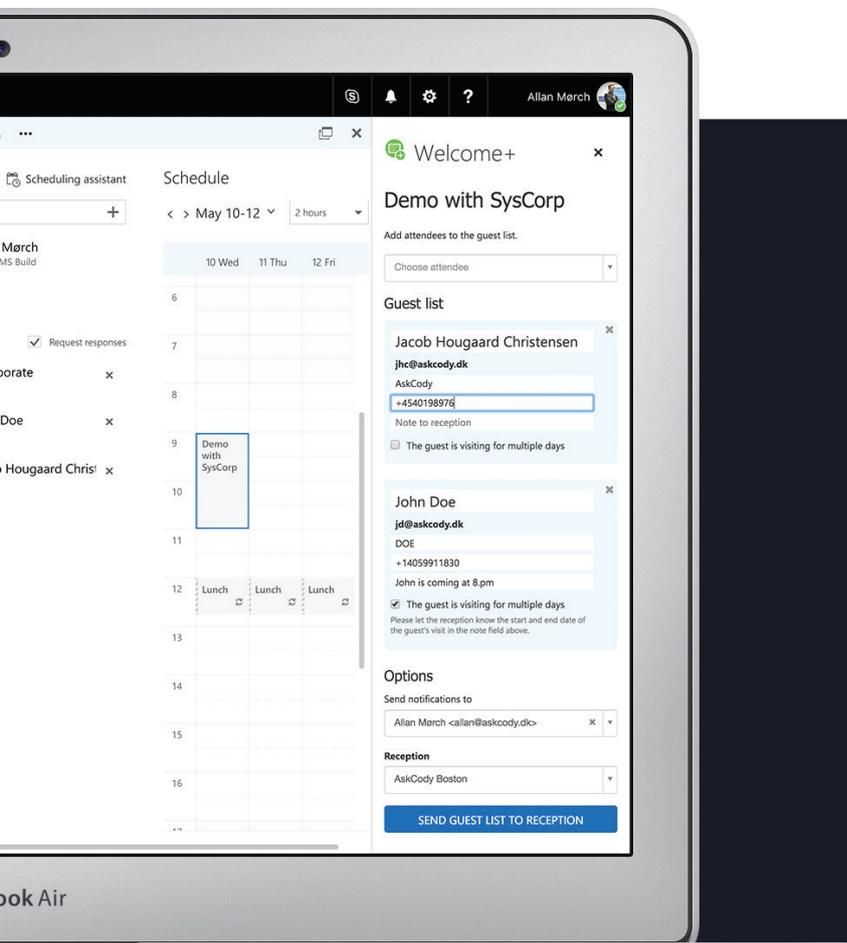


Welcome+

This is guest registration the way it should be!



No more pen and paper. Optimizing resources with one simple solution.

Welcome+ guest registration enables automatic handling of guest pass printouts and host notifications. Add attendees to your meetings scheduled in Outlook and Office 365 to the guest list in the reception and let the receptionist know who's coming today.

▶ Get to know more at www.goaskcody.com

Integrates with leading calendar systems

 Office 365  Outlook  Exchange

Office 365, Exchange 2010 or newer.

Who are coming today, who are they visiting, which meeting are they attending, which visitors are currently in the company?

These are all relevant daily questions for the receptionist or people at the front desk regarding the company's visitors.

AskCody Welcome is an intuitive, modern and professional visitor registration solution from AskCody. Front desk processes and tasks will improve significantly with Welcome+, and guests will automatically receive meeting details and feel welcome when paying a visit to your company.

Welcome+ is there to meet your needs whether you are looking for a simple system to track visitor traffic or require a full Virtual Receptionist solution. The Welcome+ solution includes notifications via SMS, email or both as well as badge printing options. Everything can be integrated with Outlook and Office 365.

Add visitors to the guest list from Outlook to let the receptionist know who's expected guests for the day

From the familiar Outlook interface in both Outlook and Office 365, you can easily add guests to your meetings to the virtual guest list and at this moment provide the receptionist with an overview of the expected guests for the day. This makes it easy to check-in upon arrival and notifies the host of the meeting, as well as provide the receptionists with the right information to guide the guest to the right room.

From a check-in screen, guests are registered in three easy steps receiving a printed guest pass or email/SMS straight away. At the same time, hosts are notified about the guest arrival either via email or SMS. You can easily manage all contacts and users with AskCody Manager or integration with Microsoft Active Directory.

Print guest badges or get access to the security report

Need to print visitor badges? Once a visitor checks in, you can set the printer to automatically print their personal visitor badge, creating an efficient visitor management experience for your team and staff around the front desk.

Welcome+ always logs guests to provide an easy overview for administrators. For the security of the company, it is important that the reception always has a full overview of which guests are in the building at any given time.

Evacuation reports can be compiled and printed out at any time.

Finally, the look and feel of Welcome+ can be customized to reflect your company's identity and branding.

With Welcome+ your company registers its visitors in a secure, easy and professional manner that tracks visitors and which employee is hosting them. Each visit is logged which means that a full history of all visitors and which employee that hosted him/her can be viewed at any time.

Why Welcome+?

- ▶ Integrated seamless with Outlook and Office 365.
- ▶ Improved security and access to visitor history.
- ▶ Optimizing time and resources at the front desk.
Prints name tags and Wi-Fi access for visitors
- ▶ Email and SMS notification – automatic notification to the host upon the visitor's check in
- ▶ Multiple language possibilities ensure correct guidance to visitors at registration
- ▶ Email/SMS confirmation for guests with customized information

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