NEW CHALLENGES.

NEW OPPORTUNITES.

Delivering First Class Clinical Packaging Solutions

CSM is a global company with five sites across the U.S. and Europe dedicated to clinical trial supplies. Our innovative solutions highlight our flexibility in managing our clients' clinical trials and allow us to efficiently and quickly deliver medicines to patients in need. Regardless of the size or complexity of the project, CSM will expertly manage the clinical supply chain.

CSM's only focus is clinical trial supplies, which means 100% of our infrastructure is dedicated to making sure our clients' investigational medical products are packaged, labeled, and shipped on time and with the highest regard for quality. CSM is designed to be agile, which for clients translates to confidence that CSM is ready to meet their clinical trial needs regardless of conditions.

We understand our work within the clinical trial process could not happen without our dedicated employees.

Our growing company is currently seeking a highly motivated and enthusiastic

Project Manager (US)

Main Responsibilities

- Coordinates, manages and reviews all client specific project details including the packaging, labeling, dispensing, and distribution of clinical trial material and ancillary supplies with maximum attention to accuracy
- Reviews and approves packaging, distribution, and return documents.
- Reviews and monitors inventory thresholds and expiry dating
- Assists in sourcing material as outlined in client specific documentation.
- Provides distribution solutions for cold chain supplies and controlled temperature shipment needs
- Performs drug reconciliation, generates accountability, and reconciliation reports and submits project close-out reports
- Acts as a liaison between clients and CSM. Domestic travel to clients may be deemed necessary and will be evaluated on a case by case basis.
- Works with internal team members to address, research, and resolve client issues or requests
- Maintains all client specific records, documents, reports, and correspondence
- Ensures project activities are documented and billed correctly
- Partners with Quality Assurance to develop or revise SOPs and Processing Protocols

Education and Experience

- Bachelor's degree and/or equivalent work experience relative to the knowledge of principles and practices involved in cGMP and Clinical Trial Management

CSM®

At CSM, we provide competitive compensation and a complete benefits package. If you have the desire to work hard and play your part in making a difference in the lives of patients participating in clinical trials, we want you to apply today by submitting your resume to **Indeed**

NEW CHALLENGES.
NEW OPPORTUNITES.

Skills

- Knowledge of principles and practices involved in Current Good Manufacturing Practices and Clinical Trial Management
- Proven ability to utilize project management tools to ensure adequate planning, evaluation, and submission of client related projects relative to the agreed upon timelines
- Excellent written, verbal and interpersonal skills required
- Ability to maintain productive and positive relationships with internal colleagues and external clients
- Assist employees with resolving issues by leading, coaching and mentoring
- Ability to prioritize tasks to ensure completion within a fast paced environment
- Able to evaluate situations in order to make timely and independent decisions
- Ability to work independently or as a team member with a high level of initiative
- Proven ability to maintain confidentiality of clients proprietary and pharmaceutical related information
- Knowledge of Microsoft Office Products such as Word, Excel, Outlook and PowerPoint is a must

This position is Remote

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