

Governance - Health and Safety Webinar



**John Barr, Ayrshire e.b.a. - Professional Director
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John Barr

Governance Roles - current

Non-Executive Director

- St Georges Hospital Society – President and Director
- Canterbury Scientific Ltd - Chairman
- Southern Horticultural Products Ltd - Chairman
- Aqualinc Research Ltd - Chairman
- Nevada Sport Ltd - Chairman
- Linden Leaves Ltd - Chairman

Other Advisory Roles

- Advisory Board & Governance Advisory
 - Tumblar Products Ltd
 - Mango Ltd
 - Plucks Engineering Ltd
 - Genesis Bio-laboratory Ltd
 - KRD Imports Ltd
- Governance-related projects
- Business mentors – mentoring
- GlobalScots business support network

Earlier Roles

- CEO and General Management in manufacturing and contract manufacturing companies
- Trustee, Electricity Ashburton & CentralPower Electricity Trust
- National President New Zealand Organisation for Quality
- Directorships since 1990
- Facilitator, Institute of Directors Professional Development

Board

- **The IoD (Institute of Directors) focusses on the 4 Pillars of Good Governance**
 - Determination of Purpose
 - An Effective Governance Culture
 - Holding to Account
 - Effective Compliance

Performance (3x) and Conformance (1x)

Governance and Management

- **Relationship and Accountabilities**
 - Governance is in the Grandstand
 - Management is on the playing field
 - Governance is constantly assessing the performance
 - Governance delegates to Management
 - Delegation with Feedback and confirmation is the key

DELEGATION WITHOUT FEEDBACK IS ABDICATION!

Board

- **Questions:**
 - Who is going to prison?
 - Who is going to tell their family? That we were too busy to care!
- **Culture of openness**
- **Prompt advice on serious accidents and injuries**
- **Communications/Media Policy**
 - Who talks to the media?
 - Who talks to the internal team?

Risks/Weaknesses

- Celebrate every weakness/risk identified
- Eliminate or minimise
- Weaknesses and risks identified are a good thing (positively communicate)
- Risks increase with the level of education - 'intellectual arrogance'

Rules

- **Non-negotiable**
 - **Personal Protective Equipment (PPE)**
- **Send very strong positive & consistent messages**

Trail of documentation

- **No documentation**
 - No proof you care
- **Management trail**
- **Governance trail**

Board Reporting

- **Board Annual Workplan**
- **H&S Committee**
 - Committee representation needs to be signed off by the Board
 - Confirm meeting frequency
 - Confirm meeting agenda
 - Term of appointment & rotation
- **Confirm Hazards/Risks assessed**
- **Accident/incident**
 - Number lost time
 - Number non-lost time
 - Near Misses
 - Outcomes
- **Training and awareness**
 - IoD Guidance (Guides, Checklist)
 - Governance & Operational training
- **Capital requests**

Internal Audits

- Regular hazard & risks assessments
- Use range of people (compliance vs. improvement)
- Audit each others departments

General Awareness

- **Examples**
 - Electricity on the ground
 - Valve radios
 - Cigarette butts in a cardboard box in the paper store