

# TROUT, EBERSOLE & GROFF<sup>LLP</sup>

CPAs | BUSINESS ADVISORS

## Outsourced Accounting Services

### Financial Statements

#### Business Process Outsourcing

- Account reconciliations
- Monthly general ledger/trial balance maintenance
- Year-end accounting adjustments and closing of books
- Maintenance of fixed asset subledger & calculation of depreciation
- Monthly investment account reconciliations

#### Payroll Administration

- Payroll general ledger set-up
- Record outside payroll
- Payroll provider selection
- Payroll tax return preparation including W-2's
- Payroll support
- Payroll tax return review

#### Transaction Services

- Maintain accounts payable (A/P) ledger
- Maintain accounts receivable (A/R) ledger
- Recording, approvals, bill payment using Bill.com<sup>®</sup>

#### LANCASTER OFFICE

1705 Oregon Pike  
Lancaster, PA 17601  
717-569-2900

#### CAPITAL REGION OFFICE

5000 Ritter Road, Suite 104  
Mechanicsburg, PA 17055  
717-697-2900

[troutcpa.com](http://troutcpa.com)

### Controllership Services

- Comparative reporting (KPIs)
- Independent contract reporting
- Budgeting
- Management financial deliverables
- Sales & use tax reporting, filing, and payment
- Business license renewals
- State registration
- Calculation of current and deferred income tax provision or tax distributions (as applicable)

### CFO Services

- Document policies & procedures
- Cash management
- Financial strategy
- Managing banking relationships
- Financial modeling
- Monthly review meetings
- Operating plan development
- Contract reviews
- Debt and equity financings

### Additional Advisory Services

- Transaction advisory services
- Working capital analysis
- Buy-side due diligence
- Sell-side due diligence
- Mergers & acquisitions
- Deal structure
- Estate planning
- Succession planning
- Board meeting preparation
- Tax planning & preparation

# TROUT, EBERSOLE & GROFF<sup>LLP</sup>

CPAs | BUSINESS ADVISORS



**Need an Extra Hand?**

## Outsourced Accounting

Better Information for Better Results.

- Financial Statements
- Business Process Outsourcing
- Payroll Administration
- Transaction Services
- Controllership Services
- CFO Services

### LANCASTER OFFICE

1705 Oregon Pike  
Lancaster, PA 17601  
717-569-2900

### CAPITAL REGION OFFICE

5000 Ritter Road, Suite 104  
Mechanicsburg, PA 17055  
717-697-2900

[troutcpa.com](http://troutcpa.com)

