

Processing Fees	
Direct Debits or Credits (any value) – up to 500 transactions per month	35p each
Direct Debits or Credits (any value) – 501 to 2,500 transactions per month	25p each
Direct Debits or Credits (any value) – 2,501 to 5,000 transactions per month	15p each
Direct Debits or Credits (any value) – 5,001 to 10,000 transactions per month	5p each
Direct Debits or Credits (any value) – in excess of 10,000 transactions per month	3p each
Returned Payments (e.g. insufficient funds)	FREE
All Amendments to Amounts and/or Dates of Collections (non-managed)	FREE
Lifetime Technical and Logistical Support (by phone or email)	FREE
Additions or Cancellations to Bacs Records	75p each
Bacs DD or AUDDIS File Submission & Processing (unlimited entries)	£3.50 each
Errors in Submission (e.g. incorrect account details or reference)	£5.00 each
Once Only Payments	
Bacs Commercial Bureau Setup	£375.00
Upgrade to Paperless Direct Debit	P.O.A
Optional & Additional Services	
All Standard Direct Debit Letters (e.g. mandatory advance notice or recharges)	from 75p each
Amendments or Cancellations to Bacs Records (managed)	£2.50 each
Bureau Proactive Report Management	£2.50 each
Duplicate or Bespoke Reports	from £5.00 each
Fully Managed Scheduling and/or Collection Service	P.O.A
Bacs or Direct Debit Related Professional, Design and Secretarial Services	£35.00 p/h

Volume
Discounts
Available