



**FUTURE FITOUTS™**  
transforming your commercial space ●●●

# Capability Statement

project management ♦ commercial fitouts ♦ office refurbishments  
medical & health fitouts ♦ industrial fitouts ♦ make goods & de-fits

**changing the world by transforming spaces**





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transforming your commercial space ●●●

## Mission

Delivering **leading** edge commercial fitouts that **empower** businesses to achieve by **transforming** work spaces into **inspiring** environments...

## Vision

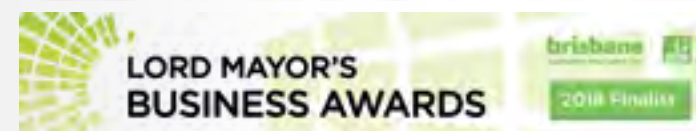
Changing the world by  
transforming spaces

As featured on Foxtel  
Industry Leaders  
(Annex Media)



**BUSINESS  
FOR GOOD**

200 | **W** **Businesses of Tomorrow**  
2018 WINNER



2018 Telstra Business  
Awards Finalist  
Queensland Medium & Making Waves



#TelstraBizAwards

## Insurances & Certifications

Integrated Management Systems that have been certified with SAI Global to ISO 9001:2015 Quality Management System, ISO 14001:2015 Environmental Management System and AS/NZS 4801:2001 Occupational Health & Safety Management System.

**Contract All Works Insurance**  
(policy number BLA067562553)

**Public Liability** \$20m  
(policy number BLA067562553)

**Product Liability** \$20m  
(policy number BLA067562553)

**Professional Indemnity** \$10m  
(policy number 201508-0303 BIA)

**QBCC Builders Licence** 1195688

**Work Cover QLD** (WBA110258671)

**Cm3 Prequalification**  
(Category 1 & 4 Assessment),  
Qualification Number 018603

**Contractor Inductions** Including  
SASSI, Rapid Induct, Greencap /  
Go Induct and Coles Myer Group.



### Future Fitouts Qld Pty Ltd

A.B.N 95 146 225 863  
QBCC Licence (Builder) No. 1195688

63 Amelia Street, Fortitude Valley QLD 4006

PO Box 3145, Newstead QLD 4006

**p** 1300 368 461  
**e** info@futurefitouts.com.au

**futurefitouts.com.au**



## Compliance

To ensure you that our word on quality, safety and environment is followed through and delivered, Future Fitouts undergoes intense annual audits with SAI Global. To maintain this highest level of qualification we use stringent internal planned and random audit checks.

Future Fitouts is certified with SAI Global for the 'construction and project management of commercial, office, industrial and retail fitouts and refurbishments, including make goods and de-fits' across three (3) standards:



## Welcome...

Welcome to Future Fitouts. It is our pleasure to present to you our Capability Statement!

### Quality Management System ISO 9001:2015

Future Fitouts has built and implemented our own in-house Quality and Project Management Systems, known as "The Future Fitouts Way". Our objective is to maintain the highest attainable level of quality and reliability, therefore we operate a Quality Management System which is certified with the requirements of ISO 9001:2015.

It is our intention to maintain and build on our reputation for quality by continually achieving a standard of service that complies with specifications, standards, statutory regulations and contractual obligations and by encouraging full worker involvement and commitment in the development and implementation of an exceptional quality system – "The Future Fitouts Way".

### Environmental Management System ISO 14001:2015

Future Fitouts regards Environmental Management as a fundamental aspect of a sound business foundation. Management is committed to focusing on environmental protection and recognises how our products or services may affect the environment locally. We operate an Environmental Management System which complies with the requirements to ISO 14001:2015.

We are committed to monitoring and evaluating our Company's performance in relation to the objectives and targets we have set to identify areas for the improvement and continually improve our performance.

### Occupational Health & Safety Management System AS/NZS 4801:2001

Leading the way in Work Health and Safety (WHS) within our industry, Future Fitouts applies quality and safety standards that have been established to protect our clients, our contractors, our workers and members of the public and to help us achieve our "Go Home Safe" objective.

The philosophy of Future Fitouts is to ensure that our work is undertaken safely, with a high level of integrity and quality. This is achieved by operating and maintaining an Occupational Health and Safety Management System which complies with the requirements of AS/ NZS 4801:2001, that covers the construction and project management of commercial, office, industrial and retail fitouts and refurbishments, including make goods and de-fits.

Founded in 2010, Future Fitouts has continually delivered quality Fitouts to commercial and corporate clients, retails shops and boutiques and small to medium sized businesses across a variety of industries.

The goal is to "transform your commercial space" ensuring you experience a stress-free, professionally managed project. We guarantee you excellence in communication, service and delivery throughout your entire journey with Future Fitouts.

Our team is one of immense talent with a wide variety of skills and capabilities to deliver your project on time and on budget. We are 100% dedicated to continually improving our business to ensure we enhance your fitout experience.

You are invited to come on the journey with us and experience the "Future Fitouts' Way!"

Thank you once again, welcome to Future Fitouts.

Warm Regards  
Your Fitout Specialists

Aaron Lowe  
Director

The only way to do great work is to **love what you do**  
- Steve Jobs





## Company Overview

Future Fitouts is highly regarded for quality of workmanship, timely delivery and a professional approach. Servicing businesses across the South East Queensland area.

Future Fitouts is a licenced contractor that specialises in tailored project management, commercial and retail fitouts, make-goods and refurbishments.

Future Fitouts dedicates time, money and energy to continually improve our business to guarantee excellence in service, communication and delivery **every** time.

*Western Union Office Fitout*

Western Union (Eagle St, Brisbane)

## Company Values

Our team is well rehearsed with the culture of "The Future Fitouts' Way" and understands the importance of the internal systems that have been created to ensure you consistency, quality control and project delivery on time and on budget.

We believe in a FUN and HAPPY workplace. Our goal is to create a workplace where people come to work because they **want** to!

We transform your commercial space by completing quality, value for money fitouts tailored to suit your business needs.

Working closely with you to ensure everything from design, selection of products, materials and final finishes come together to create your desired transformation.

TAKE OWNERSHIP.  
DISPLAY LEADERSHIP.  
BRING YOUR BEST SELF.  
CREATE WOW!  
SHOW GRATITUDE.  
WORK SAFE.



## Giving Back

We love to give back and help others! From partnering with small business's helping them grow; supporting local charities; participating in community fundraisers and events; sharing cool ideas that other companies are doing to make a difference in the world or just doing our small part to give back where we can!

Every year the team at Future Fitouts makes an effort to make a difference to others and our planet when and where we can on both business and personal levels!  
– The gift of giving and the small things can make a big difference!

"The act of giving without the expectation of something in return is the true definition of kindness"

### B1G1 – Business for Good

At Future Fitouts we have been getting involved in the B1G1 Business for Good initiative that helps businesses give back and change the world around them. As part of this initiative, Future Fitouts has implemented moments of giving into the day to day business. Impacts are made for all new enquiries, when a fee proposal is sent out, when a project is completed and for other celebrations and milestones.

Check out our website for more information:  
[futurefitouts.com.au/about-us/giving-back](http://futurefitouts.com.au/about-us/giving-back)

Over  
**5,500**  
impacts made!



We support many other important groups that are striving to make a difference in the world and to the lives of other people. Check out our website for more information.



# How we can help you

## Corporate & Commercial Enterprise

### Your identity to your clients is our business ...

Invite Future Fitouts to transform your space into a professional and functional work environment!

### Looking for a stress-free experience?

Engage a reliable and skilled team who manage your entire project from start to finish... hassle free!

## Small To Medium Sized Business

## Medical & Health Practices

### Create an inviting and welcoming practice.

Make your patients and staff feel happy and comfortable!

## Project Management at its best!

Project Management  
Office & Commercial Fitouts  
Retail, Shops & Boutiques  
Medical & Health Practices  
Industrial Warehouses

Minor & Major Refurbishments  
Office Furniture Packages  
Interior Design  
Make Goods & De-fits  
Maintenance

*"...[Future Fitouts is] always on hand or available to answer questions in a timely manner."*

**Laurenne See**

*Mind on Health (Pacific Pines)*



*"Future Fitouts completed the project on the exact day promised, and performed all of the work to a high standard."*

*We are highly likely to engage Future Fitouts for any future office fit-out activities in Brisbane, and would not hesitate in recommending their services to others."*

**Peter Wilson**  
Nova Systems  
(Ross St, Newstead)



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## What are your requirements?

Come on the journey with us and have as much or as little involvement in your project as you would like!

### Project Management

We offer a **'unique, complete in-house project management'** solution for your project. Future Fitouts will look after your entire project from start to finish including; coordination of skilled trades, programming and scheduling works, managing the project team, finishing on time and exceeding your expectations.

### Commercial Fitout

Future Fitouts will work directly with your landlord / tenant / building manager and / or yourself to undertake a **complete new fitout** for newly leased or purchased premises.

### Refurbishments

**Tenancies in need of a refurbishment** (minor or major) to create a new working environment, reconfiguration of an existing layout or a minor refresh to transform a space can be organised by Future Fitouts.

### Make Goods & Defits

To comply with lease obligations, **Future Fitouts can 'make good' tenancies** and return them to their original position prior to commencement of the new lease. This may involve removing joinery and bulkheads, removing floor coverings and decommissioning services.

### Interior Design

Work with our experienced interior design team to **bring your space to life**. From the initial concept, development of ideas and selection of finishes that will transform your space.

### Maintenance

**Maintenance works and repairs** focus on your needs after a fitout is complete and the tenant has settled in. Future Fitouts is available to assist with installing additional office furniture and equipment (as required) including; whiteboards, projectors, shelving etc.

### Furniture

Furniture can be **tailored to meet your requirements** and budget. Start with the basics; desks, chairs, reception counters etc. or custom design pieces of furniture to finish your space.



# Company Services

With over 30 years of combined experience, Future Fitouts has a wealth of knowledge in the construction and fitout industry. Future Fitouts has successfully delivered over 600 projects across all types of businesses since 2010.

Tailored to meet your needs and budget, Future Fitouts offers you the complete fitout solution!

Working with industry professionals and qualified trades to ensure your project is completed to a high standard whilst ensuring all building codes and any other approvals or certifications required are met.

*"...from the start of our discussions with Future Fitouts we were impressed by their thoroughness and attention to detail"*

**David Watson**

Fathom  
(Old Northern Rd,  
Albany Creek)



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transforming your commercial space •••



# Why Future Fitouts ... our clients say it best!

Over 600 satisfied clients... and counting...  
Some of our valued clients

## "responsive to our needs"

Custom and tailored fitouts to meet your requirements.

## "the complete solution and flexibility"

Offering you the complete in-house project managed solution with total control.

## "stress free experience"

Let us manage the process on your behalf from start to finish.

## "timely response and to tight timeframes"

Guaranteed to get your business operating in your fitout asap!

## "the high quality and experience"

A quality project delivered to your brief and above expectations.

## "the professional approach"

Offering our attitude, reliability and open communication throughout the project.

## "listen to your requirements"

What we do best... approaching your project with a solution driven attitude.

## "competitive pricing"

Ability to stay within budget with no surprise variations and competitive pricing.

## "we love our new office"

High attention to detail and perfectionist approach ensuring your satisfaction.

## "the peace of mind"

Delivering certified projects, fully insured and engage only with qualified contractors; plus the guarantee of the Director personally involved to oversee your project every step of the way.



Transforming spaces since 2010





## Queen Street Specialists Medical Fitout

A sophisticated and high-end professional medical suite built in under 5 weeks.

The space features designer lights, herringbone flooring, custom joinery and shelving units, high-quality furniture selections, wainscoting to walls, skirting and doors and boutique hardware.

**Duration:** 5 weeks

**Size:** 50m<sup>2</sup> (approx.)

**Location:** Level 6, 141 Queen Street, Brisbane



## International House Language School Fitout

Working again with the team from International House Brisbane, Future Fitouts was engaged to transform **4 levels** of space from the existing Fitness First Gym into their new Class 9B language school to suit up to 800 students across approx. 3000sqm of office area.

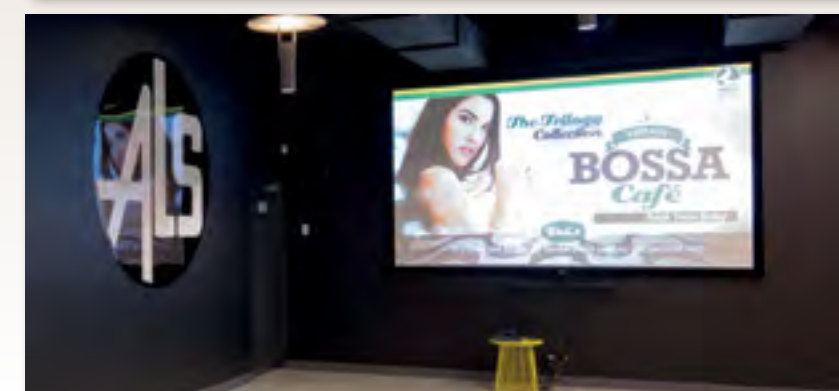
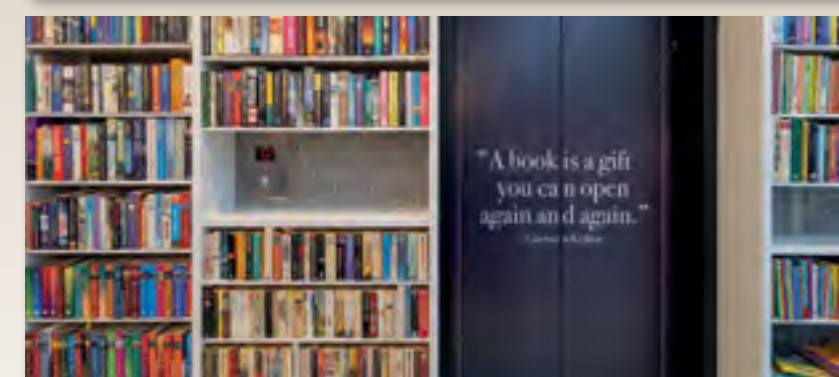
The complexities of the project involved special fire engineering solutions, and additional mechanical ventilation to suit the quantity of students across the floor. Works involved the installation of a new Café to the ground floor as well complete with all bespoke joinery, hydraulic services, electrical, feature lighting, refurbishment of 8 x bathrooms and the installation of a new amenities block on Level 1.

Through careful planning and management all works were completed in an extremely short timeframe of only 10 weeks from start to completion with a successful and mutually beneficial outcome for all involved.

**Duration:** 10 weeks

**Size:** 3000m<sup>2</sup> (approx.)

**Location:** Ground - L3, 116 Adelaide Street, Brisbane







## C&K

With more than 100 years' in early childhood education and care, C&K is regarded as one of Australia's leading providers of childcare and kindergarten.

Future Fitouts worked closely with C&K Childcare to make sure the whole fitout process ran **smoothly and efficiently**. Future Fitouts works were extensive and included demolition of the existing areas ready to make way for the new bright and colourful kids playrooms, sleeping areas and bathrooms.

The giant **commercial kitchen** will get lots of use cooking up the yummy children's meals and the staff were also treated to a new staff **tea room and amenities area**.

A project we were very proud to be part of!

**Duration:** 4 months

**Size:** 1000m<sup>2</sup> (approx.)

**Location:** 136 Gympie Road, Strathpine QLD



## Burbank Homes

Burbank Homes is one of Australia's leading builders, with over 30 years' experience.

Future Fitouts was engaged by Burbank Group of Companies to complete the Burbank Homes Queensland Head Office into a new 1400sqm premises. Completing a total design and construct solution for the client, Future Fitouts carried out the **full design package and fitout** of the new colour studio including offices and showcases all finishes for Burbank Homes.

**Duration:** 3 months

**Size:** 1400m<sup>2</sup> (approx.)

**Location:** 15 Lexington Road, Underwood QLD

Future Fitouts Recently completed the Burbank Queensland Head Office Expansion into a new 1400sqm premises in Underwood Brisbane. The new operation has been designed to allow for our expansion and sets a new standard for the business in meeting our customer's expectations and beyond.

We found Aaron and the team were easy to deal with and accommodating during each stage of the process. From the design phase through to dealing with any issues that arose on site, we were informed and Future Fitouts provided solutions.

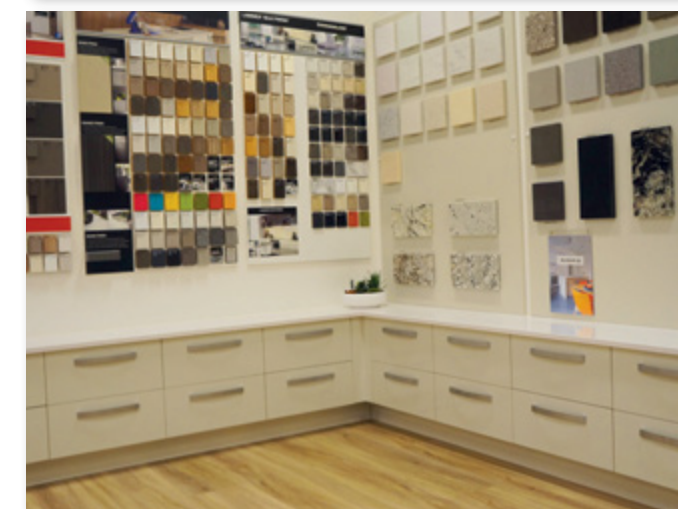
Future Fitouts was selected as they offered the most appropriate total solution for our needs that incorporated all aspects of our operation from the design of the spaces through to access control and lighting.

Should we have another project requiring services such as Future Fitouts we would not hesitate in using them again.

Thank Aaron and the team for working with Burbank to complete our New Headquarters.

Adriano Rosson

  
General Manager







## Herron Todd White Office Fitout

**Herron Todd White** is committed to providing property valuation and advisor solutions around Australia.

HTW engaged Future Fitouts to carry out a full fitout of their new office tenancy in Emirates House Brisbane following a positive referral from another valued client. Future Fitouts worked closely with the client from **concept to completion** carrying out all works including Detailed Designs, Coordination of Services Designs with Norman Disney & Young, Base Building contracted works and the complete Office Fitout.

Accommodating these requirements within a **critical client timeframe** and ensuring excellent standards of on site WSEQ the Future Fitouts Team provided skilled, dedicated and practical project delivery.

**Duration:** 6 weeks

**Size:** 245 m<sup>2</sup> (approx.)

**Location:** L19, 167 Eagle Street, Brisbane

HERRON  
TODD  
WHITE



## @Workspaces Full Office Fitout

**@WORKSPACES** provide five-star office facilities in some of Australia's most iconic business locations.

Having worked with the Director of @Workspaces at a previous firm the Future Fitouts team were honoured to assist with the fitout and transformation of the new serviced offices in Queen Street. This fitout included a **base building upgrade** of the floor, **refurbishment of base building amenities** with **stone tops, porcelain tiles and new lighting**. Upgrade of services, **construction of 32 x offices, 2 meeting rooms, a boardroom, communications room**. The black powder coated aluminum frames set this fitout apart, and complimented the Western Red Cedar feature ceilings over reception and kitchen areas.

**Duration:** 10 weeks

**Size:** 750m<sup>2</sup> (approx.)

**Location:** L18, 324 Queen Street, Brisbane







## Night Owl Head Office Fitout

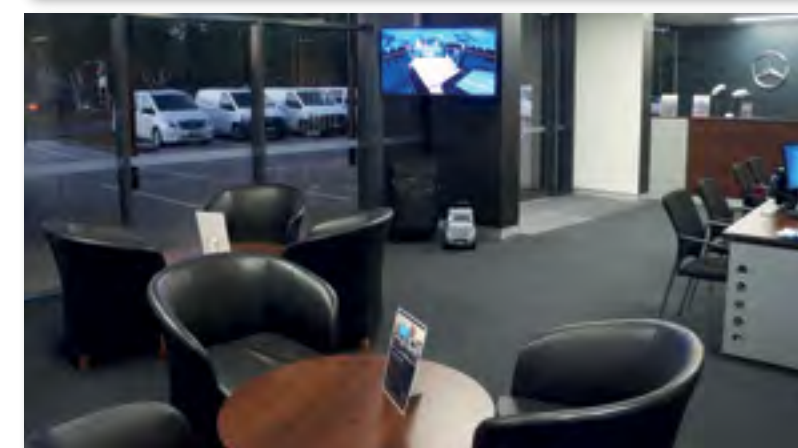
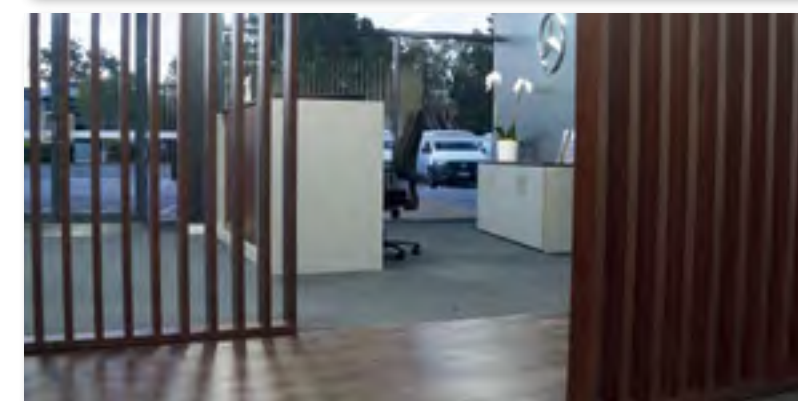
A Brisbane local convenience store that has grown into a recognised brand.

Future Fitouts worked closely with the architect and Night Owl to deliver a modern, sophisticated office environment with bright punchy colours to reflect on the Night Owl branding. Awesome result for the Kangaroo Point head Office.

**Duration:** 4 weeks

**Size:** 200m<sup>2</sup> (approx.)

**Location:** 1 Main Street, Kangaroo Point QLD



## Mercedes (Pre - Delivery Facility)

Mercedes-Benz Brisbane offers an extensive range of New, Demonstrator & Pre-Owned vehicles to choose from, as well as our Light Commercial vehicle range.

Future Fitouts was engaged to carry out the fitout of the new state of the art Mercedes Pre-Delivery Facility in Eagle Farm. Works consisting of **new mezzanine floors**, 2 x **amenities blocks** consisting of PWD toilets, showers, **custom joinery**, **feature screens** and Mercedes spec finishes, resulting in a classy and sophisticated space.

**Duration:** 3 months

**Size:** 400m<sup>2</sup> (approx.)

**Location:** Fison Avenue West, Eagle Farm QLD





RETURNED & SERVICES  
LEAGUE OF AUSTRALIA  
QUEENSLAND BRANCH



## RSL QLD Office Fitout

The Returned and Services League, Australia is a support organisation for men and women who have served or are serving in the Defence Force.

The Fortitude Valley branch approached Future Fitouts to carry out a complete refurbishment of their dated offices at St Pauls Terrace. The works were carried out in a staged timely manner in an occupied building and included; demolition of existing, exposed ceilings and services, polished concrete floors, glazed and solid partitioning throughout and furniture and all associated other finishes.

**Duration:** 2 months

**Size:** 450m<sup>2</sup> (approx.)

**Location:** 283 St Pauls Terrace, Fortitude Valley

SUNCORP

## Suncorp Insurance Facility

"For over 90 years, Suncorp Insurance has been providing every day Australians with support and a helping hand"

Carrying out the refurbishment of an existing building in Eagle Farm to a state of the art Insurance Facility with a well known major Suncorp.

The project delivered by Future Fitouts, and designed by Ceccato Architects was inline with Suncorp's brand and included installation of a new mezzanine floor office area of approx. 500sqm, new architecturally designed skylight tunnels to feed light into the warehouse office areas, ceilings, electrical, lighting and data services, fire services, custom joinery, new disability compliant bathroom facilities, and high end furniture.

The result, a stunning environment showcasing a modern and welcoming design complete with commercial kitchen, training rooms, assessment areas and offices.

**Duration:** 12 weeks

**Size:** 1500m<sup>2</sup> (approx.)

**Location:** 101 Links Avenue, Eagle Farm







## Shell QGC Experience Centre

Shell is one of Australia's leading natural gas producers, focused on developing Queensland's world-class onshore gas reserves.

Shell QGC embarked on a planned upgrade of the workspace in the Queensland head office at 275 George Street with the introduction of an activity-based working. The brief was to deliver an experience centre, that allowed Shell to showcase this to their stakeholders.

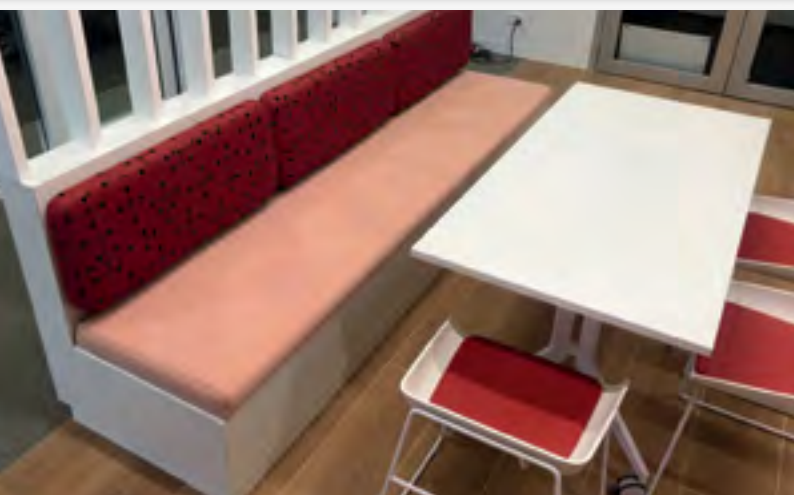
Future Fitouts worked alongside the project team including; BGIS, Shell QGC, Gensler Architects and Jacobs Service Engineers to deliver a showcase experience centre.

Works involved installation of floor, wall and ceiling finishes, glazing and other wall partitions, modifications of existing and new services and custom joinery.

**Duration:** 4 weeks

**Size:** 80m<sup>2</sup> (approx.)

**Location:** Level 3, 275 George Street, Brisbane



## CHIC Management Office Fitout

Chic Management was founded in 1992 and is now recognised as one of the world's most respected agencies. Chic Management manages the careers of some of the world's leading names in modelling.

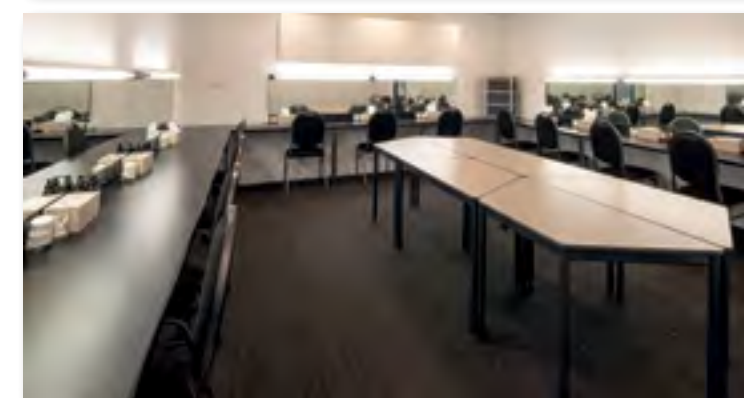
Completing the make good of the existing office in Edward Street and working with CHIC Management to design and complete a new office fitout in a heritage listed building in West End - West Village.

The fitout incorporated heritage features throughout and the exposed services highlighted the architecture of the building. The agency is now fitted out with a brand new training rooms, make-up studio, cat walk area, office, kitchen and reception space.

**Duration:** 4 weeks

**Size:** 200m<sup>2</sup> (approx.)

**Location:** Wilson Street, West End







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## Our Team

***YOU** are  
our most  
valued  
asset!*



Aaron & Lauren Lowe | Co-founders



**Meet the team on our website:**  
**[futurefitouts.com.au/our-people](https://futurefitouts.com.au/our-people)**

### Managing Director

**Aaron Lowe** (a carpenter by trade) started the company in 2010 after a number of years working for other reputable building contractors within the commercial fitout industry.

Aaron saw an opportunity to offer a point of difference. By being a company 'with a heart', that gives back and who values the entire team. Future Fitouts was established to deliver tailored fitouts to all clients with excellent service and added value throughout the entire process.

Registered as a QBCC Licenced Open Builder, Aaron is hands on in the business and heads up the estimating and project delivery team. Sharing his years of knowledge and experience with the entire team to continue to grow the company.

### Operations Director

**Lauren Lowe** (Author and Telstra Business Women's Awards Finalist) began working alongside Aaron in 2012 to build the company together.

She brings a wealth of experience from corporate positions within the property development and construction sectors. Lauren's focus is to work "on" the business; improving systems, creating an attractive culture, building a high performing team and focusing on strategic leadership.

Investing time and money in people and the future of Future Fitouts.

**You! Our fabulous client at the centre of everything we do.**

*There is nothing more important to us than making you happy and knowing that your fitout exceeds your expectations.*

We love transforming your visions into reality and watching as you walk through the doors of your new workplace for the first time! We treat you as if you are a member of our Future Fitouts' family. From the largest projects to the simplest fitout tasks, let us take the journey with you to transform your commercial space!



A goal is a  
***dream*** with  
a deadline

- Napoleon Hill

## Contact

If you are considering a  
fitout or refurbishment,  
or have a question  
about the process,  
please contact us.

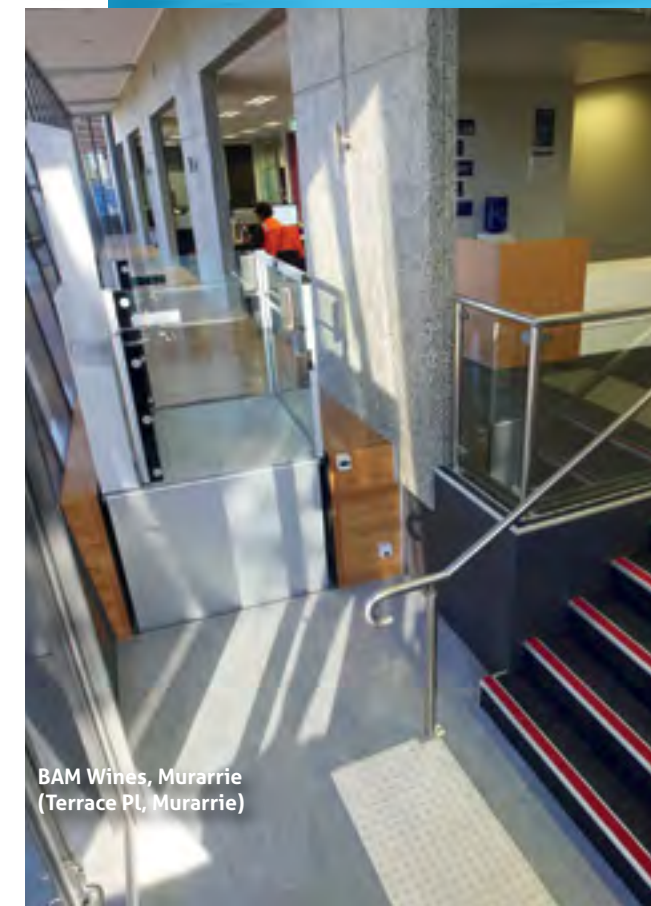
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