



## Collaboration & Plagiarism Policy

As an institution committed to professional development, Learners Edge expects each course participant will complete coursework with integrity. Learners Edge, along with our regionally-accredited university partners, are bound by graduate level coursework standards.

By checking the Honor Code box at the end of your course, you pledge to uphold the plagiarism expectations described below.

### Read and Respond:

- Responses must be written in the words of the course participant

### Resources/Investigation:

- Resources/Investigation must be completed by the course participant
- Two or more teachers may use the same article, but the summaries must be individually crafted

### Reflection:

- Reflection must be written in the words of the course participant
- Reflection should be from one's professional perspective

### Applications:

In rare cases where teachers wish to collaborate on an Application, the following guidelines must be met:

- Prior to creating the collaborative assignment, contact [instructor@learnersedge.com](mailto:instructor@learnersedge.com) to request approval

Each collaborator must include the following with their coursework submission:

- Permission granting email
- Names of collaborators
- A one-page summary of one's individual project contributions

### Plagiarism:

Plagiarism is presenting another person's work as your own. The following examples are considered plagiarism:

- Using text from another source, including a website, without \*citation
- Submitting the same work for multiple courses ("self-plagiarism")
- Two or more students submitting identical Applications without approval

\*We recognize the majority of your coursework will reference the course textbook, readings, and media therefore it is not necessary to cite the resources included in the course.

*Failure to uphold the Collaboration & Plagiarism policy may result in loss of credit and an inability to register for future courses with Learners Edge.*

*Please contact our office if you have any questions about this policy.*