



## Document Builder™

Professional communication with Document Builder

### Generate and distribute richly formatted documents within SAP - automatically

Your SAP® ERP system contains critical information to help you run your business. Document Builder helps you create richly formatted letters, documents, reports and visualisations for automated distribution to employees, managers and business partners.

This innovative solution was developed by global software specialist EPI-USE Labs as part of Query Manager™: the most popular reporting solution used by SAP HCM customers today.

## **Automated document creation**

You send thousands of letters to your employees each year including New Hire Communications, Annual Reviews, Leave Notifications, Employee Payslip Explanations, Total Compensation Statements, Training Completion Certificates, Service Award Letters and W2 address confirmations.

Without Document Builder, the creation of these letters is a manual, time-consuming, costly and error-prone exercise. Document Builder enables you to design, generate and distribute professional HR documents, live from your SAP HCM system. Use a single document to output multiple versions of a letter that includes different content based on custom conditions.

## **Create professional, visualisations documents quickly**

Build professional-looking documents easily with Document Builder's rich visual designer and intuitive user interface. Visualise your data with a wide set of controls; define your document structure precisely and create impressive designs using design-time aids. Add eye-catching elements with background images, watermarks, dynamic tables and charts, then preview your design instantly as an Adobe PDF document. Advanced text rendering and formatting capability allow you to produce high-quality PDFs with TrueType font support.

## **Design, generate and distribute – live in SAP**

Query Manager and Document Builder provide a fully integrated reporting and document generation solution, needing no configuration, maintenance or specialist knowledge. This cost-effective solution means you'll spend less time producing and distributing your documents, and manual processes are eliminated, improving your ROI on your SAP investment.

## **Easy, secure distribution**

Powerful scheduling and distribution capabilities save time via automation. Distribute documents via email, sending each employee's document directly to them. Or print documents in bulk. Feed documents into your business or workflow process via file-level integration. Password protect and encrypt sensitive PDF documents. You have enormous flexibility and control.

## **Get the Document Builder advantage**

We believe that reporting and document generation should be simple; not overly complex, tedious and technical. Document Builder is powerful, easy-to-use, seamlessly integrated and flexible. By operating in tandem with Query Manager 4, it opens up countless visual possibilities, placing all the design skills you need at your fingertips. It's the only tool you'll need for polished, professional design and output.

## KEY BENEFITS



Enjoy an easy-to-use, intuitive, visual designer supporting rich text, images, charts, tables and barcodes



Generate real-time documents, live in SAP



Use one tool for design and output



Leverage company branding requirements



Create conditional content, using custom filters to personalise output for the recipient



Generate secure PDFs easily, with several dynamic password options



Access all HCM data: fully integrated with Query Manager for a seamless process



Eliminate the manual process of taking data outside of SAP to create Microsoft Word™ mail merges



Distribute documents automatically via email



Preview a sample before generating large batches



Access your documents from anywhere via Fiori



Design and generate documents for a global audience with full Internationalisation (i18n) support





Document Builder is connected to a live user community, Client Central, where you can share ideas, experiences and knowledge with thousands of other SAP customers.

Visit [epiuselabs.com/document-builder](https://epiuselabs.com/document-builder) to view videos about Document Builder, or contact us for a personalised demonstration.

[www.epiuselabs.com](https://www.epiuselabs.com) | [info@labs.epiuse.com](mailto:info@labs.epiuse.com)

Query Manager 4 with Document Builder™ is certified as powered by SAP NetWeaver.

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