



**BURKBURNETT**  
INDEPENDENT SCHOOL DISTRICT

100 N. Ave D  
Business Office  
Burkburnett TX 76354  
(940) 569-3326

---

MONTHLY MILEAGE REPORT

Name of Employee: \_\_\_\_\_ Position: \_\_\_\_\_

Date	Location/Duties Performed	Miles Traveled

TOTAL MILES: \_\_\_\_\_

Total Allowance: \_\_\_\_\_ miles @\$0.58=\$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval Signature: \_\_\_\_\_

~For Office Use: Budget Code(s): \_\_\_\_\_