

**Feature icon**  
The Feature icon performs functions programmed by your security company. They can configure the icon so that you can use it to switch languages.

**Power indicator LED**  
The power indicator shows that the keypad has power.

**Status icons**  
The Status icons provide a quick visual reference for you to see how your system is operating. They show for every screen. You do not interact with these icons.

- Ready to arm** ✓  
The icon indicates that the system is ready to turn on (arm).
- On (armed)** 🔒  
The icon indicates that the system is on (armed).
- Trouble** ⚠️  
The icon lights when a trouble condition exists.
- Gas** GAS  
The icon lights when a gas alarm exists.
- Power** ⚡  
The icon lights to indicate the control power has AC power.

**Main icon**  
The Main icon serves as both an indicator of the arming state and alarms, and as a icon to press to change the arming state.

- Ready to arm**  
Indicates that the system is ready to turn on (arm). Press the icon to turn on (arm) the security system.
- Not ready to arm**  
Indicates that the system is not ready to turn on (arm). Press the desired icon to resolve the faults.
- On (armed)**  
Indicates that the system is on (armed). Press the icon and enter your passcode to turn off (disarm) the security system.
- System Partially Armed**  
Indicates that a multiple area system is not completely armed and at least one area remains disarmed.
- Alarm**  
Shows the security system is in alarm. Press the icon and enter your passcode to silence any alarms.

**Presence sensor**  
The keypad uses this sensor to brighten the display as you approach.

**Proximity reader**  
The proximity reader allows you to use a token or access card to turn your security system on or off without pressing any keys. Your security company can configure this option for you.

**Ribbon bar**

The Ribbon bar includes icons for interacting with your keypad, and shows the date and time. The ribbon bar icons light only when available.

**Home**  
Press Home to go to the home (idle) screen from any screen.

**Previous and Next**  
The Previous and Next icons light when they keypad has more information than it can show at once. Press the icons to scroll through lists and text.

**Escape**  
The Escape icon lights when you navigate into menus and functions. Press the icon to return one menu level or to exit a function.

**Shortcuts**  
Press Shortcuts for quick access to commonly used functions.\*

**Keypad**  
Press the Keypad icon to access the keypad screen. Use the keypad screen to enter your passcode or issue commands.

**Emergency\***  
Press the Emergency icon to access the emergency screen. From there you can choose from emergency responses programmed by your security company.

**Help**  
Press the Help icon to view context-sensitive help.

**Date/Time**  
Shows the date and time.

**Main menu**

Press the Menu icon to show the following menus. You can access all of the features of your keypad through the menu structure.

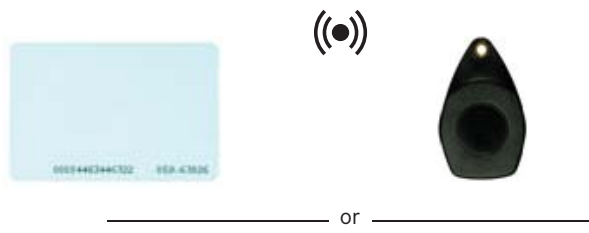
- On/Off**  
Use to turn areas All or Part On, to turn areas off, to extend closing time, or to bypass points.
- Actions**  
Use to reset sensors, change outputs, see the test menu, see the RPS menu, go to an area, update system firmware, or to view service bypassed points.
- Settings**  
Use to turn Watch mode on or off, set the system date and time, view and change schedules, set keypad brightness and volume, and show the time in the keypad display.
- Events**  
Use to view event memory, clear event memory, or view the event log.
- Status**  
Use to see area or point status, or to send a status report.
- Users**  
Use to change your own passcode, add new users, edit existing users, or to delete users.
- Shortcuts**  
Use to quickly access common functions.\*

\* Programmed for you by your security company.

## 2 | Turn on (arm) your system

You can turn your system on using different methods. Do one of the following:

Present your card or token to the proximity reader on the keypad:



Press the Ready to arm icon:



Press the icons to access the All On or Part On menu, and then follow the prompts:



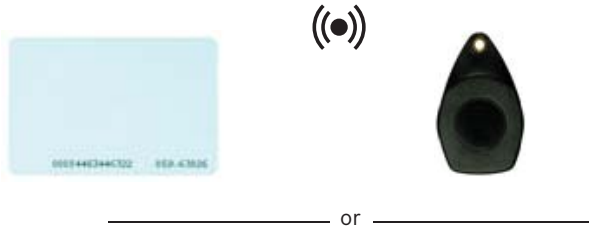
Choose from on with a delay, on without a delay, or on by area.

With all methods, the security system begins to turn on with a delay, showing additional icons during the delay. To change how the system turns on, press the desired icon.

## 3 | Turn off (disarm) your system

You can turn your system off using different methods. Do one of the following:

Present your card or token to the proximity reader on the keypad:



Press the On icon or the Part On icon:



Press the icons to access the All On or Part On menu, and then follow the prompts:



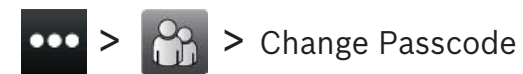
## 4 | Edit users

You can use Edit Users to change passcodes and to add, remove, and replace cards and tokens.

### 4.1 | Change passcodes

You can change your own passcode and the passcodes of other users if you have the authority to do so.

To change your passcode, press the icons to access the Change Passcode menu, and then follow the prompts:



To change a user passcode, press the icons to access the Edit Users menu, and then follow the prompts:



Enter the number for the user you wish to edit, and press [ENTER]. Press [Continue], and then go to the Passcode menu and follow the prompts.

### 4.2 | Add a card or token for a user

Press the icons to access the Edit User menu, and then follow the prompts:



Enter the number for the user you wish to edit, and press [ENTER]. Then go to:

Card > Add > Add

### 4.3 | Replace a card or token for a user

Press the icons to access the Edit User menu, and then follow the prompts:



Enter the number for the user you wish to edit, and press [ENTER]. Then go to:

Card > Replace > Replace

### 4.4 | Remove a card or token

Press the icons to access the Edit User menu, and then follow the prompts:



Enter the number for the user you wish to edit, and press [ENTER]. Then go to:

Card > Remove

## 5 | Alarms

When the security system is in alarm, the Alarm icon shows.



Press the Alarm icon and then follow the prompts.

## 6 | Shortcuts

You can access your shortcuts using different methods. Do one of the following:

Press the icons to access the Shortcuts menu, and then press the desired shortcut:



Press the Shortcuts icon on the Ribbon bar, and then press the desired shortcut:

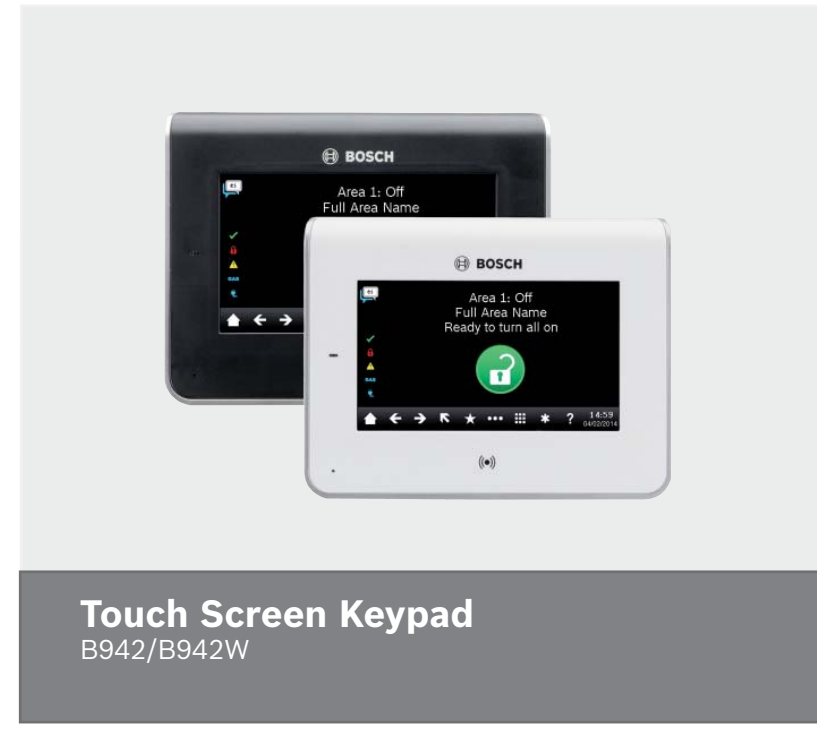


## 7 | Keypad cleaning

Use a soft cloth and non-abrasive cleaning solution to clean your keypad (for example, microfiber cloth and eyeglass cleaner). Spray the cleaner onto the cloth. Do not spray cleaners directly onto the keypad.

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**Touch Screen Keypad**  
B942/B942W



en User's Quick Reference Guide

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