces** to be emptied enough for designers to have clear access to measure without touching your clothing articles during their site visit.
- **Separate entrance**, if available, should be used for our installation crew.
- **Bathroom** access for the installation crew while onsite.

**Valet reserves the right to leave your home if the above protocols are not followed.**

### THANK YOU FOR YOUR SUPPORT

We thank you for your support and adherence to these protocols that will keep everyone as safe as possible. If you have any questions, please email us [customercare@valetcustom.com](mailto:customercare@valetcustom.com).