



Privacy Policy

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This Privacy Policy regulates the use by arbnco Ltd of the information you provide as a supplier of goods or services to the company.

Where 'personal data' is used this means identifiable information about you, such as your name, email address, bank details and so on.

If we need to modify this notice and that change is significant we will let you know, usually by email.

What do you mean by "we"?

When we say "we" that means arbnco Ltd (company number SC423816) headquartered in Glasgow, UK. arbnco develops disruptive proprietary technology solutions for the built environment through collaboration with world leading research bodies.

How we collect your data

In order for us to engage with you as a supplier we need to gather personal data about you. This can include:

1. Information you provide to us, such as on the New Supplier form or items we request as part of our due diligence.
2. Information from the public domain, such as Companies House information and news articles.

We will only process your personal data if we have an existing contract with you.

What we do with your data

We only use your personal data to administer your supplier contract with us. This can include:

- processing your contact and bank details to ensure you get paid.
- making decisions about your suitability to supply us with goods and services.
- sharing your data with Scottish Enterprise to help us apply for grant funding.



Where we store your data

When we process or share data it may be moved to a country other than the one you live in, including outside of the European Economic Area (EEA). Some of these countries may have local laws equivalent to GDPR, but where data is transferred to another country we put safeguards in place to ensure your personal data is kept secure at all times. In the specific case of the USA, we ensure all companies are active under the EU-U.S. Privacy Shield program before transferring data to them.

How long we store your data

We keep data about you during the period of time you are an ongoing supplier to us. After this relationship has ended we keep your details for 7 years in order to comply with our legal obligations.

Your rights

Your personal data belongs to you and you have certain rights which you can choose to exercise. These include:

- being given the personal data we hold about you (in CSV format), and the ability to amend it if it is not correct, and
- asking us to restrict processing of your personal data

If you wish us to do any of the above or have any questions about this Privacy Policy, please send an email to info@arbnco.com and we will get back to you within 30 days. If you are not happy with our response, please get in touch with your local data protection authority who will advise you how to submit a complaint.