

Please read, sign and return one per family.

Dear Parents,

Due to some events on campus during the 2016-2017 school year, we need to be sure that all parents are aware of some key Health Suite changes and **guidelines with regard to illness** for the new school year.

- **Temperatures of 100 degrees or higher** are not permitted in school and a child must be fever free for a **FULL 24 hours**, without being medicated with things that can normalize a fever, before they can come back to LCS.
- **Vomiting and Diarrhea:** Students must be out of school for a **FULL 24 hours after their last episode.**
- **Pink Eye** – Viral Pink eye is highly contagious and students must stay home until ALL symptoms are gone. This can take 7-10 days. **In the case of bacterial pink eye a student can come back to school after a FULL 24 hours on the eye drops.** You will almost always need my help during school hours to continue therapy after the first 24 hours. Please refer to the medication policy to obtain proper orders on a school medication form. Interrupting a course of eye drops will most assuredly cause a relapse and a visit to the doctor again for treatment.
- **Strep Throat:** Students must be on an **antibiotic AND fever FREE for a full 24 hours** before returning to school. You may need my help during school hours to continue therapy depending on the number of times a day it's ordered. Please refer to the medication policy to obtain proper orders on a school medication form. Interrupting an antibiotic course will most assuredly cause a relapse and a visit to the doctor again for treatment.
- When it's determined your child will need an early dismissal due to illness we ask that you **arrive within 30 minutes.** If that's not possible due to distance from the school, we ask that you **have an emergency pick up in place.** The children need to be home resting under your care or that of a loving adult and we want to try to minimize illnesses spreading throughout the school.
- If you are unsure as to whether or not your child can attend school with any particular illness, please call me directly to check.

***Student(s) Name(s)** _____ **Grade(s)** _____

***Parent Signature** _____ **Date** _____

Please read, sign and return one per family.

Dear Parents,

Due to some events on campus during the 2016-2017 school year, we need to be sure that all parents are aware of some key Health Suite changes/guidelines **with regard to medications** for the new school year.

Medications:

- All Emergency medications, asthma inhalers and epi pens, must be in the health suite **before the first day of school** and on campus at all times or students will **not** be permitted to attend school.
- ALL medication orders **must be re-submitted every year on new forms. Old forms nor summer camp forms will be accepted.**
- The **Doctor's stamp and signature as well as parent/guardian signature** must be on each form.
- All medications sent to the school must **not be expired**. Please check the expiration date prior to sending the medication to LCS.
- All medications must be in **original packaging/boxes clearly labeled with the student's name/prescription** on the outside.
- The **method of administration must match the doctor's order**. For example, a Nebulizer is not the same as a Metered Dose Inhaler.
- **All medications must be handed by an adult to an adult.**
- If your child visits the health suite and a simple Over the Counter (OTC) medication can help them get through the day, I'm only able to keep them comfortable **if they have an order for an OTC from the doctor.**
- ALL OTC medications must accompany an order. Even a *cough drop* is considered a medication.
- If we find OTC medications on your student without matching orders we will issue **one warning**, a second offense will result in disciplinary action.
- A **supply of EACH medication** must be given to the school for use during the year. They will be returned at the end of the year.
- Only **ONE medication per order form is acceptable**. Multiple medications cannot be on one form. The form will be sent back to you/your doctor for correction.
- Self - Carry students **must have a signature on the medication form by their physician**. They **MUST STILL SEE ME** when they use their self-carry medications to report in. **If the student has any incident where their medication isn't on campus when they need it, I will require a back-up in the health suite immediately.**
- If you have a student or students in the aftercare program who require an emergency medication, such as an epi pen or inhaler, it's not mandatory but **would be appreciated if we could have one for the aftercare staff as well.**
- If you have a student who will travel for sports and uses an inhaler or epi pen, we will kindly request one for our traveling sports bag to keep your child safe for after school activities and off campus sports.

*Student(s) Name(s) _____ Grade _____

*Parent Signature _____ Date _____