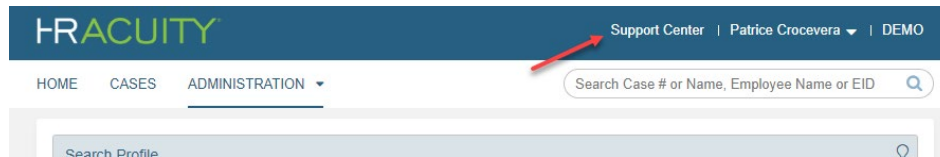


Training Videos

Training videos can be found throughout our Implementation overview document. Listed below are the links to all trainings. You must be logged into HR Acuity to access the links. Trainings and additional information can also be accessed on our Customer Support Portal, found on the top righthand corner of the Homepage when logged into HR Acuity.



Configuration Videos – Setting Up Your Site

[Uploading Employee Data File](#)

[Setting up HR Acuity Users](#)

[Uploading Group and Location Files \(Optional\)](#)

How to Document Cases

[Overview and How to Document and Employee Relations Case](#)

[Conducting and Documenting Investigations in HR Acuity \(Additional Functionality\)](#)

[How to plan and conduct investigation interviews in HR Acuity \(Additional Functionality\)](#)

Reporting and Analytics

[Dashboards Overview](#)

[Insights Analytics Center Overview](#)

[Insights Analytics Center - How to filter data](#)

[Insights Analytics Center - How to add charts and graphs](#)

HR Acuity Academy

HR Acuity Academy is an online structured course using videos and tutorials to guide new users, or users who need a refresher, through the HR Acuity Functionality. Registering for our Academy will allow you the efficiency of one on one training with the convenience of fitting it into your schedule. Plus, you'll be a PRO at using the system in just a few short lessons. To register, please email support with your request at support@hracuity.com. As always, we welcome your feedback. **Happy Learning!**