

Before Application

Q1: Who is eligible for the SGInnovate Summation Programme?

You should:

- Be a current Undergraduate, Master's or PhD student with an Institute of Higher Learning (IHL) or have graduated from an IHL less than one year ago.
- Be able to showcase relevant skills and knowledge for the project that you apply for, for example:
 - Academic courses in IHLs
 - Online courses (e.g. Coursera, Udemy)
 - Projects (e.g. Github, Stackoverflow)
 - Working experience (e.g. internships, part-time, freelance)
 - Awards and competitions (e.g. Hackathons, Datathons)

Please refer to [our website](#) for the eligibility criteria for the respective projects.

For international students, you must also satisfy the below criteria:

- **You must be a student or graduate aged 18 to 25** from a IHL in Australia, France, Germany, Hong Kong, Japan, New Zealand, Switzerland, United Kingdom or United States with a strong technical background.
- Additionally, your school also needs to be recognised by the government of the respective nine countries.
 - **For undergraduates:** you have been a resident and a full-time student of the university for at least 3 months before applying for the pass.
 - **For graduates:** you were a resident and a full-time student of the university.
- Please refer [here](#) to check your eligibility as it will determine whether you are allowed to work in Singapore.

Q2: Do all organisations offer the same projects under the Summation Programme?

No. Each organisation will provide the scope and specify the projects' duration.

Q3: What is the duration for the Summation Programme?

The programme duration will be within 3 – 6 months, depending on the organisation and project.

Minimally, the first three months will be a full-time arrangement. You are strongly encouraged to commit for the entire programme duration. If you intend to extend your attachment period, you can arrange it with the organisation separately.

Q4: When will my Summation Programme start?

You will start in December 2019, and the exact dates will be arranged between the organisation and the student.



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Q5: Can I use this programme as a credit bearing internship?

You will have to check with your school on that arrangement as it is not decided by SGInnovate.

Q6: What is the stipend amount that I will be receiving?

The total package amount varies based on your education level:

Education Level	Summation Award (SGD)	Minimum Stipend (SGD)	Monthly Total (SGD)
Undergraduate or fresh graduate	2,000	1,000	3,000
Master's student or graduate [^]	3,000	1,000	4,000
PhD's student or graduate [^]	4,000	2,000	6,000

[^] Note: You must have less than 1 year of work experience

Q7: When is the application deadline?

Applications have been extended till 22 Sept 2019. Please apply [here](#). No applications will be accepted after the deadline.

Q8: Can I amend my application after I had submitted it?

The system allows you to edit your submission. However, only your last application submitted before the deadline will be considered.

Selection Process

Q9: How will I be matched to the project / organisation?

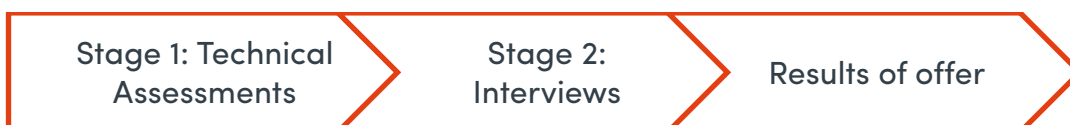
Your application will be evaluated against the respective criteria of each project that you have identified in your preference selection.

Q10: What are the technical skills required for this apprenticeship programme?

Programming related projects will typically require proficiency in at least one programming language. Ability to showcase relevant knowledge and/or experience related for the project is more critical. Please refer [here](#) to see the eligibility criteria for the respective projects.

Q11: What is the shortlisting process?

There are two stages of the shortlisting phase:





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Stage 1: Technical assessments

There will be **several technical assessments** that you will be taking based on the projects you are shortlisted for.

Stage 2: Interview

Shortlisted candidates who successfully pass technical assessments will be invited to attend interview sessions with organisations.

Q12: How and when will I know the outcome of my application?

Candidates will be informed of their application status via email, within two weeks after applications have closed. Shortlisted candidates will receive additional instructions.

Post Selection

Q13: What will happen after I am selected?

You will sign a contract with SGInnovate and the organisation before you start your apprenticeship.

Q14: When and how will I be receiving my stipend?

Your monthly stipend will be paid out along with the organisation's monthly payroll.

Q15: Can I work remotely?

No, you must be on-site.

Q16: Will living and travel allowances be provided?

For international students (including Singaporeans who are studying overseas), each apprentice will be provided **one** round-trip air ticket from your city to Singapore.

Foreigners will be provided a living allowance of **SGD\$1,000 / month** (up to a maximum of 6 months). Hostels will be pre-arranged and paid for utilising this allowance for the entire Summation Programme. Any surplus from your living allowance will be issued to you.

Our **designated travel agent** will purchase the air tickets and travel insurance (if applicable) on your behalf. More details will be sent to you if you are selected as one of the apprentices.

Q17: Am I guaranteed a spot once I have accepted the offer from the organisation?

Yes. There will be a contract signed between you and the organisation, and another one between you and SGInnovate. Despite accepting an offer, you are still subjected to securing a **Work Holiday Pass** in Singapore. You will need to provide us an **In-Principle Approval (IPA)** letter to be



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guaranteed a spot in the organisation. More information will be shared later with the selected candidates.

Q21: When should I apply for the Work Holiday Pass?

Upon accepting the Summation Award, international students should apply for the Work Holiday Pass within one week of the acceptance or as soon as possible as allowed by the Singapore Ministry of Manpower (MOM), whichever date is the earliest. Note that there will be **three weeks of processing time**. Please refer to this [link](#) for more information on how to apply.

We will arrange for you to come to Singapore **a week before the Summation Programme officially starts**. This is to give you ample time to open your bank account and get your Work Holiday Pass issued*. You will be able to move into your hostel when you arrive in Singapore a week before the official start of the programme.

** Note that you will not be reimbursed the SGD\$150 for the issuance of the Work Holiday Pass, and it is the responsibility of the applicant to apply for it and obtain it.*

Q22: How much should I bring for the first month before receiving my stipend?

We recommend you bring at least **SGD\$1,500**. An international student in Singapore spends, on average, about SGD\$750 to SGD\$2,000 a month on living expenses. This amount will vary depending on your lifestyle.

Here are some of the potential costs that you will possibly incur. Please plan your budget well before coming to Singapore:

- **Opening of bank savings account** (depending on the bank you choose, you might have to pay an initial deposit of SGD\$500-1,000)
- **Work Holiday Pass** (one-time cost SGD\$150 for issuance of pass)
- **Estimated living and transport expenses per month**
 - Meals: SGD\$300-450 (based on SGD\$10-15 per day for 3 meals at a food court)
 - Transport: SGD\$50-100 (dependent on the mode of transport you take)
 - Personal expenses: SGD\$100-350 (e.g. clothes, toiletries, miscellaneous expenses)

More information will be sent to you when you are selected as an apprentice.

Q23: Do I need to pay income tax?

You are required to pay income tax at a 15% rate for the total remuneration package that you receive, including the monthly stipend, Summation award and living allowance unless exempted. Please refer to the [IRAS website](#) for more details.



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Q24: What will happen upon the completion of the Summation Programme?

We will award you with a Certificate of Participation. Any working agreement (for example, part-time work) beyond the stipulated duration will be arranged directly between the student and the organisation. SGInnovate will not be involved.

Summation Programme Run 4 Timeline

Date	Event
5 August – 22 September 2019	Open for student applications
23 – 29 September 2019	Technical assessment
7 October – 23 October 2019	Interview
21 October – 25 October 2019	Results of offer
December 2019	Start of apprenticeship

More Questions?

If you have more questions or would like to discuss our programme in more detail, please email us at summation@sginnovate.com.