Jane Smith

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8/2/2018

Ms. Summers

Hiring Officer

Fortworth School District

1235 Fortworth St. Fortworth, Tx.

Dear Ms. Summers:

I am interested in applying for an elementary-level teaching position in your school district. As a 2012 graduate of Texas A&M, I have student teaching experience on the third- fourth-, and sixth-grade level, in both suburban and urban school districts. I believe my teaching experience and passion for community engagement make me an ideal candidate for a teaching position at your school.

Your school also strives to engage students in the larger community. I have lots of experience incorporating community service projects into my classrooms. For example, as a student teacher, I led a unit for third-graders on plant life, and we volunteered at a local community garden. I would love to find ways to integrate service learning into my lesson plans.

It is my goal to combine my range of experience with my ability to be a compassionate, enthusiastic, intelligent teacher who will make a positive contribution to your school district and larger community. I would welcome an interview and hope to hear from you at your earliest convenience.

Sincerely,

Jane Smith