



Approval Procedure Moving Forward

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ari schapira | [Follow](#)
Director Product Management at SAP



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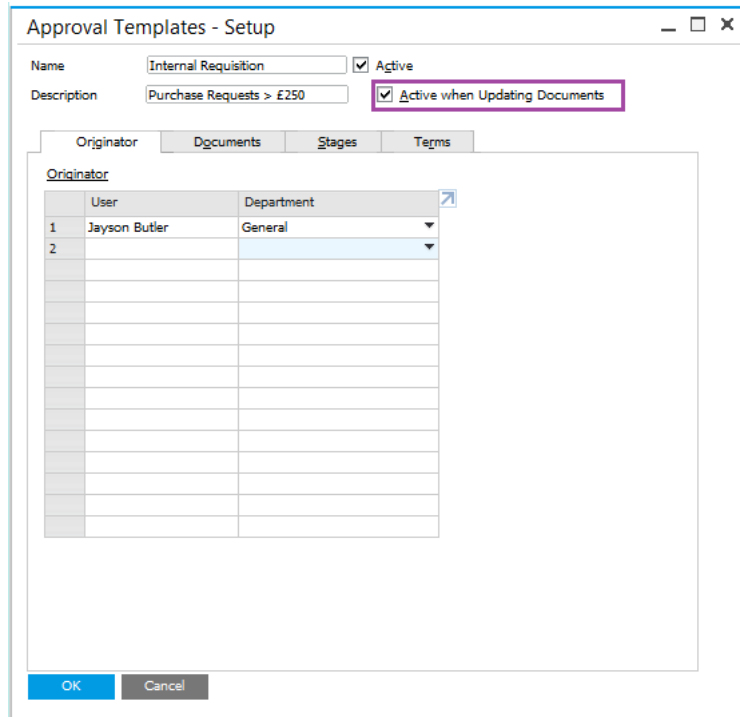
20

The Approval Process functionality allows every business to define the approval flow which serves best its specific business needs. Knowing the high importance of accurate approval flow, SAP Business One introduces new options allowing you to enhance your approval processes and increase the efficiency of the day-to-day work.

New options on Print Preferences window allow you define whether to block printing or sending of documents pending approval. This way you can save unnecessary printing of false document sending.

The screenshot shows the 'Print Preferences' window with the 'Per Document' tab selected. The 'Document' dropdown is set to 'Sales Order'. Under the heading 'When Document Is Awaiting Approval:', there are five checkboxes: 'Block Export to MS-Word', 'Block Printing Document', 'Block Emailing Document', 'Block Export to PDF', and 'Block Faxing Document'. The 'Block Printing Document' checkbox is highlighted with a purple box. Other sections include 'When Adding Document:' with checkboxes for 'Export to MS-Word', 'Print Document', 'E-Mail Document', and 'Export to PDF'; 'When Batch/Serial No. Exist, Print' with a dropdown set to 'Document and Batch/Serial No.'; and 'Print Layout Designer Preferences Only' with checkboxes for 'Print Picking Sheet', 'Print Discount Data', 'Print Mfr Catalog No. Instead of Item Number', and 'Print Amounts'.

In addition, you can define that a given approval process will be initiated also when a user who is subject to approval process is updating an existing document.



Available since SAP Business One 9.2, version for SAP HANA PL03 and SAP Business One 9.2 PL03.

This tip and all the other tips are available in:

http://scn.sap.com/blogs/b1_tip_of_the_week/2016/02/17/sap-business-one-tips-are-one-click-away



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Director Product Management at SAP
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Nagarajan K
SAP Business one Consultant at Blue Ocean Systems Pte Ltd

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Hi, I think above option available from 9.2 PL01. Please correct me if i am wrong. Thank you.

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7mo

Hi Nagarajan K

Thanks for raising this point, 9.2 is generally available with PL 03 so this topic is included as

well

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Thank you for your reply.

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Nagarajan K

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... 7mo

Hi, Why approval procedure is designed only for header level? Why it is working for row level? Thank you in advance.

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ari schapira

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Thanks for raising the idea, we will consider such option in future versions.

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