

**CHALLENGE Yourself. Make the DIFFERENCE.**

**JOIN CSM !**



To strengthen our Finance Department, our fast growing company is currently seeking a highly motivated and enthusiastic

## **Accounting Manager**

*This position, based in Mont-Saint-Guibert (Belgium), is responsible for supporting the Finance Department by performing a variety of accounting tasks including managing the general ledger, accounting and internal control functions, and providing support for other departmental staff. The position will report to the Director of Finance and is expected one accounting senior or staff accountant reporting to him/her.*

### **Main responsibilities**

- Reviewing monthly journal entries, supporting schedules and analysis.
- Overseeing the preparation of the monthly Financial Statement Package including reviewing/performing variance analysis from prior year and budget.
- Developing, documenting and enhancing business processes and accounting procedures; specifically improving the monthly close process.
- Overseeing the preparation of the monthly VAT Declarations>Returns.
- Oversee coordination of and preparation for the year-end audit and income tax provision.
- Assisting with the preparation of the annual budget.
- Managing concurrently the Company's US & Belgian trial balances.
- Assist and provide ongoing support to Accounting Senior, Accounts Payable and Accounts Receivable positions as needed.
- Perform other special projects as directed by the Director of Finance.

### **Skills**

- Degree in Accounting or Finance with 7-12 years of related experience.
- Experience and knowledge in preparing, analyzing, identifying and questioning accounting statements and other applicable financial documents and working in an environment in which the Belgian subsidiary reports to a US Parent.
- Public accounting experience (Big 4 or other international accounting firm experience) is preferred and a Chartered Accountant designation is a plus.
- A thorough knowledge of basic accounting processes, procedures and principles is a must.
- Advanced knowledge in Microsoft Office products, particularly Excel (VLOOKUPS, SUMIF, and related functions) as well as familiarity with general accounting systems.
- Excellent organization, time management skills, flexibility and an eye for accuracy are imperative while working in this fast-paced, rapidly changing environment.

### **Offer**

At CSM, we understand our work within the clinical trial process could not happen without our dedicated employees. That's why we provide competitive compensation and a complete benefits package.

If you have the desire to play your part in making a difference in the lives of patients participating in clinical trials, we want you to apply today by submitting your resume to: [gsmal@csmondemand.com](mailto:gsmal@csmondemand.com)

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#### ***Delivering First Class Clinical Packaging Solutions***

*CSM is a global company with five sites across the U.S. and Europe dedicated to clinical trial supplies.*

*Our innovative solutions highlight our flexibility in managing our clients' clinical trials and allow us to efficiently and quickly deliver medicines to patients in need.*

*CSM is designed to be agile, which means 100% of our infrastructure is dedicated to making sure our clients' investigational medical products are packaged, labeled, and shipped on time and with the highest regard for quality.*

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