Company Logo Here

3/25/2020

To Whom It May Concern

Re: ***Company Name*** - Essential Service Designation

The bearer of this letter and their team is a member of ***Company Name*** COVID-19 Essential Service Team.

This team is a part of a property services company that has been deemed essential to work in both CT and NY to provide services to residential clients pertaining to landscape maintenance, swimming pool sanitization and residential construction.

* Landscape Service is listed as an essential service in the CT state guidelines; and is considered as a service that is necessary for Maintenance, Safety and Sanitation of residences in the NY state guidelines. Treatments to lawns and green spaces reduces tick and mosquitos shown to carry disease deadly to humans.
* Pool Service is listed as essential service in the CT state guidelines; and is considered as a service that is necessary for Maintenance, Safety and Sanitation of residences in the NY state guidelines. Sanitation treatments to swimming pool water prevents mosquito populations and bacteria shown to carry deadly disease to humans.
* Residential construction is listed as essential in both CT and NY state guidelines.

Please provide this individual and their team access to the area.

For confirmation of the status of this individual and role during the COVID-19 response, feel free to contact the following individual supervisors, OR refer to employee’s trade license

*Name*, Managing Partner – Owner

Cell: Email:

*Name*, VP Pool Services – Past President of the CT Pool & Spa Association

Cell: Email:

*Name*, VP Property Care & Construction

Cell: Email:

Your cooperation and assistance is appreciated, sincerely,

*Signature Image here*

*First and Last Name*, *Company Name*