

CERTIFICATE ORDER FORM



Mail

this completed form to:
Learners Edge
10523 165th Street West
Lakeville, MN 55044



Fax

this completed form to:
952.469.2790
(Use credit card if ordering by fax)

Last Name		First Name		Middle Name		Address	
City		State		Zip		Phone Number (please indicate) <input type="checkbox"/> home <input type="checkbox"/> work <input type="checkbox"/> mobile	
Email Address (Home Email Address Preferred - Necessary for Grade Reporting Purposes)				State of Licensure		Renewal Date (MM/DD/YYYY)	
Name of District				School Name		School City	
School State				Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Date of Birth (MM/DD/YYYY)	
Country of Citizenship				Teaching Info		Subject You Teach:	
Previous Customer: <input type="checkbox"/> YES <input type="checkbox"/> NO				<input type="checkbox"/> PreK <input type="checkbox"/> 6-8 <input type="checkbox"/> Admin			
Previous name or address (including maiden name if applicable):				<input type="checkbox"/> K-5 <input type="checkbox"/> 9-12 <input type="checkbox"/> Other			
Do you have a Master's Degree? <input type="checkbox"/> YES <input type="checkbox"/> NO				Undergraduate Institution			
Do you have a Bachelor's Degree? <input type="checkbox"/> BA <input type="checkbox"/> BS				Undergraduate Year			
Required for CE Graduate Credit							

Registration Information

Registration Accepted: Coursework Due:

Spring: July 16-March 15 April 15

Summer: December 16- July 15 August 15

Fall: March 16- October 15 November 15

Notes

- * To earn a certificate, all courses must be taken from the same college/university
 - * Courses must be taken within 2 consecutive sessions.
 - * Past courses taken through Learners Edge and/or another college/university do not apply.
- Please note: These certificate/graduate credits are intended to fulfill requirements for license renewal/lane change when the student has obtained proper prior approval. The certificates are not intended for license endorsements or any change in licensure status beyond renewal.

Terms and Conditions

- Group discounts do not apply to certificates.
- Course cancellations accepted only within 30 days of order, a \$40 processing fee will apply.
- Once received, your order will be processed and mailed within 2 business days. Please allow an additional 7-10 business days for standard mail delivery. For rush shipping, add priority shipping in the Check Out area.
- Continuing education graduate credit is intended to fulfill requirements for license renewal/lane change when the student has obtained proper prior approval.
- By submitting payment for these courses, I agree to the Learners Edge terms and conditions: <https://courses.learnersedgeinc.com/terms-and-conditions>
- Information provided during order process (excluding financial information) will be shared with the academic partner you select.

We accept:

Credit Card # _____ Exp. Date _____ CVC Code _____
(3 digit code on back of card)

Signature _____
IMPORTANT Is billing information different than above? NO YES, please enter the information below.

Name _____ Address _____
City _____ State _____ Zip _____

Order Comments:

Certificate Registration Information:

Instructional Strategies (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Special Populations (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Learning Technologies (9 credits)	<input type="checkbox"/> Online	
Literacy (K-2) (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Literacy (3-8) (9 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Literacy (Secondary) (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Early Childhood (12 credits)	<input type="checkbox"/> Online	<input type="checkbox"/> Print-Based
Online Teaching (9 credits)	<input type="checkbox"/> Online	

Please indicate the university from which you would like to receive credit:

Augustana University Pacific Lutheran University

Standard Shipping (7-10 business days) **FREE**

In a hurry? Priority Shipping add \$6 _____

International Orders add \$20 _____

Order Total _____

(Payment must accompany registration)

Pricing Information: Check website for current pricing

*tuition is due at the time of registration and payable via credit and/or debit card

By submitting payment for this course(s), I agree to the Learners Edge terms and conditions: <https://courses.LearnersEdgeInc.com/terms-and-conditions>.

Signature _____

(I agree to Learners Edge Terms and Conditions)

For More Information, Local: 952.469.3454 or Toll Free: 877.394.4930, Email: Info@LearnersEdgeInc.com

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To be eligible for a Certificate, you must complete all required courses in one or two consecutive sessions. Please select one of the session options below.

Certificate Courses must be completed within the session registered.

Online Teaching Certificate

(9 Credits)

Name: _____

Phone: _____

Email Address: _____

OPTION 1: Fall/Spring

(Please check the registration dates on page 1 before making your selection)

SESSION	COURSE #	COURSE NAME (all required)
Fall <input type="checkbox"/> Spring <input type="checkbox"/>	5833	One Stop Shop: Online Docs, Spreadsheets, Slides and Forms for your Classroom (3 credits)
Fall <input type="checkbox"/> Spring <input type="checkbox"/>	5834	Bringing Your Classroom Online: Best Practices to Get You There (3 credits)
Fall <input type="checkbox"/> Spring <input type="checkbox"/>	5835	Create and Captivate: Using Online Presentations to Teach (3 credits)

