



## Cancelling Payments Gets Easier

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ari schapira | Follow  
Director Product Management at SAP



We all hate to cancel payments or checks. Obviously, it's because it takes forever to revert everything! The check itself, the deposit, the payment, and of course let's don't forget the connected invoice...

Cheer up! SAP Business One can do it all for you, well almost – you have to indicate which check to cancel:

**Check Register**

Check No.  Currency  Deposit Status

	Sequence No.	Date	Check No.	Bank	Branch	Account	Endorsed	Amount
1	1	31.01.06	1	Barclays Ba	2345	230-6789-456464	No	GBP 7,772.62
2	2	30.04.06	1	HSBC(Hou:	2346			56.37
3	3	30.07.06	1	HSBC(Hou:	2346			55.03
4	4	30.07.06	1	HSBC(Hou:	2348			90.13
5	5	30.07.06	1	HSBC(Hou:	2350			51.45
6	6	31.10.06	1	HSBC(Hou:	2350			09.58
								72.62

Date: 31.01.06 | Check No.: 1 | Bank: Barclays Bank(H) | Branch: 2345

Deposit | Payment | Check Status

Deposit No.: 1 | Bank: |

Deposit Date: 28.02.06 | Branch: |

G/L Account / BP: 161000 | Account: |

Buttons: Cancel, OK, Endorsement

From the context menu, choose the relevant option: “Cancel Deposit and Payment” or “Cancel Deposit”. Upon your choice the respective documents are canceled and reversal transactions are automatically created accordingly.

In addition, you can cancel incoming or outgoing payments by choosing the “Cancel” option from the context menu of the relevant document. In this case, SAP Business One cancels the payment and automatically re-opens any related document that was closed as a result of adding the payment.

Available in SAP Business One, version for SAP HANA and SAP Business One. This tip and all the other tips are available on the [Tip of the week SCN page](#). You can also visit the [Implementation Arena](#) for useful implementation tips.



**ari schapira**  
Director Product Management at SAP  
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