



BURKBURNETT
INDEPENDENT SCHOOL DISTRICT

BURKBURNETT INDEPENDENT SCHOOL DISTRICT
HUMAN RESOURCES
416 Glendale Street
Burkburnett, TX 76354-2499
940-569-3326

**SALARY SCHEDULE, INCLUDING SUPPLEMENTAL
DUTIES AND SUPPLEMENTAL SALARY**

TO: EMPLOYEE NAME

The Superintendent or designee shall assign supplemental duties to teachers, as needed. These non-contractual duties may be modified or discontinued at any time for any reason or for no reason, at the sole discretion of the Board of Trustees. The assignment of these duties shall not create any expectation of continued assignment to that same duty or any other duty. The teacher shall be paid extra duty pay for assignments as listed in the supplemental duty payment schedule.

The employee's failure to meet district expectations in any assignment may be grounds for termination of supplemental pay. An employee who requests to relinquish a supplemental duty listed in the supplemental duty payment schedule and be assigned to a classroom teaching position may do so only with the consent of the Superintendent. This policy does not create any contractual obligation or other expectancy of employment in any supplemental duty assignment.

SUPPLEMENTAL DUTY: JOB DESCRIPTION OF DUTY

SUPPLEMENTAL SALARY: SALARY DESCRIPTION

MAXIMUM SUPPLEMENTAL SALARY FOR 2014-2015: MAX \$\$ AMOUNT ALLOWED

Payment upon receipt of required documentation
(REQUIRED DOCUMENTATION FOR PROOF OF SUPPLEMENTAL DUTY
PERFORMED, IF REQUIRED)

If you have any questions concerning the above salary information, please contact
DIRECTOR/SUPERVISOR OF PROGRAM.

I CERTIFY THAT I HAVE READ, DO UNDERSTAND, AND AGREE TO ABIDE BY THE
ABOVE SALARY INFORMATION FOR THE 2014-2015 SCHOOL YEAR.

SIGNATURE OF EMPLOYEE

DATE