

BURKBURNETT INDEPENDENT SCHOOL DISTRICT
School Property Disposition Form

1) TYPE OF DISPOSITION

- Sale, Trade, Exchange, or Gift of Land and/or Building(s)
- Demolition of Building(s)
- Equipment or other Personal property
- Other, please explain briefly:

2) REASONS FOR DISPOSING OF THIS PROPERTY:

3) PROPOSED METHOD OF DISPOSITION:

- Public Auction
- Solicitation of sealed bids
- Other: _____

4) Provide a complete and detailed description of the property. If more room is necessary, additional pages may be used to clearly explain the descriptions below:

Date of original acquisition. Approximate if you do not have the exact date.

Original Cost: _____

Current Resale or Market Value: _____

Description of equipment and/or Personal Property:

Year Manufactured: _____

Model: _____

Serial Number: _____

Mileage: _____

Other Characteristics: _____

Federal Purchase Yes No

Legal Description of Real Property: _____

Business Office Signature

Date

Superintendent Signature

Date