



# Ozlink<sup>®</sup>

Come together. Work together

## Keypad Shortcuts

Use your telephone keypad to perform the following host functions:

Start Host-Initiated Recording	*2*1 (same to end recording)
Lock/Unlock Conference	*7
Take Roll Call	*0*6*7 (*9 to rejoin conference)
Participant Count	*0*6*6
Terminate Conference	*9
Conference-Announced Roll Call	*0*2
Mute All Guests	250#
Unmute All Guests	200#
Individual Guests to Mute/Unmute	*6
In-Conference Operator Assistance*	*0*0

\*available 9am-5pm Monday - Friday

### Additional Features on Request

These features can be permanently added to your account if required.

- Guest Entry on Mute
- Participant Name Announce (entry/exit)
- Project Codes
- Personal Identification Numbers
- Auto Record
- Conference Quickstart
- Auto Disconnect
- Additional Conference Groups