| JSContact1234 Texas Dr.Waco, Tx 23456John.smith@yahoo.com123-456-7890 |

| John SmithProfession or Industry | Link to other online properties: Portfolio/Website/Blog |
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Jerry GarciaHiring Manager • CommunityISD • 1234 Waco St • Waco, tx 123458/2/2018Dear Jerry Garcia,I am interested in applying for an elementary-level teaching position in your school district. As a 2013 graduate of Waco College, I have student teaching experience on the third- fourth-, and sixth-grade level, in both suburban and urban school districts. Your school also strives to engage students in the larger community. I have lots of experience incorporating community service projects into my classrooms.It is my goal to combine my range of experience with my ability to be a compassionate, enthusiastic, intelligent teacher who will make a positive contribution to your school district and larger community. Sincerely,John Smith |
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