

# Environmental Policy

We believe in sustainable business practices

VTSL understands the importance of protecting the environment and we have taken practical steps to reduce our impact on the environment. The very nature of our business encourages and maximises the use of electronic media and web-based communication methods and enables us to work globally as well as locally with a minimal environmental impact.

Our main objectives are to:

- *Minimise our use of office resources by using electronic communications within our business and not printing unless absolutely essential. This means that we favour electronic invoicing, e-signed contracts, emailing messages and other practices that minimise stationery usage.*
- *Consider the environmental and ethical credentials of purchases that we make*
- *Actively prevent pollution in our operations by avoiding hazardous substances and products*
- *Minimise our CO2 emissions from travelling by:*
  - *favouring the use of public transport, especially when in London*
  - *only using our hybrid car when public transport is not viable*
- *Minimise our use of energy by switching off office equipment and lighting when not in use and enabling energy-saving features on our equipment during operation*
- *Dispose of our waste carefully, legally and re-using and recycling as much as possible*
- *Ensure that we comply with environmental legislation, especially in connection with waste disposal and recycling*
- *Set a good example to our customers and encourage them to maximise the benefits they can gain from the communication technologies that are available.*

We will ensure that we implement practical actions in our business to support the implementation of this policy, including communicating it to all our employees and co-workers. We will review the policy and what we have achieved every year and set ourselves new objectives and targets to ensure that we continually improve.