



Date: March 24, 2020

To: Our Valued Customers and Suppliers

From: Rick Organ, CEO

A handwritten signature in black ink, appearing to be 'Rick Organ', is written over the 'To:' and 'From:' lines. The signature is fluid and cursive.

---

This is to inform you that all locations of Hynes Industries remain open and are fully operational.

Over the weekend, the Ohio Governor along with the Director of the Department of Health issued the Director's Stay at Home Order. This Order applies to all persons or businesses unless otherwise engaged in Essential work or activity. Similar to the practices and directives issued by other states, this Order looks to the Guidelines provided by the U.S. Department of Homeland Security's Cyber Security and Infrastructures Security Agency Guidelines when assessing Essential Critical Infrastructures and Workers.

As a supplier of critical parts and components to a wide variety of critical infrastructure entities including logistics, power generation, healthcare and transportation, Hynes is an Essential business and therefore exempt from this Order.

In addition to assessing our own operations, we continue to monitor and communicate with our partners within the supply chain. These entities are a vital part of our operation. This critical infrastructure must be maintained. I am pleased to report that as of this time all critical partners report that they are operating and capable of continuing to support our requirements.

You may be assured of the commitment of each one of Hynes' associates to continue to support your needs, engage effectively with you and communicate regularly to inform you of any changes. We would ask that you do the same and notify us of any changes impacting your business. While communication is always important it becomes most critical in such times of unprecedented, unexpected and rapid change.

As always we are grateful to our associates, our customers and our suppliers but never more so than now.

Should you require additional information or have questions do not hesitate to reach out to your Hynes representative.