# IFB Website Privacy Policy www.ifb.net



IFB is committed to preserving the privacy of our clients and website visitors. Please read the following policy which explains how we use and protect the data that you provide.

### **Your Data**

IFB collects data about you:

- when you request services or otherwise provide us with your personal details (such as your name, contact details, e-mail address etc.); and
- from your usage of the website and any other information you post on the website, send by e-mail or postal mail to us.

By subscribing through the website you consent to the collection, storage, use and transfer of your data by us in accordance with the terms of this privacy policy.

# **Subscribing**

You can subscribe on the website to receive information from us, including industry updates, event details or news. You can unsubscribe at any time by clicking on the "Unsubscribe from all future emails" link provided in our emails or by contacting us direct at dataprotection@ifb.net.

# **Using Your Data**

We will only use your data to:

- provide you with information about our services and events
- assist us in meeting customer expectations in evolving new services
- conduct specific marketing campaigns

We may contact you by post or telephone as well as by e-mail. If you change your mind about being contacted in the future by any of these means then please let us know.

### Security

All information you provide to us is stored on secure servers with industry standard antivirus, anti-malware and firewall protection in place.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted online or through the website although risks are minimised through the use of SSL encryption. Any transmission is at your own risk. Once we have received your information, we use strict procedures and security features to try to prevent unauthorised access.

# **Disclosure of Data**

We process all data in accordance with the EU General Data Protection Regulation. We may disclose your data to other third parties who act for us in order to provide the information or services you have requested. Unless required to do so by law, we will not otherwise share, sell or distribute any of the data you provide to us without your consent.

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### **Cookies**

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. All cookies used by IFB are in place to improve the efficiency of the site directly, or to obtain anonymous data to help us improve the experience of using the website. A list of the cookies set by this website are displayed below.

# **First Party Cookies**

Your acceptance of our use of these cookies has been implied. They are necessary for the operation of the site.

# **Third Party Cookies**

Your acceptance of our use of these cookies has been implied. If you do not accept the placement of cookies, any 3<sup>rd</sup> party functionality used within the site may not operate, eg. Twitter feeds.

# **Your Rights**

You have the right to ask for a copy of the data held by us in our records. You also have the right to require us to correct any inaccuracies in your data or to request that we delete your data. Prior to the deletion of any data it will be reviewed to identify if there are any contractual, legal or regulatory reasons to retain it.

## Changes

We may make changes to this policy from time to time and any changes will be posted on this page.

### **Contact Us**

If you have any queries or concerns regarding the use of your data or this policy then please contact <u>dataprotection@ifb.net</u>. We will make all efforts to deal with any requests or concerns as promptly as possible.

If we are unable to resolve any issue to your satisfaction, you have the right to complain to the Information Commissioner's Office. Contact information can be found at https://ico.org.uk/global/contact-us/