Query Manager™

Complete HCM reporting

How do you extract accurate, meaningful and real-time information from all of your

SAP® HCM and Payroll data? You need a powerful, flexible, easy-to-use reporting solution

that is cost-effective, saves you time and allows you to find, format and distribute your

data with a few simple clicks. You need a solution that enables you to build your own

professional reports and documents, and streamlines your business processes.

Your SAP HCM reporting challenges

You need multiple tools to create reports

One of the challenges faced by SAP HCM customers is that multiple tools (Ad Hoc Query, SE16, Custom ABAP, Wage Type Reporter and others) are required to report on critical HR and Payroll data. This data is often collected via these multiple tools and consolidated offline in an application like Microsoft Excel®, Access® or SAP Business Warehouse (BW), requiring manual effort, consuming valuable time and resources, and increasing the risk of errors. This method also introduces security and data integrity risks since the data is extracted and manipulated outside of your SAP system.
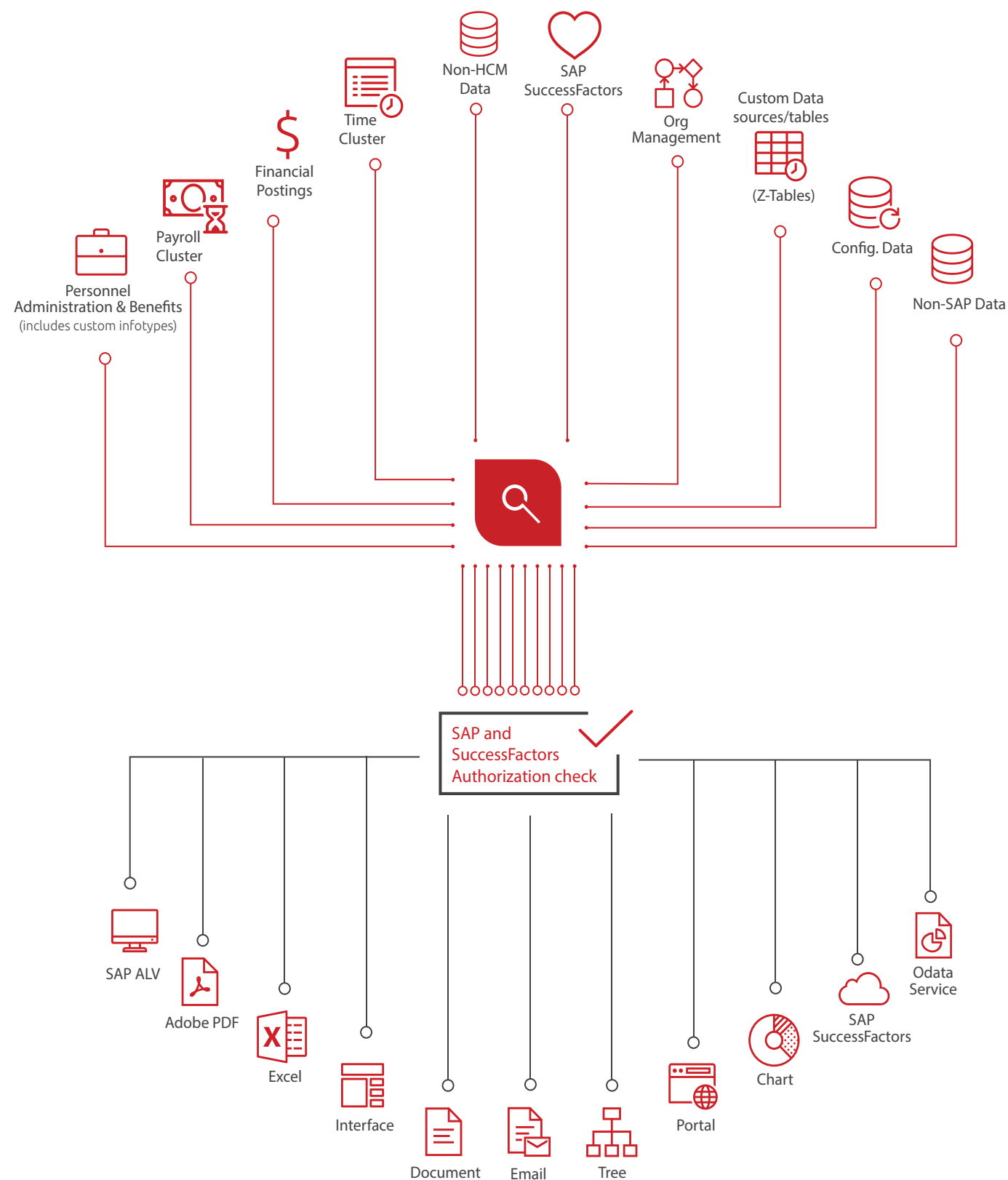
You have to rely on IT

Users of existing SAP reporting solutions often rely on specially trained IT resources to create or run their reports. The processes can be complex and can require transports (Development to Quality Assurance to Production) and periodic updates as new releases or updates are applied to your system. Standard SAP Query solution functionality hasn't been updated for over fifteen years, which brings additional problems. The changing landscape, including the acquisition of SAP® SuccessFactors®, can make your reporting landscape even more complex.

Your critical data is not available in SAP Business Warehouse (BW)

As an offline data repository, BW only stores aggregated data and doesn't include real-time information. It usually does not include any transactional or operational data, and the Payroll InfoCube only allows for monthly results.

> *Query Manager achieved its Return on Investment (ROI) within just 15 reports – a wonderful added bonus ... A typical five-day ABAP report is written in half a day.*
> - Neil Coleman, SAP Systems Analyst,
> Worcestershire County Council, UK

The solution: Query Manager

As a powerful, user-friendly and flexible reporting solution, Query Manager™ solves these challenges. The brilliance of the Query Manager solution is that it provides access to all of the data users need in an easy-to-use format, so end users can be empowered to create their own reports in SAP without reliance on technical resources. Used by thousands of people around the world, Query Manager was developed by global software specialist EPI-USE Labs as a solution for business and HR leaders to facilitate professional HR reporting.

Access to all the data you need via a single solution

Query Manager solves the challenge of having to use multiple sources to get the data you need. Examples of real-time data sources available include: SAP Personnel Administration, Payroll (including de-clustered Payroll results), Benefits, Time Management & CATS, Payroll Postings, Organizational Management, On-Premise Talent modules including E-Learning and Performance Management, system configuration and SAP SuccessFactors data.

Virtually any data source is available in Query Manager.

A simple user interface puts reports at your fingertips

You are up and running with the solution immediately – it's just an SAP transport to apply. You can use any of the over 250 pre-delivered reports straight away, search the online community for existing reports, or build your own reports easily. Query Manager is all about giving you control – you decide what you want to see, how it looks visually, and how you distribute the output.

The Fiori app allows you to access your reports from anywhere – you don't have to be logged into a computer with SAP GUI installed. You can run and process reports from web browsers, mobile devices, self-service portals, HR Renewal portals or even from within SAP SuccessFactors Employee Central.

Security is a top priority, and Query Manager respects your existing SAP and/or SuccessFactors authorizations. You can password-protect reports, and also set permissions for Adobe PDF results to control who may print, copy, paste and more.

All this – and so much more

Query Manager enables you to create powerful reports, regardless of your HCM deployment. It's integrated with SAP SuccessFactors for on-premise SAP and hybrid SAP SuccessFactors reporting. In addition, it allows you to add your own data sources inside SAP or your own external non-SAP data sources, perform calculations on your data, create charts via the Fiori app, produce visually stunning outputs via Document Builder, and schedule and distribute reports automatically.

Why choose Query Manager?

Pre-delivered content

Save time and accelerate your reporting capabilities via our pre-built, easy-to-use reporting catalog that includes reports designed for each application area in SAP HCM. We also offer report writing services if you need help building the exact reports you need.

Knowledge-sharing via our live community

Query Manager is connected to a live user community, Client Central, where you can upload or download reports, interact with support, join discussion forums, access manuals and watch educational videos, as well as share ideas, experiences and knowledge with thousands of other SAP customers.

Add your own data sources – both SAP and non-SAP

Any data source may be added to and used by Query Manager, including SAP tables from Financials and Sales & Distribution. You can also add data to your reports from external non-SAP data sources.

Create charts for additional analysis

The Fiori app allows you to create charts and graphs for additional interaction, drilldown and analysis. Whether you are creating an executive dashboard or monthly employee productivity reports, you can now visualize your data and transform it into a coherent and meaningful presentation.

Create interface files - no more ABAP

You can use Query Manager to create data extract or interface files for vendors without custom coding or IT involvement. With Query Manager, you have the ability to take any report you've created, apply file-based output formatting, and produce it in a file format that meets your vendor specifications. This includes passwords, automated placement on servers or email distribution.

Professional communication with Document Builder

An innovative add-on to Query Manager, Document Builder helps you generate richly formatted letters, documents, reports and visualizations automatically. Sending out documents such as remuneration letters, contracts or pre-populated forms is easy and can be automated. These documents can include richly formatted text, images, background images, watermarks, dynamic tables and charts (bar, pie, line and scatter plot). Simply design your document, drag the relevant fields onto the page and send – it's that easy. No more manual Microsoft Word® mail merges.

KEY BENEFITS

ACCESS TO ALL HR, BENEFITS, PAYROLL, ORG, TIME DATA SOURCES

250+ READY-TO-USE PRE-DELIVERED REPORTS

80% REDUCTION IN REPORT CREATION

ADD EXTERNAL NON-SAP DATA SOURCES VIA FILE OR ODATA

13,000+ DATA SOURCES DELIVERED

REPORTS BUILT AND EXECUTED IN REAL-TIME IN PRODUCTION CLIENT

SAFE AND SECURE

EASY ACCESS TO REPORTS FROM YOUR BROWSER SMARTPHONE TABLET

DRAG AND DROP INTERFACE

Who could benefit from Query Manager?

Executives, Vice Presidents, Directors and Managers:

- CIO
- Compensation
- Corporate HR Services
- Employee Development
- Executive Vice President
- General Manager
- Human Resources
- Information systems
- Payroll
- Principal
- Principal/Partner
- Recruitment
- SAP Development
- Staffing
- Training

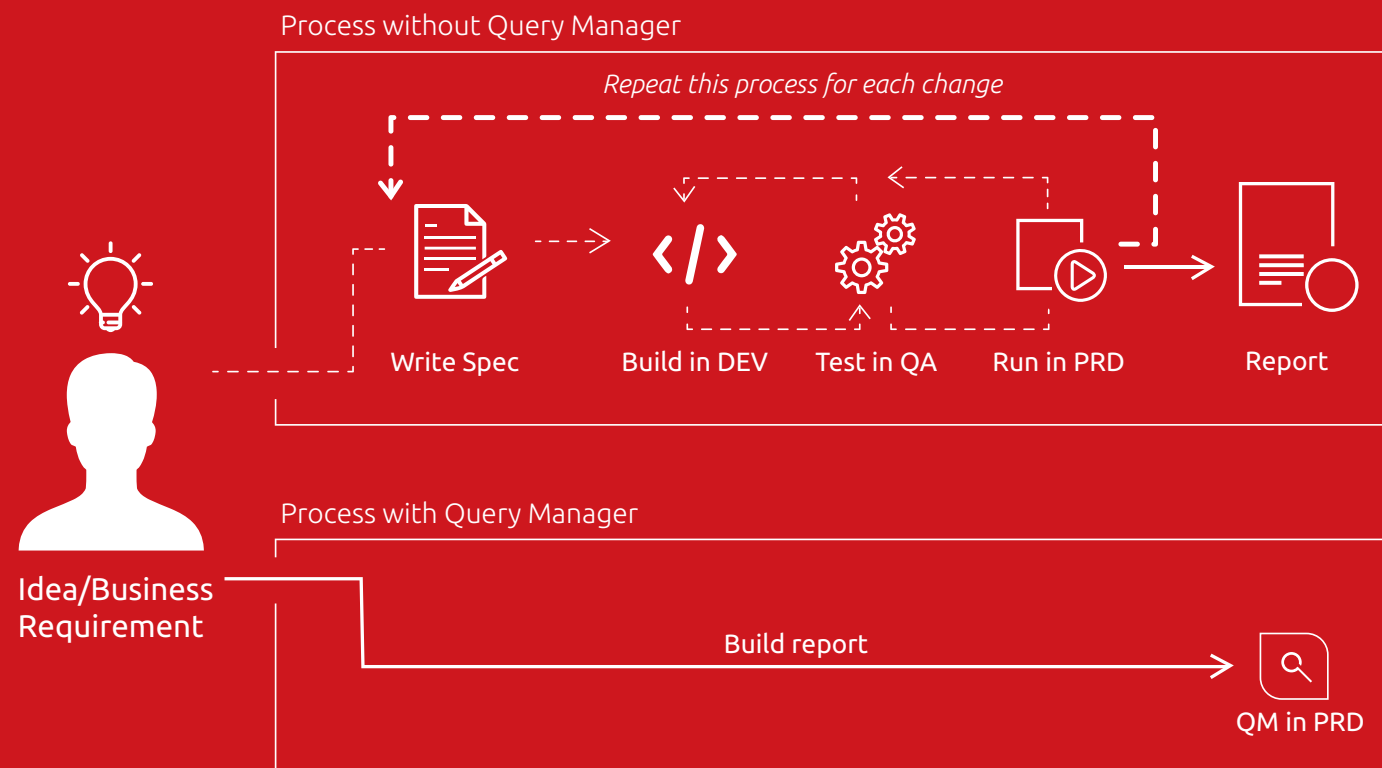## Managers, Analysts and Specialists of:

- Benefits
- Business systems
- Change management
- Compensation
- Compliance
- Employee Management Systems
- Employee Resources
- E-Recruiting
- ERP
- Employee and Manager self-service
- Global HRIS
- Human Resources
- HR Processes
- Organizational Management
- Payroll
- Personnel
- Recruiting
- Reporting
- SAP ERP HCM
- SAP Implementations
- SAP Services
- Staffing
- Management
- Time Management
- Training and Development

Information Technology (IT) teams:

- ABAP
- Application Specialists
- Functional Analysts
- HRIS
- HR System Managers
- Integration Specialists
- IT Applications Managers
- Project Managers
- SAP Configuration Specialists
- SAP Developers
- Security and Authorizations
- Solution Architects
- System Administrators
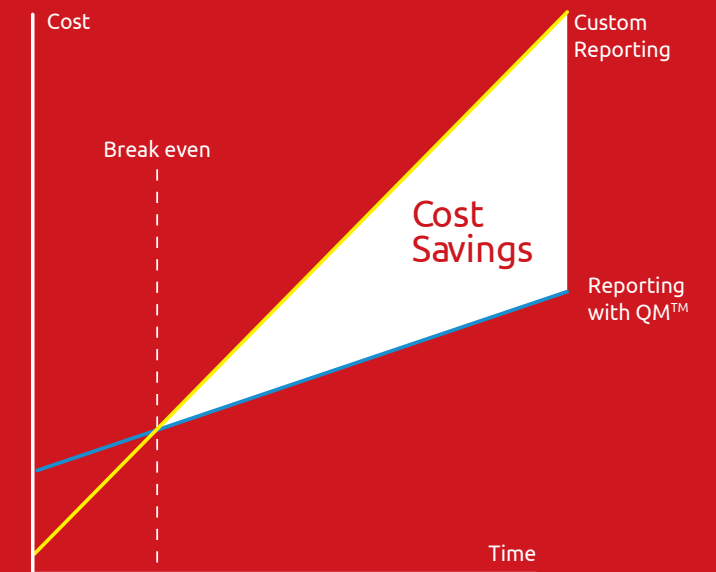- System Analysts
- Technical Analysts

Query Manager eliminates the development bottleneck

Process without Query Manager

Repeat this process for each change

Write Spec → Build in DEV → Test in QA → Run in PRD → Report

Idea/Business Requirement

Process with Query Manager

Build report → QM in PRD

The EPI-USE Labs advantage

- Global company across 47 countries
- Trusted experts in the SAP domain, working in partnership with our clients
- World-class software and people
- Multi-lingual global support team
- Collaborative online community
- Developing solutions through innovation
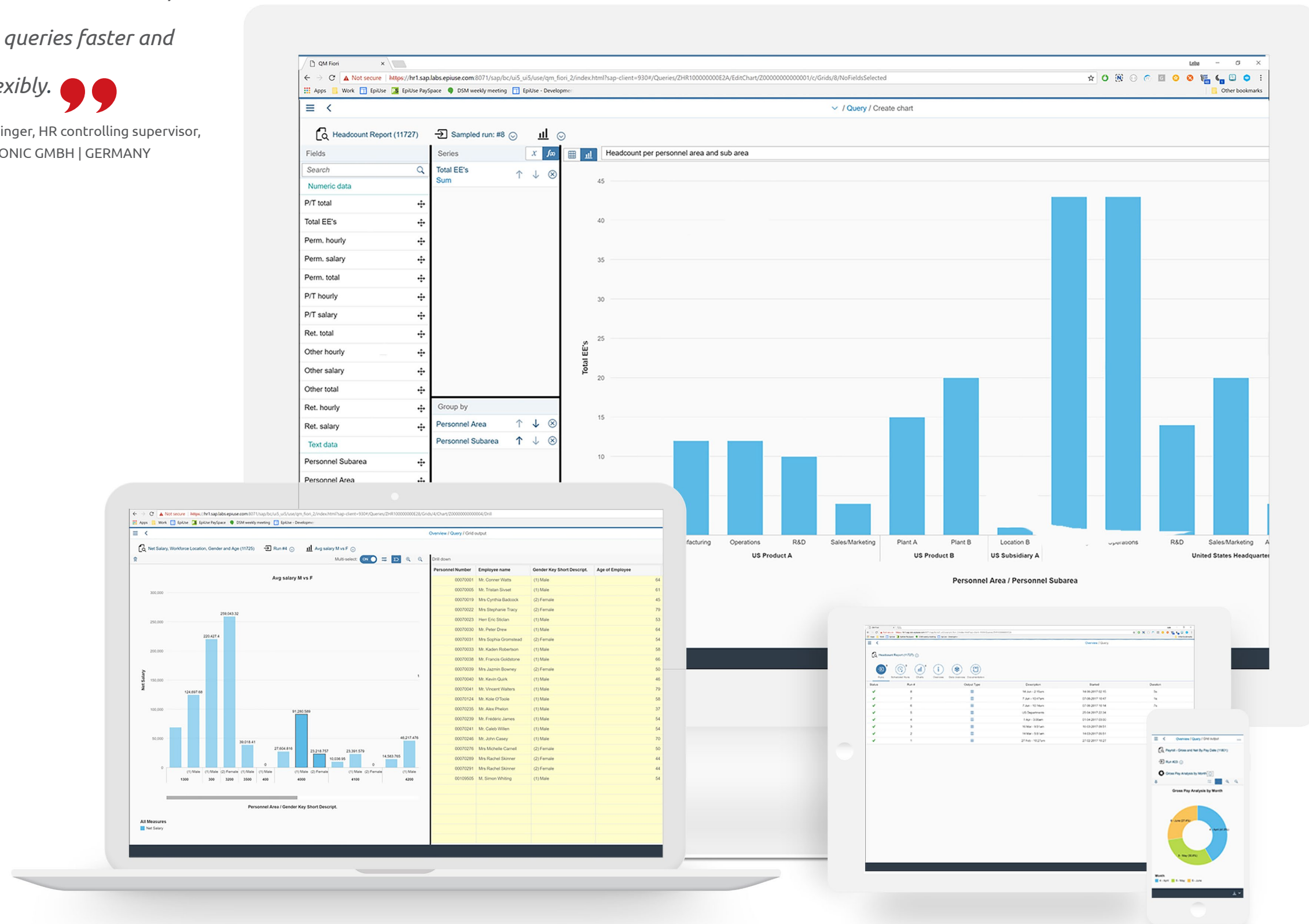- Exceeding the expectations of our clients, with a 98% renewal rate

Cost

Custom Reporting

Break even

Cost Savings

Reporting with QM™

Time

A key benefit of using Query Manager is that it reduces the Total Cost of Ownership (TCO)

> **Query Manager is a flexible tool that allows me to provide reports without the help of consultants. We can therefore react to queries faster and more flexibly.**

Markus Paulinger, HR controlling supervisor,
IFM ELECTRONIC GMBH | GERMANY

Get started today

Query Manager enables you to be more productive by giving you immediate access to the information you need.
It also reduces the cost of custom ABAP development and complex change request processes, cuts reporting time, eliminates the security risk of manually compiled data outside of SAP and bridges the gap between on-premise and cloud reporting.

Get a personalized demo

Experience for yourself how Query Manager can solve your SAP HCM reporting challenges.

Visit epiuselabs.com/QM to view videos about Query Manager, or contact us for a personalized demonstration.

EPI·USE®
LABS
value through innovation