



Nottingham City Council

Procurement Strategy

2018 - 2023

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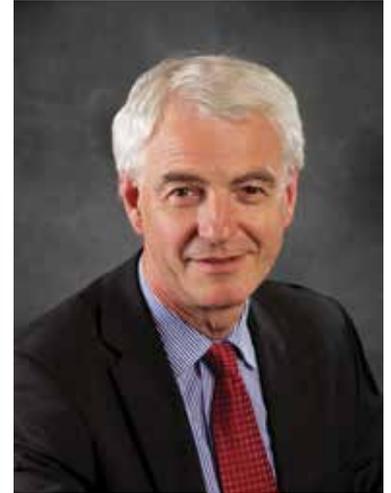
Nottingham
City Council



...we have a duty to promote the economic growth of the City and our Strategy aims to maximise local spend ensuring local growth and job creation.

1. Foreword

Councillor Graham Chapman,
Portfolio Holder for Procurement



As a Council our main aim is to provide quality services to our citizens. Yet we have the toughest financial context local government has ever faced. How we obtain and pay for services therefore has a central role in the Council's drive for efficiency and value for money. We also have a duty to provide ethical standards and this document sets out the standards that Nottingham City Council requires as a contracting authority and the three priority areas for delivering economic, social and environmental benefits and commercial efficiency for the City. Finally, we have a duty to promote the economic growth of the City and our Strategy aims to maximise local spend ensuring local growth and job creation.

Our previous Procurement Strategy 2014-17 has been very successful in delivering social value. In the first three years of the Strategy, £288m was injected into the local economy and 364 new jobs and apprenticeships were created for local citizens through contracts awarded. As part of this good work, thousands of pounds worth of savings were also achieved.

Our category management approach to purchasing arrangements has helped establish effective collaborative and commercial relationships with our key stakeholders, partners and suppliers; providing a centre of expertise and first point of call for our clients. All of this benefits the citizens of Nottingham, which is our main aim.

2. Introduction

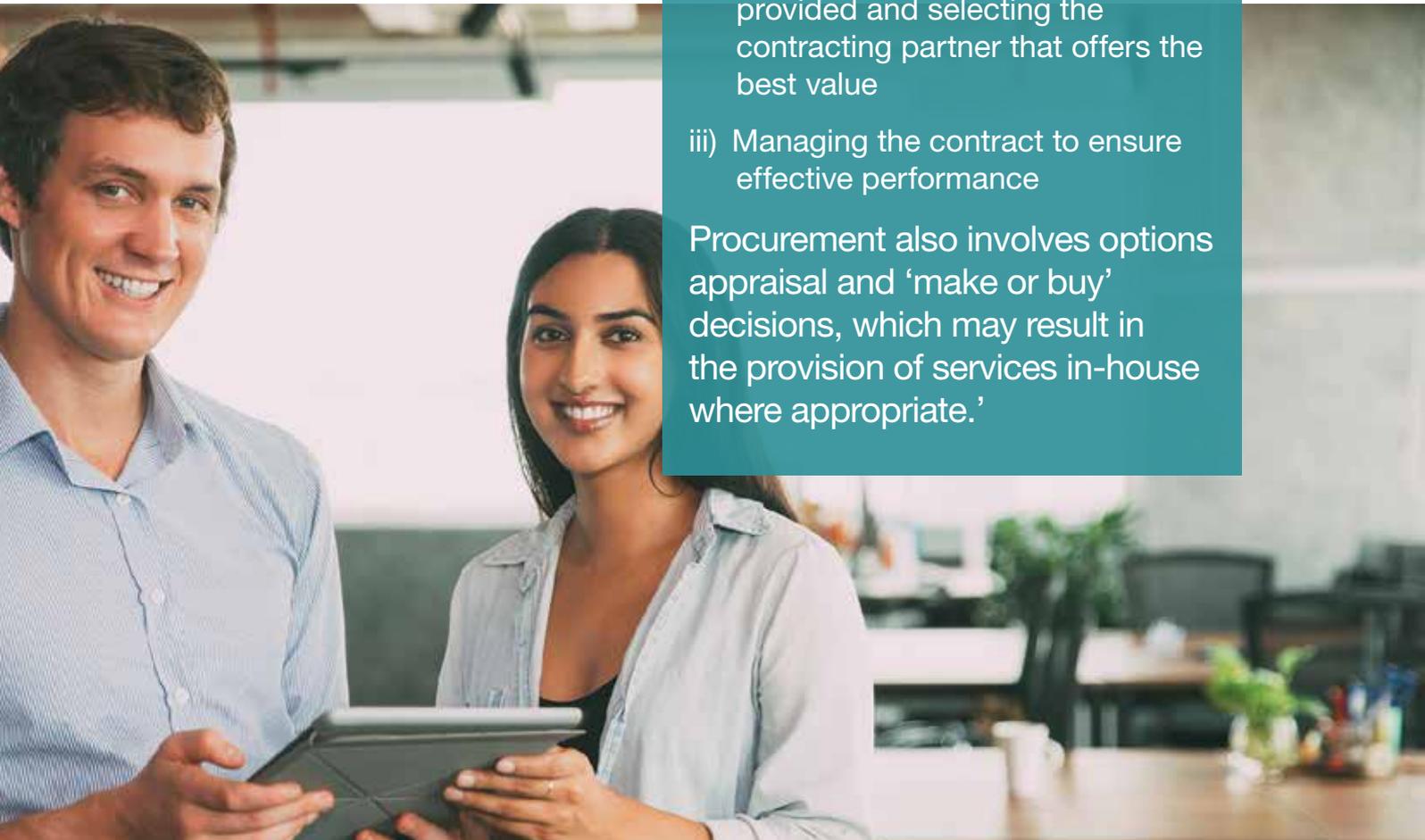
This Procurement Strategy sets out for the supplier market and other key stakeholders the strategic aims of the Council to be taken forward through our procurement activity over the next five years. It outlines the central role of the procurement function in supporting the Council to achieve its strategic priorities within a constrained financial envelope.

Our Definition of Procurement

‘Procurement is the process of acquiring the goods, services and works an organisation needs. It spans the whole cycle, comprising three phases:

- i) Identifying needs and deciding what is to be bought and when (procurement planning);
- ii) The process of awarding a contract, including defining the terms on which the goods, services or works are to be provided and selecting the contracting partner that offers the best value
- iii) Managing the contract to ensure effective performance

Procurement also involves options appraisal and ‘make or buy’ decisions, which may result in the provision of services in-house where appropriate.’



Commercial and Social Value

Procurement will use the Council's spending power to drive our key strategic priorities for the City. Our key objectives are:

- Citizens at the heart
- Securing economic, social and environmental benefits
- Commercial efficiency

Through all our procurement, we will use the Council's purchasing power to secure the best possible value and outcomes for the City and its citizens. We will seek to maximise the value of every pound we spend in terms of jobs, skills and supply chain opportunities in the local community. We will promote inclusive growth, through which the benefits of productivity are shared across all areas and communities in the City.

We will address economic, social and environmental considerations at all stages of the procurement cycle, through the framework of the Public Services (Social Value) Act 2012. We will maximise value for money by considering beyond simply what is the most economically advantageous - within the rules of open,

fair and transparent competition. We will take advantage of new flexibilities and opportunities to free up markets, facilitate growth and drive innovation.

We will further develop our collaborative and commercial relationships with key partners as part of our strategic category management approach, to deliver the best possible outcomes for the City and its citizens.

We will influence and stimulate the development of markets and competition to increase opportunities for choice, quality and value for money. We will continue to drive competition and innovation across the City and amongst a range of suppliers, in particular supporting access to contract opportunities for small and medium sized enterprises, voluntary and community organisations and social enterprises. We will maximise the opportunities to promote inclusive growth and sustainability, supporting the local economy and delivering social and economic opportunities for local people.

Within a changing local, national and international context, our procurement needs to be forward thinking, flexible and able to respond to the opportunities and potential challenges ahead. This Strategy sets out our ambitions for the medium and long term and it will be supported by an annual plan of key actions for each year.

This Procurement Strategy aims to support local growth that enables the widest range of Nottingham residents and neighbourhoods to both contribute to and benefit from economic success, achieving more prosperity alongside greater equality of opportunity and outcome for our diverse communities.

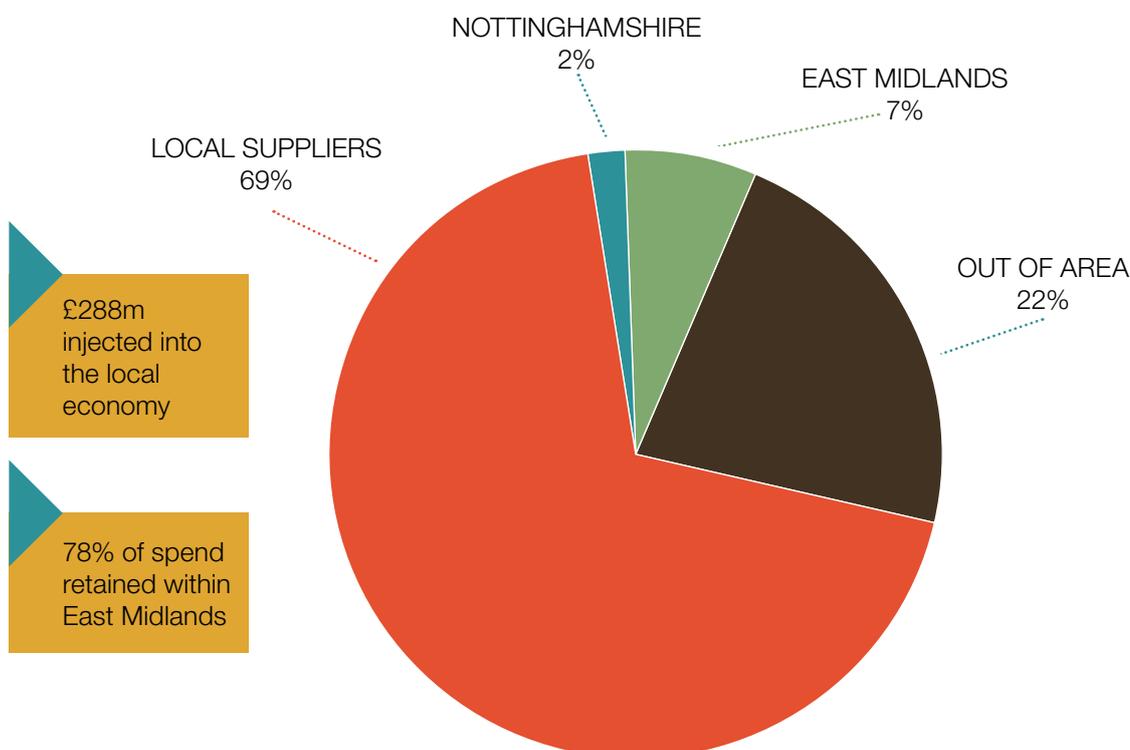
3. Social value achieved through our Procurement Strategy 2014-17

Procurement Activity

Activity	2014/15	2015/16	2016/17	Total
Contracts awarded	120	331	116	567
Total value (awarded contracts)	£112.7m	£224.5m	£80.3m	£417.5m
Local spend (%)	60%	76%	62%	69%

Investment in the local economy

£288m injected into the local economy - 69% of total contract value awarded to local suppliers. In 2016/17, £48m was awarded to locally based small and medium sized enterprises (SMEs).



Income and Savings

Annual Value of Awarded Contracts	Savings Achieved (Annualised)	Income from Concessions & Commercial Activity (Annualised)
£106.9m	£10.4m	£1.2m

Savings achieved represent approximately 8.9% of value prior to procurement

£179.2k per annum secured through 1% levy initiative¹

Employment opportunities

A total of 364 new jobs and apprenticeships created for local people.

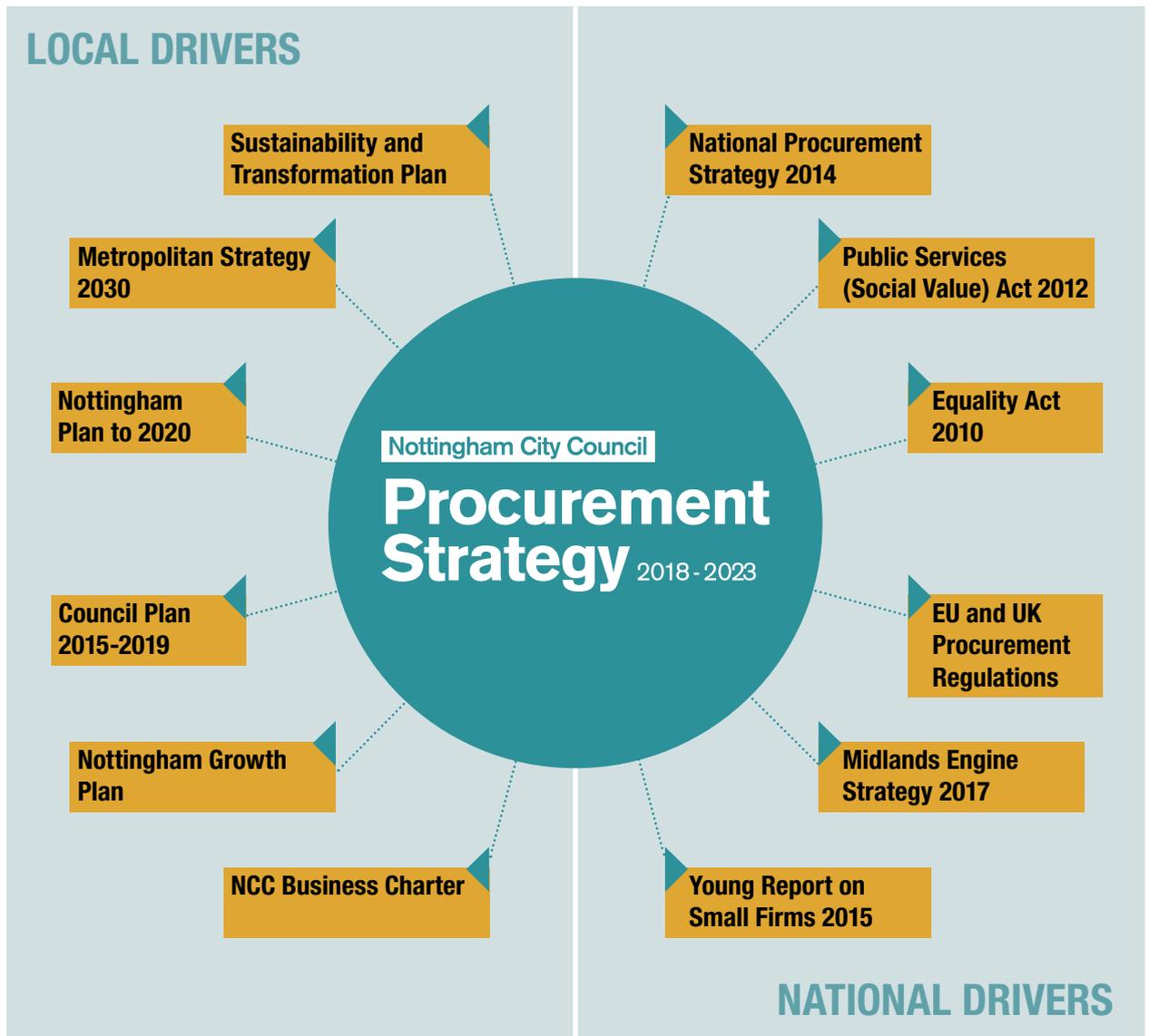


¹ The 1% levy helps provide sustainable funding for the Nottingham Jobs Service, which supports unemployed City residents back into work through offering a free and confidential recruitment service to businesses operating in the City

4. Context for this strategy



This Procurement Strategy provides an opportunity to take stock of the wider context impacting on the City and our procurement activity, and to respond to new and emerging strategic drivers. Within a changing local, national and global arena we need to be flexible and forward thinking; ready to respond to opportunities and challenges ahead. The key national and local policy and strategic drivers that influence this Strategy are outlined below and detailed at Appendix 1.



The *National Procurement Strategy for Local Government 2014* sets out the vision for local government procurement and encourages the delivery of outcomes in relation to savings, supporting local economies, leadership and modernisation. *The Public Services (Social Value) Act 2012* requires consideration of the economic, social and environmental benefits of procurement and provides a framework to pursue these objectives. The *EU Public Contracts Directive 2014* and *UK Public Contracts Regulations 2015* provide the legal framework; obliging us to operate in a fair, open and transparent way whilst offering opportunities for flexibility and innovation. The *City Council Plan 2015-20* sets out the driving purpose of putting citizens at the heart of everything we do and the aim to be a thriving, sustainable City.

5. Our strategic priorities for procurement

Strategic Theme	Key Procurement Objectives
ECONOMIC: Supporting the local economy	Grow the local economy - Increase spend within the local economy Create employment and training opportunities for citizens A strong and diverse local market - support for SMEs, VCOs, SEs and local businesses
SOCIAL: Citizens at the heart of what we do	Deliver safe, quality and innovative services that meet citizens' needs Secure social and community benefits Inclusive growth - Tackling deprivation and promoting social inclusion
ENVIRONMENTAL: Sustainable and responsible	Minimise the environmental impact of goods, services and works procured <ul style="list-style-type: none"> • Improve air quality • Resource efficiency, waste reduction and recycling • Biodiversity, nature conservation and greening² Source innovative and sustainable green solutions

Our social value themes will enable us to maximise the opportunities for economic, social and environmental considerations to be addressed at all stages of the commissioning and procurement cycle. In all our procurement, we will seek to maximise value through the inclusion of relevant social value requirements; tailored as appropriate and proportionate for each contract to ensure compliance with our legal obligations.

²Greening refers to the process of proactively protecting the environment; specifically making an environment greener by planting grass, trees, and plants



**In all our procurement
we will seek to
maximise value
through the inclusion
of relevant social value
requirements...**

Theme 1: Economic

OUR PROCUREMENT OBJECTIVES

Grow the local economy - Increase spend within the local economy

Create employment and training opportunities for citizens

A strong and diverse local market - Support for SMEs, VCOs, SEs and local businesses

We will use our purchasing power to drive the strategic aim of growing the local economy; delivering economic benefits for the City, promoting local regeneration and increasing spend locally. We will support the aim of tackling poverty and deprivation in the City by increasing employment and getting more local people into good jobs. We will promote a diverse and productive local market; ensuring a wide range of suppliers are able to do business with the Council. We recognise the innovation and value offered by SMEs, VCOs and SEs and their importance to the local market and wider economy and we will endeavour to remove barriers to these organisations.

OUR ACTIONS

We will achieve these objectives through:

- Securing employment and training opportunities through contracts where possible through the inclusion of relevant requirements and targets
- Encouraging suppliers to engage with the Nottingham Jobs Service³ and other local employment and training initiatives, to maximise targeted opportunities for City residents
- Continuing to provide a revenue stream for our employment support activity through a 1% levy charged on eligible contracts
- Developing our understanding of what the market can offer; considering local supplier capacity in our option appraisals
- Engaging with local businesses, SMEs and VCOs and publishing our procurement plan to enable suppliers to prepare
- Breaking down large value contracts into smaller lots where possible to provide opportunities for small suppliers
- Ensuring our procurement process is accessible and doesn't present barriers to participation; using accessible portals to advertise opportunities
- Encouraging SMEs, VCOs and SEs to identify potential partners to form consortia and ensuring our procurement is accessible to consortia bids
- Exploring opportunities for improved local business to business advertising – including a potential 'business to business' portal at a local level

³Nottingham Jobs is an initiative established by Nottingham City Council, Futures and the Department for Work & Pensions offering a free and confidential recruitment service to employers, with the primary aim of addressing unemployment in Nottingham by helping unemployed city residents into work



MEASURES OF SUCCESS

- Percentage of spend within the local economy (of total contracts awarded)⁴
- Employment and training opportunities secured through contracts awarded
- Contracts awarded to SMEs
- Contracts awarded subject to 1% levy and potential income



⁴ Our definition of local spend: The value of contracts awarded to organisations that operate principally within the boundaries of the Greater Nottingham economic area (defined for economic purposes as comprising: Nottingham City, the Boroughs of Broxtowe, Gedling and Rushcliffe and 4 wards of Hucknall)

Theme 2: Social

OUR PROCUREMENT OBJECTIVES

Deliver safe, quality and innovative services that meet citizens' needs

Secure social and community benefits

Inclusive growth - Tackling deprivation, promoting social inclusion and improving health and well-being

We aim to secure quality goods, works and services that best meet the needs of citizens and the local community in its widest sense. We will support innovation, early intervention and prevention whilst ensuring services are safe and cost effective, and promote the health and well-being of citizens. We will ensure services are accessible, promote social inclusion and equality, and fight discrimination. We will promote inclusive growth – sharing the benefits of productivity across all communities⁵. We aim to combat social exclusion by encouraging employment opportunities in contracts targeted at the most deprived local communities and socially excluded groups.

OUR ACTIONS

We will achieve these objectives through:

- Encouraging suppliers to commit to the social principles and objectives of the NCC Business Charter, including adopting ethical employment practices
- Involving citizens in our commissioning and procurement processes - in the development of services and evaluation of tenders
- Encouraging innovative and flexible ways of working to deliver social benefits for local communities; supporting SMEs, SEs and VCOs well placed to do this
- Maximising social and community benefits wherever possible through relevant requirements in specifications
- Encouraging employment and training opportunities for the most disadvantaged communities; focusing our measures on sectors offering entry level jobs
- Ensuring procured services are accessible and appropriate to meet the diverse needs of all citizens and communities
- Considering equality outcomes and targets at an early stage and incorporating into the design and specifications for services
- Ensuring compliance with the Equality Act 2010 and that Equality Impact Assessments are undertaken at the appropriate stage of all projects
- Implementing robust contract management processes to drive up standards and ensure quality, safe services

⁵Inclusive Growth: “Enabling as many people as possible to contribute and benefit from growth. Socially: Benefitting people across the labour market spectrum, including groups that face particularly high barriers to high quality employment.” (Inclusive Growth Commission Final Report March 2017)



MEASURES OF SUCCESS

- Contracts awarded to organisations with social objectives (VCOs, charities and SEs)
- Contracts awarded subject to NCC Business Charter
- Percentage of commissioned service contracts managed with a quality rating at amber or green



Theme 3: Environmental

OUR PROCUREMENT OBJECTIVES

Minimise the environmental impact of goods, services and works procured

- Air quality and climate change
- Resource efficiency, waste reduction and recycling
- Biodiversity, nature conservation and greening

Source innovative and sustainable green solutions

Environmental sustainability will be at the core of our procurement of all goods, services and works. We aim to minimise negative environmental impacts throughout the supply chain, maximise innovation and source green and sustainable solutions. We will seek to improve air quality by reducing carbon, nitrogen and particle emissions, increasing energy efficiency and using sustainable energy sources. We will encourage sustainable waste management including reducing waste generated; minimising landfill; maximising recycling and treating waste to support the energy needs of the City. We will promote biodiversity, nature conservation and greening.

OUR ACTIONS

We will achieve these objectives through:

- Collaborating with partners to share good practice and maximise opportunities when procuring from the same suppliers
- Undertaking soft market testing to understand the potential for innovation and what the market can offer in terms of green and sustainable solutions
- Considering environmental sustainability in the early stages of each project; identifying goods, works and services with significant impact
- Incorporating relevant objectives and requirements into specifications; setting high level aims and seeking innovative solutions
- Including appropriate standards, requirements and targets in contracts
- Considering environmental factors where appropriate in supplier selection and tender evaluation
- Taking a 'whole lifecycle' approach to costs – including considering the external costs of environmental impacts, where these can be quantified.
- Wherever possible, opting for the least environmentally damaging option when choosing between comparable products

Air quality and climate change

- Maximising opportunities for carbon saving measures in contracts
- Minimising the damaging impact of transport in the City

Resource efficiency, waste reduction and recycling

- Reducing waste by managing demand and making sustainable choices
- Encouraging sustainable methods of waste disposal – in particular reducing landfill

Biodiversity, nature conservation and greening

- Improving the green environment and enhance habitats and biodiversity
- Mitigating the impact of construction and development works



Photo courtesy of Nottingham City Transport



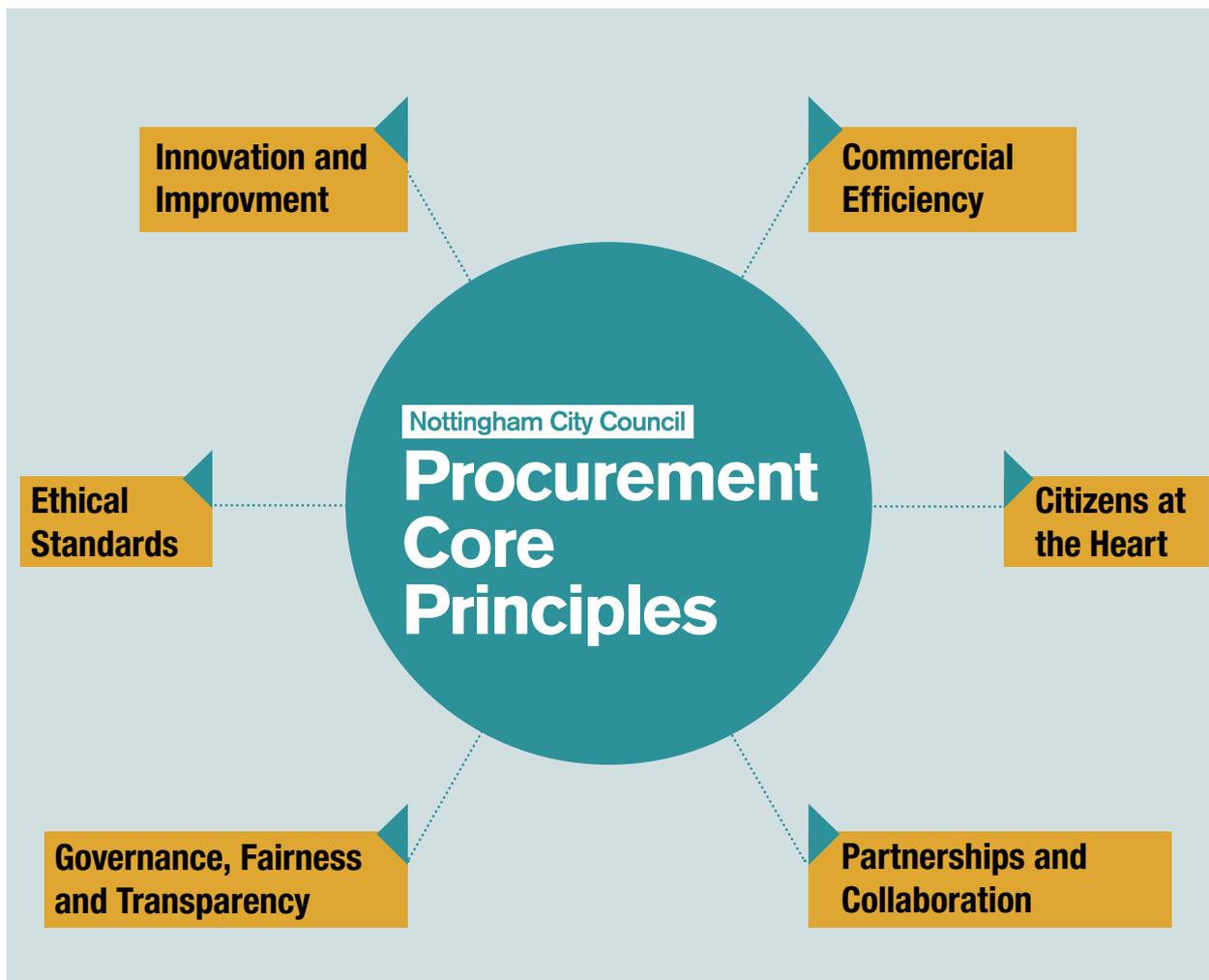
MEASURES OF SUCCESS

- Contracts with measures to secure environmental benefits, in relation to:
 - Air quality and climate change
 - Resource efficiency, waste reduction and recycling
 - Biodiversity, nature conservation and greening



6. Our procurement principles

All our procurement activity will be underpinned by a set of core principles:



Commercial Efficiency

Procurement is central to meeting the significant financial challenges faced by the Council in the short and longer term. The delivery of our strategic priorities depends on the efficient and strategic use of our spending power – enabling reducing budgets to go further. We aim to do this by securing the best value for money; procuring the best possible services on the best terms, and driving efficiencies to deliver cashable and non-cashable benefits. We will support the Council's commercial effectiveness, embedding a commercial focus and driving commercial benefits from all contracts.

We will achieve this through:

- Maximising the opportunities for collaboration, to benefit from economies of scale, use resources efficiently and realise savings
- Supporting funding bids where opportunities arise to bring new funds to the City, particularly in collaboration with local and regional partners
- Developing commercial skills of procurement to provide the expertise needed to maximise commercial benefit
- Applying our category management approach to identify savings, maximise value and pursue new commercial opportunities
- Including financial modelling and options appraisal in each procurement to ensure alignment to strategic and financial priorities
- Awarding contracts on the basis of the 'Most Economically Advantageous Tender' (MEAT); appropriately balancing quality, cost and social value
- Promoting a commercial approach to major projects; including business case and procurement approach and exploring innovative funding mechanisms
- Supporting a commercial approach to 'Make or Buy' considerations; assessing the relative costs and benefits of external delivery or insourcing
- For all contracts procured, exploring the potential to generate income

“Overall, the real keys to commercial success (striking a good deal and making sure it is delivered) are pre-procurement planning, good contract design and specification, effective market engagement and robust contract and supplier management”

**Local Government Association (LGA)
PCR Toolkit 2015**

Citizens at the Heart

Procurement will place citizens at the heart of everything we do; supporting the Council's aim of providing 'great services': designed to be value for money, fit together seamlessly and be right for citizens and customers - where, when and how they are needed. We will support the aims of the Council's Customer Charter: *'Make it happen; make it easy; make it better'*.

We will achieve this through:

- Ensuring effective engagement of citizens and carers where possible throughout the commissioning and procurement process including in the development of services and the evaluation of tenders
- Implementing robust procurement and contract management processes to drive up standards and ensure the delivery of quality, safe services to citizens, with a particular focus on disadvantaged and vulnerable people.
- Reviewing and developing quality monitoring processes and information for citizens to inform choice of services
- Supporting SMEs, SEs and VCOs well placed to meet the needs of citizens in local communities through flexible and innovative ways of working
- Ensuring all services procured are accessible and appropriate to meet the diverse needs of all sections of the community
- Promoting an early intervention and prevention focus in service design and delivery

Partnerships and Collaboration

We believe that the key to success is joint planning across council departments and other organisations, including early stakeholder and user engagement to inform a joint procurement approach. Collaborating with partners offers opportunities to secure better value from our resources, for example under the Derby and Nottingham Metropolitan Strategy 2030. The devolution of responsibilities to the local level and the integration of services offer opportunities to consider city-region and county-region models for procurement, including the joint commissioning of major projects.

“The keys to success are joint planning (across council departments and across authorities and other public sector organisations), including early stakeholder and user involvement, and a joint approach to market engagement”

**Local Government Association,
PCR Toolkit 2015**

We will achieve this through:

- Proactively developing strategic, collaborative and commercial relationships with a range of partners including public and private sector and VCOs.
- Ensuring early engagement with partner agencies to develop joint plans and approaches and identify opportunities for collaboration and sharing resources
- Working on joint procurements in appropriate areas with our regional partners
- Early engagement with communities and businesses, in delivering services and securing the best social, economic and environmental outcomes
- Engaging with local supplier umbrella bodies to ensure our strategies and processes encourage suppliers
- Working with local business support organisations to build the capacity of local enterprises

Ethical Standards

Procurement has an important role to play in sourcing in a manner that ensures ethical standards are met, minimises the risk of social exploitation and rewards good employment practices. Our ethical procurement objectives are to ensure the well-being and protection of work forces throughout the supply chain, that people are treated with respect and their rights are protected. We will promote the principles of the NCC Business Charter, which include employing the highest ethical standards and operating in a fair and transparent way. We aim to minimise the risk of modern slavery and human trafficking in the supply chain by reviewing the market to identify areas of vulnerability and taking mitigating actions. This will include excluding suppliers with convictions for modern slavery, using robust contract clauses and monitoring supplier performance. We will, where appropriate ensure the principles of the Prevent duty⁶ are written into contracts in a suitable form.

We expect organisations we work with to:

- Work to the highest standards of business integrity and ethical conduct
- Support staff development and welfare and provide a safe and hygienic working environment
- Comply with national laws or industry standards on working hours and not use zero hour contracts that prevent the worker from carrying out other work
- Pay wages and benefits at rates that meet national legal standards, aiming to move towards paying the living wage

⁶ See Appendix 1



- Work in an inclusive way and actively promote equality and diversity
- Not discriminate in respect of recruitment, compensation, access to training, promotion and termination of employment or retirement on any grounds

We will seek to mitigate the risk of modern slavery and human trafficking in the supply chain by reviewing the market to identify areas of vulnerability and taking appropriate steps to mitigate these risks. Our measures will include: excluding suppliers with convictions under the Modern Slavery Act, using robust contract clauses and monitoring performance of suppliers.

Governance, Fairness and Transparency

We will ensure that all our procurement activity is conducted in a fair, open and transparent way, in compliance with the legal and procedural requirements of EU and UK Procurement Regulations and the Council's Contract Procedure Rules. We will preserve the highest standards of honesty, integrity, impartiality and objectivity and adhere to the Council's Code of Conduct at all times.

We will achieve this through:

- Ensuring robust governance procedures for accountability and compliance
- Reviewing and refreshing our procedures to reflect current legislation and the Council's own requirements
- Implementing consistent, open, transparent, proportionate and accessible processes and systems to ensure a level playing field
- Using a 'toolkit' of standard procedures, templates, and processes to ensure best practice and consistency
- Maintaining robust controls to combat fraud and corruption; keeping a clear 'audit trail' of procurement procedures and contracts
- Working to improve the visibility of procurement responsibilities across the Council; providing guidance to colleagues to support compliance in all purchasing activity and monitoring purchasing behaviours
- Complying with legal requirements for transparency, including publishing the contracts register and information on contract awards

“Councils should ensure that published data, under the transparency code opens new markets for local business, the voluntary and community sectors and social enterprises to run services or manage public assets”

Local Government Association, National Procurement Strategy for Local Government in England 2014



Innovation and Improvement

To achieve the Council's ambitions for the City in the long term, we need to be radical, bold and dare to be different. We aim to deliver a modern procurement function and work in innovative ways to secure improved outcomes. We will continuously develop and improve our procurement processes, systems and functions in order to secure the best possible quality and outcomes from all contracts, whilst driving efficiencies and ensuring compliance with regulatory obligations. We aim to deliver an excellent professional procurement service and for procurement to be a simple, efficient and positive experience for our customers.

We will achieve this through:

- Taking advantage of opportunities for flexibility and innovation and for procurement processes to be quicker, simpler and less costly to run
- Encouraging innovation and competition, using market engagement and outcome-based specifications to invite innovative solutions
- Using e-procurement technology where appropriate to increase the efficiency and speed of the process
- Adopting processes that are appropriate and proportionate for each contract
- Using contract terms and conditions which protect the Council's interests whilst being flexible to allow for changes during the life of the contract
- Developing the competencies, skills and expertise of the procurement workforce to deliver an excellent, commercially focused service
- Continually reviewing our processes and documentation to ensure they reflect best practice and are streamlined, proportionate, and flexible
- Seeking feedback from stakeholders and customers in order to improve the procurement process
- Developing our information systems to provide a comprehensive and quality data set on all our procurement activity

7. Our approach

Our definition of Category Management: “Category Management is a strategic, cross cutting approach to buying goods and services to maximise the economic, social and environmental benefits for the City”

increase our insight and understanding of departments’ requirements. Category Managers will continue to act as a centre of procurement expertise and a first point of call for advice and support on procurement options.

Our procurement and category management is embedded within a broader strategic commissioning cycle through which whole systems are reviewed, ensuring that emerging needs, best practice, market analysis and the available resources are taken fully into account when developing procurement plans.

The Council has embedded category management as a strategic, cross cutting approach to procuring goods, works and services to maximise the economic, social and environmental benefits to the City. Through this approach related goods, services and works are grouped together and mapped onto the supplier market. It enables us to consider models of delivery and contracting and the appropriate procurement route on a holistic category basis. This optimises quality and aligns business requirements with the external supply market to lever maximum value.

Under the Procurement Strategy 2014-17 we delivered strong achievements through our category management approach and our effective collaborative and commercial relationships with key stakeholders, partners and suppliers. We will build on this going forward. We will further develop our category management as we

Commissioning is the “process of identifying needs within the population and of developing policy directions, service models and the market, to meet those needs in the most appropriate and cost effective way.”

(Institute of Public Care)

Procurement will engage closely with the commissioning process to ensure service delivery models are fully appraised prior to procurement. This will ensure social value is considered in the pre-procurement stages to re-think service outcomes and inform the design of services and the procurement approach.

“Sustainability and social value can be optimised in the commissioning cycle when it is a core aim, built into the process from the outset and then embedded into all subsequent stages”

NHS Sustainable Development Unit

Contract management

Contract life cycle management “is the process of systematically and efficiently managing contract creation, execution and analysis for maximising operational and financial performance and minimising risk.”

(CIPS Guide to Contract Management)

The Council has over 1200 contracts with suppliers in private, public and voluntary sector organisations. The Council has a robust contract management policy that adopts good practice, maximises financial and operational performance whilst minimising risk. The Council is committed to improving the quality of goods and services, improving the outcomes for citizens and securing value for money, through its contractual arrangements with its providers.



Appendix 1 – Strategic Drivers

The key national policy and legislative drivers for this Strategy are:

- *The National Procurement Strategy for Local Government 2014* sets out the vision for local government procurement and encourages councils to engage with the delivery of outcomes in four key areas; making savings, supporting local economies, leadership and modernising procurement.
- *The Public Services (Social Value) Act 2012* places a requirement on public sector commissioners to consider the economic, environmental and social benefits of their approaches, and to consult on these aspects. It provides a framework for considering how social, economic and environmental well-being can be improved when procuring goods and services.
- *The Equality Act 2010* sets out anti-discrimination law in the UK and the public sector equality duty (PSED) applicable to public authorities and organisations contracted to carry out a public function.
- *The EU Public Contracts Directive 2014 and UK Public Contracts Regulations 2015* provide the legal framework for procurement activity undertaken by local authorities in the UK. One objective of these regulations is to enable procurement to be used more strategically; offering new opportunities for social value to be considered throughout the procurement procedure.
- *The Young Report on Small Firms 2015* sets out the government priority of opening up public procurement to small firms to support economic growth and efficiency. It introduced a set of 'single market' principles for a more simple, consistent and accessible approach (implemented in the UK Procurement Regulations in 2015) to improve access for small businesses
- *The Modern Slavery Act 2015* consolidates slavery, servitude and forced or compulsory labour and human trafficking offences. It introduces enforcement powers and measures to enhance the protection of victims. Section 54 aims to increase supply chain transparency and accountability for supply chains.
- *The Counter-Terrorism and Security Act 2015* creates the Prevent Duty. This applies to all public bodies but has specific implications for local authorities, which include training staff to identify and report signs of radicalisation, ensuring that Council property is not misused and to extend the implications of the duty through procurement.

Our key local strategic drivers are:

- *The Midlands Engine Strategy 2017* sets out how the Government will support the Midlands Engine as an economic region and sets out the objectives of improving connectivity; strengthening skills; supporting enterprise and innovation; promoting the Midlands; enhancing quality of life.
- *The Derby and Nottingham Metropolitan Strategy 2030* sets out the vision for the cities to have a global reputation as an exciting place to live, work and play.
- *The Nottingham Plan to 2020* sets out the vision 'Go ahead Nottingham: safe, clean, ambitious and proud'. The strategy is an agenda for change; for jobs and prosperity, for better neighbourhoods and for strong and aspiring families. The 2020 Cross Cutting aims are: Green – Being environmentally sustainable; Aspiring – Raising aspirations and Fair – Achieving fairness and equality of opportunity.
- *The Council Plan 2015-19* outlines the Council's priorities and the driving purpose of putting citizens at the heart of everything we do: making Nottingham a great city, being a great Council and providing great services. The aim for Nottingham is to be a thriving, sustainable city both economically and socially, despite the significant financial challenges the Council faces.
- *The Nottingham Growth Plan* aims to drive inclusive growth across the City and benefit all communities. It enables creativity and flexibility to encourage new initiatives to be developed in response to future challenges. The plan seeks to overcome barriers to growth by supporting target sector businesses and the wider economy by fostering enterprise, developing a skilled workforce, and building a 21st century infrastructure.
- *The Nottingham City Council Medium Term Financial Plan*
- *The Neighbourhood Strategy* seeks to address the challenges faced by many people living outside of the city centre through supporting job creation and developing the economy at a neighbourhood level, and helping regeneration of neighbourhood centres and local areas
- *The Nottingham City Council Business Charter* is a way of doing business in the city to promote and support sustainable growth, and social and environmental wellbeing. It identifies the actions that the Council, contracted suppliers and partner organisations will deliver to bring economic growth and prosperity and help transform Nottingham from a good to a great city

- *The Nottingham City Council Sustainable Development Plan* is centred around six themes (biodiversity, energy, food, transport, waste and water and climate change adaption) which will collectively work towards the objectives of improving air quality; enabling a sustainable economy and improving quality of life, health outcomes and human wellbeing within Nottingham.
- *The Nottinghamshire Sustainability and Transformation Plan (STP)* details the joint approach to the delivery of health and social care provision across Nottinghamshire over the next five years. It sets out the ambition of partners to work together to improve care services for local people through delivery in new, joined up and innovative ways.
- *The Nottingham Community Climate Change Strategy 2012-2020* vision is to create a prosperous, leading low carbon city, maximising the opportunities for green growth and protecting residents from the impacts of extreme weather.
- *The Nottingham City Council Sustainable Energy Strategy 2010-2020* provides the framework for Nottingham's sustainable energy supply and use, with the aims of cutting emissions, maintaining energy security and developing the City's energy resource and energy efficiency potential.
- *The Nottingham City Council Fuel Poverty Strategy*
- *The Nottingham City Council Municipal Waste Management Strategy 2010-30* is driven by the need to conserve resources and reduce carbon emissions. It aims to work in partnership to reduce the amount of waste generated; minimise landfill (with the ultimate aim of zero landfill); recover materials for recycling and to treat waste to support the energy needs of the City.
- *The Nottingham City Joint Health and Wellbeing Strategy 2016-2020 (Environment Action Plan)* priority outcome is 'Nottingham's Environment will be sustainable; supporting and enabling its citizens to have good health and wellbeing, including good air quality, parks and open spaces, active travel, housing and the built environment'. Actions include the collaboration of partner organisations to improve the social and environmental impacts of commissioning and procurement practices.
- *The Smart City Collaborative Strategy* vision is for Nottingham to become the UK's most Smart Liveable City by utilising emergent technology and the integration of data. It seeks to generate innovative ways to address the City's challenges (under the themes of energy, transport, health and housing) by working with businesses and through innovative procurement.
- *Nottingham City Council Local Transport Plan (LTP) 2011 – 2026*

Useful Links

Nottingham City Council Procurement website
www.nottinghamcity.gov.uk/procurement

Contract opportunities

East Midlands Tenders www.eastmidstenders.org

Contracts Finder www.gov.uk/contracts-finder

Source Nottinghamshire www.sourcenottinghamshire.co.uk

Nottingham City Council Procurement Plan and Contracts Register
www.opendatanottingham.org.uk/dataset.aspx?id=70

Nottingham Jobs employment and skills service
www.nottinghamjobs.com

Nottingham City Council Business Charter
<http://documents.nottinghamcity.gov.uk/download/5659>

Nottingham City Council Commissioning Team information
www.nottinghamcity.gov.uk/business-information-and-support/commissioning



We have a responsibility to spend public money to achieve the best possible value and outcomes for citizens. Through our procurement we will use the Council's spending power to drive Nottingham's core aims of maximising economic, social and environmental benefits and commercial efficiency, with citizens at the heart.

www.nottinghamcity.gov.uk