



**LINCOLN
LEARNING**
SOLUTIONS

- Account Managers
- Teacher Facilitators
- Student Learning Advocates
- Student Services Liaisons

Serve as the main point of contact for clients	●			
Serve as the main point of contact for students		●		
Provide support for students and teachers	●		●	
Provide support for students and teachers regarding accommodations				●
Ensure clients receive information regarding updates and enhancements	●			
Monitor student progress (i.e., course-specific student progress)	●	●	●	
Ensure all accommodations are being met		●		●

Account Managers

Lincoln Learning Solutions Account Managers serve as the main point of contact for all clients. They work hand-in-hand with schools to establish successful learning environments, and they ensure that clients receive the trainings, webinars, and professional development sessions they need. Responsible for enrolling students, Account Managers send weekly student progress reports to clients and act as Lincoln Learning Solutions concierges, answering questions and offering guidance and support to clients throughout the school year.

Teacher Facilitators

Each Lincoln Learning Solutions Teacher Facilitator is highly qualified in his or her subject area. Beyond grading assignments and providing feedback, Teacher Facilitators serve as the main point of contact for students. They offer weekly online office hours to students in need of extra support, they monitor student progress in their courses, and they ensure that students receive appropriate course information.

Student Learning Advocates

An additional layer of support for students and teachers, Lincoln Learning Solutions Student Learning Advocates monitor student progress and work directly with students and parents/guardians to help ensure every student's success. Student Learning Advocates contact students and families bi-weekly, and they work closely with families to establish successful learning environments.

Student Support Services Liaisons

For all student accommodations, Lincoln Learning Solutions Student Support Services Liaisons request accommodations from clients, clarify accommodations with clients, track accommodation due dates, and provide clients with information about Lincoln Learning Solutions courses and accommodations implementation.