

## ARBUTUS ANALYTICS FOR GOVERNMENT 1,000s OF USERS | 50+ COUNTRIES | GROWING FAST

Find out why many of the world's leading organizations rely on Arbutus Analytics and Continuous Monitoring Technology



### A FEW OF THE WAYS YOU CAN PUT ARBUTUS ANALYTICS TO WORK:

#### TAX COMPLIANCE

- + Perform both fuzzy and exact comparisons between motor vehicle registration and angler/hunting licenses to determine completeness of income tax roles or that anglers/hunters are correctly indicating their state of residence
- + Identify falsified electronic records within POS Point of Sales systems: "Zapper Fraud"
- + Analyze expense accounts for non-exempt transactions
- + Analyze sales tax permit holders by geographic location, yearly revenue, etc., for tax purposes for out-of-state audit selection
- + Calculate sales tax rebates resulting from business closures
- + Examine taxpayers sales journals to determine frequency distribution of sales transactions (determine levels of materiality, sampling ranges)
- + Identify sales made exempt of tax to confirm propriety
- + Reconcile general ledger sales to financial statements and tax returns
- + Summarize electronic tax returns to reconcile taxable earnings to payroll tax annual returns (gross earnings)

#### GRANT MANAGEMENT

- + Examine records to determine compliance with regulations regarding maintenance of government vehicles or equipment
- + Extract and review expense eligibility for grant compliance
- + Extract eligible expenditures and report on applicable grants
- + Extract transactions (purchases and sales) of assets funded by grants to ensure compliance with grant requirements
- + Extract transactions by funding code, fiscal year, and obligation control level, and compare to encumbrances

#### BUDGET MANAGEMENT

- + Extract and report on capital projects in specified classifications
- + Extract projects requiring debentures and amounts
- + Identify key indicators of completed projects
- + Identify unfinanced or unexpended capital projects
- + Monitor expenditures for eligibility and compliance to appropriations
- + Monitor expenditures with respect to budget allowance
- + Provide totals, averages and trends for program spending
- + Review allocation to budget requests

#### HEALTH SERVICES

- + Analyze trends in billing practices of providers over a period of time to check for fraudulent billing
- + Calculate the period from receipt of claim to adjudication of claim and compare actual cycle time with contractually required cycle time
- + Check eligibility file of claims administrator against department eligibility file to ensure accuracy
- + Check for duplicate payments to claimants and providers
- + Compare service dates to employee dates of service to ensure claims are not paid for terminated, deceased or retired employees
- + Identify providers with high value check amounts on a weekly basis
- + Identify services most commonly billed and amount paid
- + Sample on high dollar health claims
- + Summarize claims by medical codes and check to ensure codes not covered under plan were not paid

## SOCIAL SERVICES

- + Perform fuzzy and exact testing of government benefits to identify potential cross jurisdictional recipients
- + Examine demographics, including age, sex, ethnicity, primary reason for placement, goal set for final living arrangement, type of care provided, distributions on number of placement changes
- + Examine time frames regarding services provided, length of government involvement, time in foster care or shelter care, timeliness of reviews and hearings
- + Examine timeliness of health, dental, and mental health examinations or assessments
- + Identify children being counted in custody who should not be included (i.e. over the statutory allowed age or adopted with no subsidy)
- + Profile file review results by type, by office, by region, by type of case category, with descriptions of levels of compliance within requirement areas
- + Profile referrals by type, by severity, by office, by case disposition

## PURCHASING MANAGEMENT

- + Fuzzy match on address, employee name, dependents name between vendor and employee information to ensure compliance with vendor restrictions
- + Test for exact and close matches between vendor information and LEIE (list of excluded individuals and entities) or OFAC (office of foreign assets control) information
- + Compare total vendor purchases to amount of approved contract
- + Compare active employees list to terminated employees list
- + Extract contractor payments and trace contractor expenses to determine whether expense was valid and properly supported
- + Extract purchase orders below dollar amount requiring compliance with sealed bids
- + Identify obsolete inventory by sorted turnover analysis

## FINANCIAL MANAGEMENT

- + Calculate the year-end balance for each account, compare to prior year and identify variances
- + Determine whether journal vouchers are corrected on a timely basis for accuracy
- + Identify duplicate payments (e.g. same amounts, common dates, etc.)
- + Identify infrequently used financial codes
- + Perform trend analysis of expenditures for each month, compare between departments, and test for large and small monthly expenditures
- + Sort journal vouchers by source to determine the # of corrections made in the system and sort corrections by staff member
- + Summarize by expenditure type and compare to employee names to ensure that employees are not receiving both payroll and consultant payments

## DEPARTMENT OPERATIONS

- + Test for fuzzy duplicates on names and/or addresses in employee database
- + Analyze abnormal fleet usage and charges
- + Analyze payroll costs for correct classification of employee/union
- + Compare employee termination dates to payroll to ensure no erroneous payments
- + Compare use of overtime hours and work productivity indicators over an extended period; check for overtime abuse
- + Identify employees earning more than 25% of salary in overtime
- + Summarize travel expenditures by department and voucher type
- + Verify telephone invoices with unauthorized long distance usage

Contact us to learn how Arbutus can help you realize your vision for audit analytics and controls monitoring.

[ArbutusAnalytics.com](http://ArbutusAnalytics.com)



## ARBUTUS ANALYTICS

*Arbutus delivers the very best in purpose-built audit analytics technology to meet the exacting demands of today's business environment. Auditors, business analysts, and fraud investigators rely on Arbutus to enhance their testing, analysis and compliance capabilities.*

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