

# CERTIFICATE ORDER FORM



## Mail

this completed form to:  
Learners Edge  
10523 165th Street West  
Lakeville, MN 55044



## Fax

this completed form to:  
952.469.2790  
(Use credit card if ordering by fax)

Last Name		First Name		Middle Name		Address					
City		State		Zip		Phone Number (please indicate) <input type="checkbox"/> home <input type="checkbox"/> work <input type="checkbox"/> mobile					
Email Address (Home Email Address Preferred - Necessary for Grade Reporting Purposes)				State of Licensure		Renewal Date (MM/DD/YYYY)		Name of District			
School Name				School City				School State			
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Date of Birth (MM/DD/YYYY)				Country of Citizenship					
Previous Customer: <input type="checkbox"/> YES <input type="checkbox"/> NO				Teaching Info				Subject You Teach:			
Previous name or address (including maiden name if applicable):				<input type="checkbox"/> PreK <input type="checkbox"/> 6-8 <input type="checkbox"/> Admin <input type="checkbox"/> K-5 <input type="checkbox"/> 9-12 <input type="checkbox"/> Other							
Do you have a Master's Degree? <input type="checkbox"/> YES <input type="checkbox"/> NO				Undergraduate Institution							
Do you have a Bachelor's Degree? <input type="checkbox"/> BA <input type="checkbox"/> BS Required for CE Graduate Credit				Undergraduate Year							

## Registration Information

Registration Accepted:  
Spring: July 16-March 15  
Summer: December 16- July 15  
Fall: March 16- October 15

Coursework Due:  
April 15  
August 15  
November 15

### Notes

- \* To earn a certificate, all courses must be taken from the same college/university
  - \* Courses must be taken within 2 consecutive sessions.
  - \* Past courses taken through Learners Edge and/or another college/university do not apply.
- Please note: These certificate/graduate credits are intended to fulfill requirements for license renewal/lane change when the student has obtained proper prior approval. The certificates are not intended for license endorsements or any change in licensure status beyond renewal.

## Terms and Conditions

- Group discounts do not apply to certificates.
- Course cancellations accepted only within 30 days of order, a \$40 processing fee will apply.
- Once received, your order will be processed and mailed within 2 business days. Please allow an additional 7-10 business days for standard mail delivery. For rush shipping, add priority shipping in the Check Out area.
- Continuing education graduate credit is intended to fulfill requirements for license renewal/lane change when the student has obtained proper prior approval.
- By submitting payment for these courses, I agree to the Learners Edge terms and conditions: <https://courses.learnersedgeinc.com/terms-and-conditions>
- Information provided during order process (excluding financial information) will be shared with the academic partner you select.

We accept:

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVC Code \_\_\_\_\_  
(3 digit code on back of card)

Signature \_\_\_\_\_

**IMPORTANT** Is billing information different than above?  NO  YES, please enter the information below.

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Order Comments:

## Certificate Registration Information:

Instructional Strategies (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Special Populations (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Learning Technologies (9 credits)	<input type="checkbox"/> Online	
Literacy (K-2) (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Literacy (3-8) (9 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Literacy (Secondary) (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Early Childhood (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Online Teaching (9 credits)	<input type="checkbox"/> Online	

Please indicate the university from which you would like to receive credit:

Augustana University  Pacific Lutheran University

Standard Shipping (7-10 business days) **FREE**

In a hurry? Priority Shipping add \$6 \_\_\_\_\_

International Orders add \$20 \_\_\_\_\_

**Order Total** \_\_\_\_\_

(Payment must accompany registration)

Pricing Information: Check website for current pricing

\*tuition is due at the time of registration and payable via credit and/or debit card

By submitting payment for this course(s), I agree to the Learners Edge terms and conditions: <https://courses.learnersedgeinc.com/terms-and-conditions>.

Signature \_\_\_\_\_

(I agree to Learners Edge Terms and Conditions)

For More Information, Local: 952.469.3454 or Toll Free: 877.394.4930, Email: [Info@LearnersEdgeInc.com](mailto:Info@LearnersEdgeInc.com)

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To be eligible for a Certificate, you must complete all required courses in one or two consecutive sessions. Please select one of the session options below.

Certificate Courses must be completed within the session registered.

## Literacy (3-8) Certificate

(9 Credits)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### OPTION 1: Spring

(Please check the registration dates on page 1 before making your selection)

SESSION	COURSE #	COURSE NAME (all required)
Spring <input type="checkbox"/>	650	Clearing the Hurdles of Writing Instruction (3 credits)
Spring <input type="checkbox"/>	5044	Successful Strategies in Literacy (3 credits)
Spring <input type="checkbox"/>	5848	Unlocking Informational Texts: Keys to Engagement (3 credits)

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