



Experience the
Power of Packaging

March 12th, 2020

To our valued suppliers:

The BoxMaker is committed to your safety and to the safety of our coworkers during the recent COVID-19 outbreaks.

Due to the nature of our business, it is not possible for all of our coworkers to operate remotely. However, all BoxMaker coworkers who can reasonably work from home have been invited to do so since March 7th. Additionally, all coworkers have been instructed to stay home if they exhibit any signs of illness or have had direct contact with someone with a confirmed case of COVID-19. If a coworker exhibits any signs of illness while at work, they will be sent home. We have added additional cleaning supplies to all BoxMaker locations and are ramping up efforts to sanitize common areas and visitor spaces on a daily basis. We are also evaluating and minimizing all business-related travel.

Despite the recent challenges that the novel coronavirus has placed on the business community, we are here helping clients with excellent packaging and displays. For the near future, we are limiting supplier visits to those specifically requested by us or required in order to facilitate our business. Our staff are happy to host supplier meetings virtually upon request, and as always, we are ready to serve you via email and phone. The BoxMaker is open for business, and we know you are, too.

If you have any questions or concerns, please do not hesitate to reach out to myself or your BoxMaker contact directly.

Thank you,

A handwritten signature in black ink that reads "Richard".

Richard Brown, President