



PROGRAM & RESEARCH INTERN | GENERATION 180

THE ORGANIZATION:

Generation 180 is a non-profit with a mission to inspire and empower everyday people to take action on clean energy through story-driven content, resources, and national and community-level campaigns that facilitate the adoption of clean energy.

ABOUT THE ROLE:

As part of a rapidly growing endeavor, interns will have the unique opportunity to significantly impact the growth of the organization and its activities. Internships are intended to have a strong educational element, helping students and/or recent graduates grow professionally and personally as they help the organization develop with independent projects and assignments.

This is a full-time position (40 hrs/week) that will last 12 weeks over summer 2019, with flexibility in start and end dates and daily schedule in the case of students enrolled in summer classes. This is a paid position offering \$15/hour, and there is the opportunity to extend the internship into the fall upon excellent performance.

JOB DUTIES:

Generation 180 is seeking dynamic undergraduate-level interns from a wide range of disciplines to support the Generation 180 team in the following ways:

- **Program Management and Operations** (approximately 50% of workload)
 - Assist in all aspects of program management/operations including the creation and compilation of program resources/content and outreach to participants and partners for the Solar Schools, Energy Challenge, Clean Energy Bootcamp and Electrify Your Ride programs
- **Research** (40%)
 - Conduct desktop research and analysis to support programs and content creation on a breadth of subjects ranging from clean energy tech to behavior change methods to digital marketing techniques
- **Office Management** (10%)
 - Manage office logistics and administrative tasks as needed

BASIC QUALIFICATIONS:

- Flexible: able to wear many hats as part of a small, fast-moving team, own tasks outside of your job description, and are comfortable operating under a degree of ambiguity
- Outstanding oral and written communication skills
- Care deeply about Generation 180's mission
- Excellent collaborative skills and a good sense of humor

PREFERRED QUALIFICATIONS:

- Relevant experience/pursuing a course of study in any of the following fields: energy and the environment, marketing/communications, business, political science, social sciences or a related field

(Any of the following)

- Experience in project or program management
- Experience in conducting primary and/or secondary research and creating reports
- Experience in the execution of creative content (e.g. copywriting, graphic design, video production)

TO APPLY:

Please submit resume, cover letter, and writing sample to careers@generation180.org. Please include "2019 Program & Research Intern" in the subject line of your e-mail.