Learners Edge Groups

- Share with Friends
- Save Money
- Stay Accountable

LEARNERS EDGE
Founded by teachers.
Dedicated to learning.®

1 Visit www.LearnersEdge.com and click "My Edge Login"

MY EDGE LOGIN

2 Scroll down and enter your Credentials or Create a New Account

Verify Your Credentials

Customer #

Password

3 Scroll down and click on the "My Group Registrations" Button

MY GROUP REGISTRATIONS

4 Scroll down and click on the link "Create a New Group Registration"

Create a New Group Registration

5 **Invite Group Members!**

Enter the name and emails of potential group members. Scroll to the bottom of the page and click the **SAVE GROUP** button. This will automatically send an email sharing your group code and inviting them to join your group.

Groups of 2-4 **Save $35**

Groups of 5-9 **Save $45**

Groups of 10+ **Save $60**

Why Start a Learners Edge Group?

Everyone likes to save money and taking Continuing Education with a friend (or a group of friends) can help you stay accountable and on task.
Create a Learners Edge group and everyone wins!

Groups do not need to register for the same course nor the same session.
Simply submit your registrations together online (follow the steps to the left).

Group rates do not apply to On-Site courses and cannot be combined with other promotional offers.

Here is some suggested messaging to help you get started sharing!

Hey Friends,

I just registered for a Learners Edge continuing education course and would love for you to join my group! As a member of my group, you can save anywhere from $35-$60 per 3 credit course. The more people in our group, the more $$ we save!!

You can register for any course or any session available. To join my group, simply register for your preferred course(s) and make sure to use my group code: GRP-XXXXXX-XXXX when checking out on www.LearnersEdge.com. You'll enter your own payment information and your course price will be adjusted when the group is closed (because final pricing depends on how many people join the group).

Time is limited – I'll be closing my group on MM/DD/YYYY. Make sure to have your registration submitted before that date!

Questions?
Niki Nenovich – Learning Advisor
Niki.Nenovich@LearnersEdgeInc.com | 1-877-394-4930 x 311

Top 10 Tips for Group Leaders

We hope to make being a group leader as easy as possible for you.
Here is a list of helpful hints and top questions you may be receiving from your group members. With all this information at your fingertips,
we know you'll be an amazing group leader!

1 The group discount will apply to **ALL 3 credit, online or print-based courses** for which each group member is registering (everyone can pick their own course and their own session).

2 **Each group member may use the group code for only one order**.
Remind group members to register for all courses within their individual order.

3 Your group code is valid for **21 days**.

4 Group members will be prompted for the group code as they near the end of the check-out process. **Please remind everyone to enter the full group code (including the GRP as well as the dashes).** This seems to be one of the most challenging points of group registration!

5 When registering, **non-group pricing will appear throughout the check-out process and as a pending charge on the registrant's credit card**. This charge will remain in a pending status on the card until the group is submitted for processing.

6 **Once the group is closed, the card will be adjusted and charged at the final group rate with a total discount of $35, $45 or $60 towards each 3-credit course (dependent upon the final group size)**. This is our number one question from group members. Please be sure to explain and share this information with your colleagues and friends, and invite anyone to reach out to us for further clarification.

7 **As the group leader, you may elect to close (submit for processing) the group at any time** within the 21-day window. You may do this through your "My Edge" account or just let us know and we'll be happy to assist.

8 If the group is still open at the end of day 21, Learners Edge will close the group for you.

9 **Please make sure group members understand that they will not have access to their courses, nor will their books ship until the group is closed.** If everyone would like to begin quickly, encourage them to register ASAP so you can close the group, and people can get started.

10 **Once the group is closed, everyone will have access to their online courses within 24 hours** and their books (if applicable) will ship within one business day.

We're here to help along the way! You're spreading the word, and we're your support team. So, share our contact information and invite your group members to connect with us as often as they like.

Niki Nenovich – Learning & Group Specialist
Niki.Nenovich@LearnersEdgeInc.com
952-463-7075

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