



September 26, 2018

Hello Coaches, Coaching Directors and Team Managers,

My name is Jeff Tolson and I am the Soccer League Commissioner at the Arena Sports Factory. I want to welcome all of you to the 2018/2019 Winter Indoor Soccer League Season! We want to thank all of our loyal returning teams and welcome all new teams to the league! I have provided preliminary information for you below to help answer any questions that you may have!

It's that time of year again to start signing up for another fun and exciting winter indoor soccer season at The Arena Sports Factory. I am happy to be back running our indoor soccer program! For those of you that I have worked with in the past, I look forward to seeing you all again and for those of you who I have not had the pleasure of working with as of yet, I look forward to the opportunity to meet you and work with you to give your team a great indoor soccer experience!

#### **REGISTRATION PROCESS:**

Registration & payments will mirror our process as we did 2 seasons prior so that we can GUARANTEE that all teams who contact me and express an interest to play this indoor soccer season WILL be guaranteed to play in our leagues! Below is our registration process;

1. Complete the attached LEAGUE SUBMISSION FORM. This information will allow me to place your team in the appropriate competitive league.
2. Draft a new e-mail titled "LEAGUE SUBMISSION – BIRTH YEAR - CLUB" send directly to me – [jtolson@thearenaclub.com](mailto:jtolson@thearenaclub.com)
3. Payment requests will be released after the league is formed and sent via email your league with all your league information and teams in your league.

#### **REGISTRATION TIMELINE:**

As I stated, I will GUARANTEE that all teams who express interest will be in our leagues, however, it is imperative that you follow this Time Line to be guaranteed a spot in our leagues.

1. November 1<sup>st</sup> 8 AM - LEAGUE SUBMISSION DEADLINE: Please get this document submitted ASAP.
2. November 1<sup>st</sup>, Payment requests and forms, league information as it pertains to official days, times and who is in your league and further details will be released via- email.
  - Each league's day and time of day is dependent on all the leagues combined and those fit into the master schedule and can not be satisfied until the leagues are formed.
3. November 15<sup>th</sup> PAYMENTS & LEAGUE REGISTRATION DEADLINE -
  - Any team payment not received by November 15 will not have a spot in our league. We will guarantee entry into the leagues and will not turn your team away so long as registration payment is received by November 15
4. November 21<sup>st</sup> - Official and Finalized League Schedules will be sent to each coach and team manager
5. November 23<sup>rd</sup> - League play begins

#### **LEAGUE FEES:**

- Each team's cost is \$1,200 for a 13-game session
- Cost includes all expenses INCLUDING referee fees
- DISCOUNTS AVAILABLE:
  - Any club that pays for **5 or more teams** on **ONE CHECK** will pay \$1,150 per team
  - Any club that pays for **10 or more teams** on **ONE CHECK** will pay \$1,100 per team

- We are really encouraging teams and clubs to take advantage of this great offer

## **GAMES & GAME DAY**

- Each game will have the following format:
  - Two (2) 21 minute halves
  - 1 minute half time
  - The Arena Sports Factory will provide the Game Ball
  - Teams will enter the field via the Bullpen
  - Teams will exit the field on the opposite side of the Bullpen to shake hands and display sportsmanship in the lobby area
- A new game will start every 45 minutes
  - All teams must be ready to play
  - There will be no warm-up time before games on the field however teams may stretch and get prepared in the Bullpen
- Bullpen Area:
  - Teams – Players and Coaches Only – will have access to our Bullpen Area for the entire duration of the game prior to their game
  - Teams will be required to report to the Bullpen Area 5 minutes prior to their game starting
- Player Equipment and Bags:
  - Players are encouraged to not bring a soccer ball to the game as there will be no warm-up and no ball playing prior to the game
  - Players may keep their bags in the designated bag area or may keep their bag with their parents
  - The designated bag area will be monitored, however, The Arena Club will not be responsible for lost or stolen items

## **COMMUNICATION:**

- Game scores and schedules will be updated each and every week to the Arena Club website ([www.thearenaclub.com](http://www.thearenaclub.com)) and schedules will be located at the link at the top under CLUB SCHEDULES. You can expect them to be posted online by 5 PM each Tuesday.
- If you have any questions, please e-mail [jtolson@thearenaclub.com](mailto:jtolson@thearenaclub.com). A response from our team will be received within 24 hours.

## **OUR COMMITMENT:**

Each week truly will be ran organized and have that tournament feel. We guarantee an exciting environment and promise to have a level of excellence in regards to service, experience, and officiating. Our communication will be prompt, effective and clear.

I am really looking forward to a great indoor soccer season with tons of excitement and I want to take the time to form competitive leagues so each team will have a great experience. Please submit your LEAGUE SUBMISSION FORM as quickly as possible to expedite this process.

Thank you for your patronage,

Jeff Tolson  
League Commissioner  
443-243-0528  
[jtolson@thearenaclub.com](mailto:jtolson@thearenaclub.com)