| JS Contact 1234 Texas Dr.  Waco, Tx 23456  John.smith@yahoo.com  123-456-7890 | | John SmithProfession or Industry | Link to other online properties: Portfolio/Website/Blog | | --- |  Jerry GarciaHiring Manager • CommunityISD • 1234 Waco St • Waco, tx 12345 8/2/2018  Dear Jerry Garcia,  I am interested in applying for an elementary-level teaching position in your school district. As a 2013 graduate of Waco College, I have student teaching experience on the third- fourth-, and sixth-grade level, in both suburban and urban school districts.  Your school also strives to engage students in the larger community. I have lots of experience incorporating community service projects into my classrooms.  It is my goal to combine my range of experience with my ability to be a compassionate, enthusiastic, intelligent teacher who will make a positive contribution to your school district and larger community.  Sincerely,  John Smith |
| --- | --- | --- |