

# Internet For Business Ltd

## Acceptable Use Policy

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This Acceptable Use Policy (AUP) is intended to help protect Internet For Business (IFB), its customers and the Internet community from the inappropriate use of the Internet. A customer's use of IFB services constitutes acceptance of this AUP. IFB reserves the right to revise and update this AUP from time to time. IFB expects customers to co-operate with the company's TOS/Abuse department when requested to assist in their investigations.

This AUP is divided into two sections:

- **SECTION 1.** Violations and Descriptions of Appropriate Use
- **SECTION 2.** Reporting to IFB's TOS/Abuse Department

### **SECTION 1: VIOLATIONS AND DESCRIPTIONS OF ACCEPTABLE USE**

#### **GENERAL VIOLATIONS**

Our AUP prohibits the following:

#### **IMPERSONATION/FORGERY**

- Adding, removing, or modifying identifying network header information ("spoofing") in an effort to deceive or mislead is prohibited.
- Attempting to impersonate any person by using forged headers or other identifying information is prohibited. The use of anonymous re-mailers and nicknames does not constitute impersonation.
- Using deliberately misleading headers ("munging" headers) in news postings in order to avoid spam e-mail address collectors is allowed provided appropriate contact information is contained in the body of the posting.
- Privacy Violations Attempts, whether successful or unsuccessful, to gain access to any electronic systems, networks or data, without proper consent, are prohibited.
- Threats of bodily harm or destruction of property are prohibited. Threatening or harassing activity is prohibited.
- The use of any IFB service for illegal purposes is prohibited.
- The resale of any IFB service without proper authorisation from IFB is prohibited.

#### **COPYRIGHT INFRINGEMENT**

All material published or distributed must be owned by the publisher or the appropriate releases must have been obtained prior to publishing. IFB will co-operate with all agencies attempting to assert their rights in these matters.

#### **NETWORK DISRUPTIONS AND NETWORK-UNFRIENDLY ACTIVITY**

- Any activities which adversely affect the ability of other people or systems to use IFB services or the Internet are prohibited. This includes "denial of service" (DoS) attacks against another network host or individual user.
- Interference with, or disruption of, use of the network by others, network services or network equipment is prohibited.
- It is the customer's responsibility to ensure that their network is configured in a secure manner.
- A customer may not, through action or inaction, allow others to use their network for illegal or inappropriate actions.
- A customer may not permit their network, through action or inaction, to be configured in such a way that it gives a third party the capability to use their network in an illegal or inappropriate manner.

#### **E-MAIL**

- IFB does not tolerate, endorse or participate in e-mail spamming. Sending unsolicited commercial e-mail is prohibited.
- We cannot authorise bulk e-mailing although we do recognise that in some instances this is a valid and useful form of marketing for both senders and recipients.
- Using an IFB e-mail or Web site address to collect responses from unsolicited commercial e-mail is prohibited.
- Sending large volumes of unsolicited e-mail, whether or not that e-mail is commercial in nature is prohibited.

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- All solicited e-mail should have been confirmed through the use of a double opt-in list (i.e. the recipient must confirm their wish to receive that particular e-mail twice).
- Activities that have the effect of facilitating unsolicited commercial e-mail, or large volumes of unsolicited e-mail, whether or not that e-mail is commercial in nature, are prohibited.
- Users operating mail servers must ensure that they are not open relays which facilitate the sending of anonymous bulk e-mails, these accounts will be suspended until open relays have been removed.
- Anonymous bulk e-mailings are not permitted and we will terminate the accounts of any customers who attempt to do this, this may occur without notice.
- If we receive any complaints from recipients or other third parties, or any mailing causes technical problems on our systems, we may take further action to stop this happening again. This may involve the termination of any accounts the sender has and may occur without notice.
- In the event that we are alerted to anyone sending bulk e-mails, we will generally attempt to make contact with the senders to discuss appropriate actions.
- We recommend that anybody undertaking this kind of activity has a data protection statement on their web site explaining how the company fulfils their obligations in terms of the Data Protection Act.
- Senders must give recipients the ability to easily contact the sender and remove themselves from their mailing list.
- Senders must be sure that recipients are aware that they are listed on the sender's e-mailing list and that they themselves provided their information or authorised a third party to do so on their behalf.
- Senders must make every effort to ensure that the information they are sending is of interest to the recipient and matches the reason given for the collection of the e-mail address in the first place (e.g. e-mail collected from people interested in Computers should not be sent e-mail relating to games consoles, no matter how likely it may seem that they will be interested in the same topic).
- In the event of any problems being caused by this type of activity, we will make every effort to ensure that the problem is resolved as quickly as possible, this includes full co-operation with any relevant authorities.

### **FACILITATING A VIOLATION OF THIS AUP**

Advertising, transmitting, or otherwise making available any software, programme, product, or service that is designed to violate this AUP, or the AUP of any other Internet Service Provider, which includes, but is not limited to, the facilitation of the means to spam.

### **NEWS**

- IFB customers should use their best judgment when posting to any newsgroup. Many groups have charters, published guidelines, FAQs, or 'community standards' describing what is and is not considered appropriate. Usenet can be a valuable resource if used properly.
- The continued posting of off-topic articles is prohibited. Commercial advertisements are off-topic in most newsgroups, especially non-commercial regional groups. The presence of such articles in a group is not indicative of the group's intended use.
- Please familiarise yourself with basic USENET netiquette before posting to a newsgroup.
- Newsgroup spamming: Spam is, first and foremost, a numerical metric-posting of substantively similar articles to multiple newsgroups. This form of spam is sometimes referred to as "excessive multi-posting" (EMP). IFB considers 'multi-posting' to 10 or more groups within a two-week period to be excessive.
- Hostile attacks or invectives (flames) aimed at a group or an individual poster are generally considered inappropriate in IFB service groups. Flames in the non-service groups are discouraged.
- Many newsreaders offer filtering capabilities that will bring certain messages to your attention or skip over them altogether (kill files).
- IFB customers may not cancel messages other than their own messages. A customer may cancel posts forged in that customer's name.
- IFB may cancel any postings that violate this AUP.

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### **WEB**

- Using an IFB Web site address or IFB hosted Web account for the purpose of distributing illegal material is prohibited.
- Using an IFB Web site address or IFB hosted Web account to collect responses from unsolicited commercial e-mail is also prohibited.
- IFB will co-operate with authorities to remedy breaches of this policy.

### **EXCESSIVE BANDWIDTH OR DISK UTILISATION**

- IFB account descriptions specify current limits on bandwidth and disk utilisation. Where limits are not specifically defined the judgement of the IFB Technical Support team shall be used to define those limits.
- The use of bandwidth or disk space in excess of those limits is not permitted.
- The total number of bytes transferred from an account's Web and FTP space determines bandwidth utilisation.
- The total number of bytes required to store an account's Web, FTP, and Mail data determines disk utilisation.
- If IFB determines that excessive bandwidth or disk space utilisation is adversely affecting IFB's ability to provide service, IFB may take immediate action. IFB will attempt to notify the account owner by e-mail as soon as possible.

### **SECTION 2: REPORTING TO IFB'S ABUSE DEPARTMENT**

- IFB requests that anyone who believes that there is a violation of this AUP should direct the information to the AUP Abuse Staff at this address [abuse@ifb.net](mailto:abuse@ifb.net).
- IFB customers who wish to report 'spam' from a non-IFB source should send copies of the e-mail they received along with full header information. Some messages may not receive a response, but IFB may use the information received at this address to aid in the development of IFB's filter lists.
- All issues involving other e-mail abuse originating from IFB e-mail or network addresses should also be sent to [abuse@ifb.net](mailto:abuse@ifb.net).
- All issues regarding USENET 'news' abuse issues originating from IFB customers.
- Other suspicious activity such as port scans or attempts to penetrate network resources and virus distribution.

### **COPYRIGHT INFRINGEMENT**

IFB may take any one or more of the following actions in response to complaints:

- Issue warnings: written or verbal
- Suspend the customer's newsgroup posting privileges
- Suspend the customer's account
- Terminate the customer's account
- Invoice the customer for administrative costs and/or reactivation charges

What information should be submitted?

- The IP address used to commit the alleged violation
- The date and time of the alleged violation, including the time zone or offset from GMT
- Evidence of the alleged violation

Copies of e-mail with full header information provide all the required information, as do syslog files and firewall logs. Other situations will require different methods.