

Rescue Crew:

# Overview of Steps to Rescue



## 1 Identify Opportunity

Supply Chain or the Plants identify a possible donation opportunity through sample runs, items that are out of spec or code date issues.



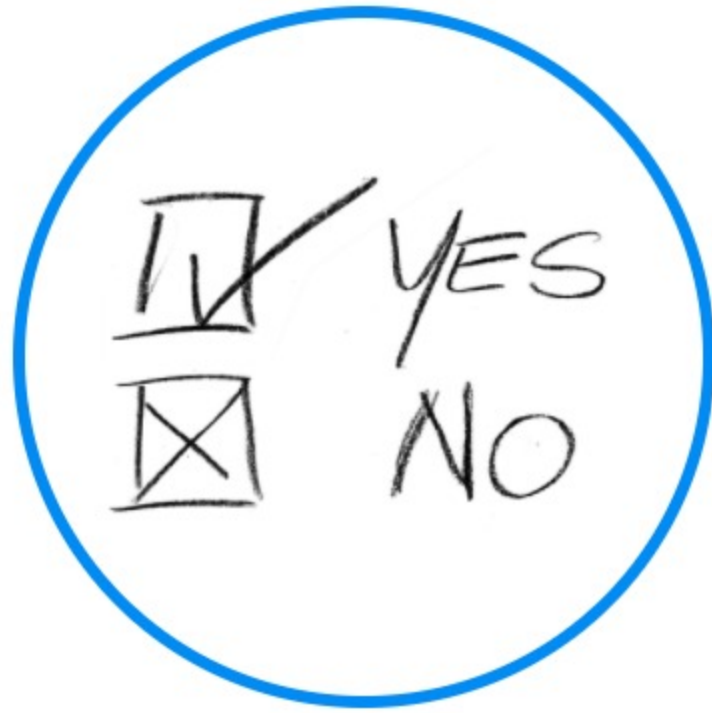
## 2 Product Information Gathering

Supply Chain and the Plants work together to gather the necessary information for donation (product type, amount in lbs, packaging, expiration date, etc)



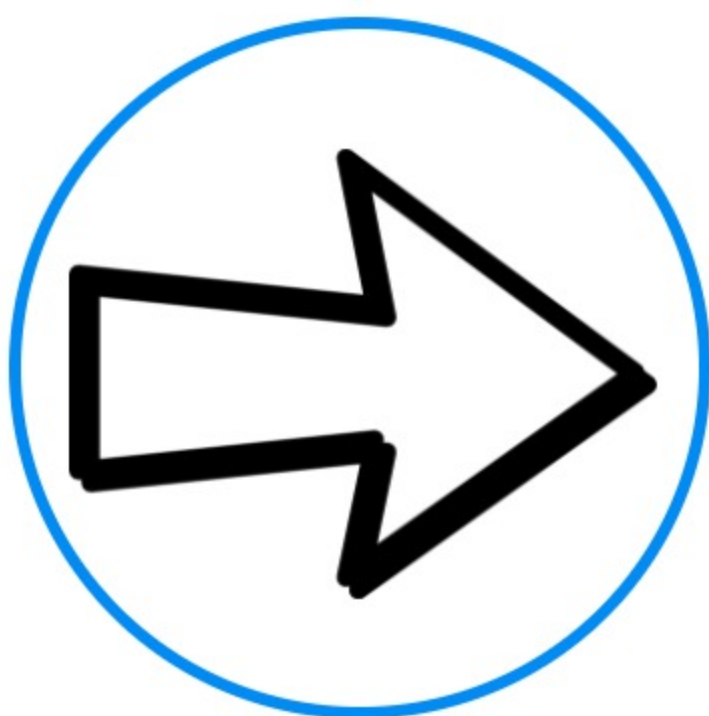
## 3 Payment Resolution

Supply Chain with the help of Sales/ Customer Service to get a resolution on payment (when appropriate)



## 4 QA Release

QA must release the product and approve of any expiration date extension via freezing.



## 5 Transfer to Rescue SKU

Create a new Rescue SKU; the item is then transferred in our Accounting System for record keeping purposes. The product is also moved to another facility for release.



## 6 Repackaging & Relocation

Any rescue pallets are wrapped in green cling and moved to a separate area for storage.



## 7 Donation to Non-Profit

Coordination with non-profits to pick up donated product. Order is created at the storage facility to track the donation.



## 8 Reconciliation of Donation

Confirmation of the donation so that we can have an accurate count of the donated product for marketing and bench-marking purposes.