

COVID-19 SAFE PASSAGE LETTER
EMPLOYEE ACKNOWLEDGMENT FORM

As an employee / contractor of the company identified below (the "Company"), you are providing critical and essential services to the public during this period of national emergency and response to the novel coronavirus (COVID-19) pandemic. The Company is providing you with this letter so that you may present to law enforcement personnel or other authorities as necessary to document your need to engage in emergency towing and/or roadside services during this emergency. These services have been identified by the federal and state governments as "essential" business activities during this crisis, and thus exempt from "shelter-in-place" or "stay-at-home" orders.

You should use this letter solely in connection with the performance of your essential work duties, which may include traveling to and from (i) your home/residence (ii) the Company's local office, (iii) the disablement location for the vehicle in need of emergency roadside assistance, tow and/or accident scene management, (iv) automobile repair facilities, or other tow-to destinations, (v) auto storage lots, and/or (vi) deadhead mileage while on duty. If you have a Company-issued uniform, we recommend that you wear your uniform while traveling during these services.

You should not present or otherwise use this letter for personal reasons or any other reasons not directly related to performing your assigned duties with the Company.

By signing below, you acknowledge the above and agree to comply with these requirements.

COMPANY NAME: _____

PRINT EMPLOYEE NAME: _____

EMPLOYEE SIGNATURE: _____

Date: _____

Print Issuing Manager/Supervisor Name: _____