

# LABORATORY TEST/QUOTE REQUEST

<b>SHIP TO:</b> ATTN: <b>IMR TEST LABS - SINGAPORE</b> <b>30 LOYANG WAY #03-16</b> <b>SINGAPORE 508769</b>  PHONE: +65 6592-5325      FAX: +65 6592 5326 EMAIL: SALES@IMRSINGAPORE.COM      WEB: WW.IMRSINGAPORE.COM	<b>SHIPPED FROM:</b>   PHONE: FAX: EMAIL:
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**RUSH, PREMIUM APPROVED? YES / NO      QUOTE BEFORE PROCEEDING? YES / NO**

**Date needed by:** \_\_\_\_\_ **P.O.#:** \_\_\_\_\_  
**Quantity Sent:** \_\_\_\_\_ **Quantity to Test:** \_\_\_\_\_

**Please include any information you would like on your final report**

**Specification:** \_\_\_\_\_ **Heat/Lot #:** \_\_\_\_\_  
**Material:** \_\_\_\_\_ **Description:** \_\_\_\_\_  
**P/N:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**BE SURE TO INCLUDE AN MSDS/GHS WITH YOUR ORDER FOR ANY POTENTIALLY HAZARDOUS MATERIAL(S)**

**TESTING REQUIRED:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Microstructure       | <input type="checkbox"/> Hardness - scale: _____      | <input type="checkbox"/> SEM Analysis           |
| <input type="checkbox"/> Grain Size           | <input type="checkbox"/> Tensile/Yield/Elongation     | <input type="checkbox"/> Alloy Chemistry        |
| <input type="checkbox"/> Plating Thickness    | <input type="checkbox"/> Bond Strength/Adhesion       | <input type="checkbox"/> Failure Analysis       |
| <input type="checkbox"/> Creep/Stress Rupture | <input type="checkbox"/> Other Mechanical Test: _____ | <input type="checkbox"/> Other (describe below) |

**IF FAILURE OR DEFECT ANALYSIS:**

Did part fail in field, test assembly? \_\_\_\_\_ At what point did it fail? \_\_\_\_\_  
 What is the typical life of the part? \_\_\_\_\_ What % of parts failed or are defective? \_\_\_\_\_  
 Have there been other failures? \_\_\_\_\_ # \_\_\_\_\_ Are good parts available? \_\_\_\_\_ Will send? \_\_\_\_\_  
 Is this a new part or design? \_\_\_\_\_ Can you send prints/specs etc.? \_\_\_\_\_

**NOTES/SPECIAL INSTRUCTIONS: (INCLUDING SPECIAL SHIPPING)**

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**REPORT FORMAT: (CHECK ONE)**      Emailed reports will be sent in PDF format unless otherwise requested.

<input type="checkbox"/> E-Mail Only E-Mail Address: _____	<input type="checkbox"/> E-Mail and Mail Hard Copy E-Mail Address: _____	<input type="checkbox"/> Fax and Mail Hard Copy Fax #: _____
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**SAMPLE DISPOSITION: (CHECK ONE)**

<input type="checkbox"/> Return Samples Collect, fees may apply <b>Service/Shipping #</b>	<input type="checkbox"/> Return samples & include cost on final invoice, min charge S\$25.	<input type="checkbox"/> Store and scrap samples after 3 months
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# TERMS AND CONDITIONS

1. All procedures will be performed in accordance with the IMR Quality Manual, current revision, and related procedures; the PWA-MCL Manual F-23 and related procedures; and with the laboratory's terms of accreditation under the Singapore Accreditation Council-Singapore Laboratory Accreditation Scheme.
2. IMR maintains a quality system in compliance with ISO/IEC 17025.
3. Conformance will be based on results without measurement uncertainty applied, unless otherwise requested by the customer.
4. Unless otherwise agreed to, IMR will provide a written Test Report upon completion of testing for the Customers' exclusive use only. The Customer shall be deemed to have accepted the Report without qualification, unless within 30 days from the date of the Report, the Customer notifies IMR in writing of the specific details of any errors, omissions, or defects contained therein. IMR Test Labs will perform all testing in good faith using the proper procedures, trained personnel, and equipment to accomplish the testing required. IMR's liability to the customer or any third party is limited at all times to the amount charged for the services provided.
5. Any copying or distribution of the Report, or any use of IMR's name or trademarks, is not permitted without the prior written consent of IMR. Customers who anticipate using an IMR Report in any legal or quasi-legal proceeding shall so notify IMR at the time the sample is submitted.
6. Return shipping costs are not included. If the Customer desires return shipping of its sample(s), the cost will be billed to the Customer, handling fees may apply. Unless otherwise requested in writing by the Customer, all samples may be discarded at any time after 90 days from the date of IMR's final report.
7. The Customer may terminate any order or agreement for testing services. In such case, the Customer shall pay a cancellation fee in an amount determined by IMR in its sole discretion. The cancellation fee shall represent IMR's direct and indirect costs incurred up to the date of termination.
8. Payment in full is due within 30 days of the invoice date. If not paid when due, IMR reserves the right to add 1.5% per month of the amount past due, or any part thereof. The Customer will be charged a S\$50 fee, in addition to any bank charges, for each check returned unpaid. The Customer agrees to pay all costs of collection whatsoever, including reasonable attorney's fees and court costs.
9. Customer assumes liability as principal for payment of any invoice rendered in connection with the services performed for or on behalf of the Customer.
10. Failure to enforce any term or condition herein shall not constitute a waiver or any term of condition hereof.
11. IMR and the Customer agree that any disputes arising out of this agreement or the services or testing provided by IMR will be governed pursuant to the laws of Singapore. The parties specifically waive any objection to, and hereby consent to, jurisdiction and venue in the courts of Singapore.