tricor

TRICOR, AT YOUR SERVICE

INVESTOR SERVICES

SOLUTIONS FOR ALL SECURITIES REGISTRATION AND RELATED CORPORATE ISSUES

#1 PROVIDER OF BUSINESS, CORPORATE AND FINANCIAL SOLUTIONS IN ASIA



TRICOR HONG KONG REPRESENTS OVER 60% OF THE IPO MARKET SHARE IN HONG KONG.

INTRODUCING INVESTOR SERVICES

Tricor is Asia's leading provider of integrated business, corporate, investor, human resources & payroll, and corporate trust & debt services. Tricor Investor Services offers comprehensive one-stop solutions for all securities registration and related corporate issues.

As a leading share registrar in Hong Kong servicing over half of the total number of listed issuers on the Hong Kong Stock Exchange (HKEX), we assist in maintaining statutory registers of securities holders, implementing corporate actions, and managing shareholder / investor relations, disclosures and corporate governance compliance.

We also provide cross-border services through Tricor Group's investor services practices in Brunei, Malaysia and Singapore as well as through members of the Global Share Alliance, whose main operations are located in Australia, North America, South Africa and the United Kingdom.



KEY INVESTOR SERVICES

Leveraging our expertise and experience, we offer innovative one-stop solutions to assist listed issuers to maintain their statutory registers and better manage shareholder relations, disclosures and corporate governance compliance.



INITIAL PUBLIC OFFERING (IPO) / NEW ISSUE

As a leading share registrar with an outstanding track record in supporting IPOs / new issues, we actively participate and provide support throughout the entire listing process.

Tricor's HK eIPO White Form Service at <u>www.hkeipo.hk</u> offers an additional, paperless application channel for investors subscribing for securities (including RMB-denominated products) online 24/7 during the subscription period, which not only speeds up the application process but also contributes to environmental protection and enhancement of issuer's corporate image.



REGISTRY MANAGEMENT

We provide the highest standards of ongoing securities registration services tailored to your specific requirements, acting as your Principal / Branch Registrar, Warrant / Unit Registrar or Transfer Agent. Our capabilities extend to the full gamut of securities registration services and cross-border services.



CORPORATE ACTIONS

Our dedicated professional team provides expert support for a full range of corporate actions including, but not limited to, rights issues / open offer of shares / warrants, bonus issues of shares / units / warrants, buyback and cancellation of shares / units / warrants, change of domicile, merger and takeover, cash offer, and employee share incentive plans.



MEETING MANAGEMENT & POLL SCRUTINEER SERVICE

The HKEX Listing Rules require that voting of shareholders at a listed issuer's general meeting must be taken by poll and that a qualified person (including the issuer's share registrar) must be appointed as the scrutineer for the vote-taking.

As our technical expertise as share registrar is regularly in demand, we constantly act as scrutineer to ensure listed issuers are in full compliance with regulatory requirements. For large-scale poll voting, we mobilize our information technology support team and use our sophisticated e-poll-counting system to deliver timely and accurate voting results.



WEBSITE DESIGN, SET UP & MAINTENANCE

We assist listed issuers in the design, set up and maintenance of their company's website and support the publication of statutory and regulatory corporate communications, in compliance with the HKEX Listing Rules.

We customize website design features to meet client needs, and ensure the timely posting of information.



SHAREHOLDER COMMUNICATIONS

It is of paramount importance for listed issuers to maintain timely and effective communications with their shareholders / unit holders / warrant holders. This is a crucial aspect of good corporate governance, and part of the statutory and regulatory regime.

We assist listed clients in all such communications including sending corporate communications, dealing with online and telephone enquiries from shareholders and the public, and providing face-toface support at Tricor Investor Services Public Office.

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INVESTOR SERVICES SELF-SERVICE PORTAL

Tricor Investor Services Centre (TISC) at <u>www.tricoris.com</u> is an Internet-enabled platform which caters to the need of listed issuers, registered shareholders, TISC members and investors for a userfriendly electronic enquiry and information service.



WEBSITE

For more details regarding our services, please scan the above QR code to visit our website, <u>www.tricorglobal.com</u>

TRICOR ACTS AS HONG KONG SHARE REGISTRAR FOR OVER HALF OF THE LISTED ISSUERS ON HKEX.

OUR STRENGTHS



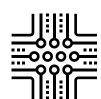
OUR PEOPLE

All Investor Services executives are well-acquainted with regulatory compliance requirements and best practices. The majority of our specialist executives are members of The Hong Kong Institute of Chartered Secretaries (HKICS). We have over 150 staff in the team. This gives us an unparalleled pool of expertise and experience in the full spectrum of investor services, enabling us to deliver top-notch performance and tailor-made solutions to meet client needs.



INVESTOR SERVICES SELF-SERVICE PORTAL

We operate an Internet-based platform for listed issuers, registered shareholders, TISC members and the public to retrieve information anytime, anywhere. This secure, password protected, online holding enquiry service enables our listed clients to obtain analytical reports and profiles of their registered share / unit / warrant holders. Registered holders can create member accounts to access and manage their full portfolio of holdings of Tricor listed clients through the Internet.



ADVANCED TECHNOLOGY SUPPORT

To deliver maximum efficiency and security of services to our clients, we employ state-of-the-art information technology in our operations. An advanced, powerful proprietary computer system is dedicated solely to support share / unit / warrant registration services in Hong Kong. The system generates a variety of customized reports and summaries to assist listed issuers. The secure network ensures integrity and confidentiality of all such information.



CALL CENTRE / HOTLINE SERVICE

We offer a full scale call centre service with dedicated hotlines to attend to enquiries from shareholders / unit holders / warrant holders and the public. Manned by trained full-time staff, the call centre offers prompt and efficient service to investors, in particular throughout an IPO process.



GLOBAL SHARE ALLIANCE

We have a global network in the provision of full investor services. Apart from regional investor services based in Hong Kong, Singapore, Malaysia and Brunei, we are a founding member of a Global Share Alliance. Other Alliance members include major share registration service providers worldwide: Equiniti Limited based in the United Kingdom, Link Market Services Limited based in Australia and South Africa, and American Stock Transfer & Trust Company, LLC, AST Trust Company (Canada) and Wells Fargo Shareowner Services based in North America. The Alliance supports international businesses that require investor services across multiple jurisdictions.



OUR CLIENTS

Our credentials and capabilities in Investor Services are best illustrated by the following examples of our renowned clients:











New World Development Company Limited









OTHER TRICOR CORE SERVICES





BUSINESS SERVICES

Tricor Business Services partners with you to enhance your competitiveness and generate business value. Leveraging our suite of financial, accounting, human resource and advisory services, our professionals offer tailor-made solutions to meet your specific requirements.

We support a wide range of clients, from small and medium-sized enterprises to multinationals, in diverse industry sectors. We are an Authorized Employer of the Hong Kong Institute of Certified Public Accountants (HKICPA), Recognized Employer of CPA Australia (CPAA), and Approved Employer of the Association of Chartered Certified Accountants (ACCA).

- Business Advisory Services
- Accounting & Financial Reporting
- Tax Services
- Treasury & Payment Administration
- Trade Services
- Trust Assets Administration
- Fund Administration
- Governance, Risk & Compliance
- Information Technology Solutions

CORPORATE SERVICES

Tricor is the largest corporate secretarial services provider in Asia. We offer expert corporate governance, corporate administration and secretarial services. We provide services to different types of entities, including listed issuers, multinationals, Hong Kong-incorporated companies, non-governmental organizations, offshore companies and fund structures.

Our professionals have in-depth knowledge and understanding of the latest rules and regulations governing businesses and other entities. We are well-equipped to take care of both routine and extraordinary matters effectively and efficiently on behalf of your organization.

- Entity Formation & Business Establishment
- Corporate Governance, Compliance & Secretarial Services
- Listed Issuer & Named Company Secretary Services
- Trust & Fiduciary Services (Including Employee Share Incentive Plans)
- Fund Secretarial & Compliance Services
- Process Agent & Escrow Agent Services
- Due Diligence & Corporate Health Check
- Liquidation, Dissolution & Cessation of Business
- China Services





HUMAN RESOURCES & PAYROLL SERVICES

Tricor's cloud-based integrated human capital management solution, unify | HRS, is a comprehensive technology and service offering designed to address human resource challenges that most businesses face as they expand locally and globally.

Our unify | HRS suite of customizable modules makes it easy to own or subscribe, deploy, use and maintain intelligent, mobile and comprehensive technology in one solution from a single service provider.

Winner of HR Vendors of the Year 2018

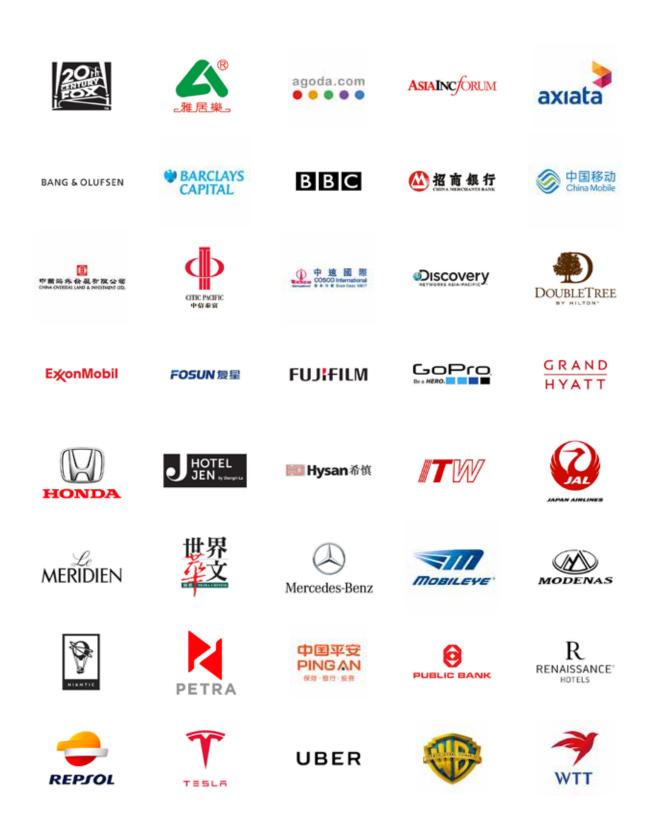
- Best Payroll Software (Gold) Hong Kong
- Best Payroll Outsourcing Partner (Silver) Malaysia
- Best HR Outsourcing Service Provider (Bronze) Malaysia
- Best Payroll Software (Bronze) Singapore
 - unify | PEOPLE An innovative suite of cloud-based and on-premise, multi-country solutions
 - unify | PROFESSIONAL Sound and actionable advice from our experienced and specialized teams of consultants
 - unify | PROCESS A complete outsourced solution for payroll operations, from the very first input to statutory submissions

CORPORATE TRUST & DEBT SERVICES

Madison Pacific, a Tricor Company, is a premier provider of specialized independent financial and corporate services. Our services include Trust & Agency, Escrow & Custody, Asset Management & Fund Administration and Directorships.

- Trustee & Agency
 - Facility Agent and / or Security Trustee for Bilateral Syndicated or Club Bank or Private Equity Lending
 - Bond Trustee for Private, Euroclear or Exchange Listed Bond Issuance
 - Successor Trustee and / or Security Trustee of Defaulted Transactions
 - Security Agent Holding a Charge Over Both Onshore and Offshore Security
 - Principal Agent, Paying Agent and Registrar for Private Loan Facilities
- Escrow & Custodial
 - Facilitate business transactions using escrow or custodial arrangements
 - Safekeeping assets used for sales and purchases, M&A, project financing, fund launches and realizations from liquidations / receiverships
 - Escrow Agent or Custodian holding assets including cash, shares, documents and other properties

AT THE SERVICE OF 30,000+ CLIENTS, INCLUDING...



GLOBAL OFFICES

HONG KONG (HEAD OFFICE)

Tricor Services Limited

Level 54 Hopewell Centre 183 Queen's Road East Hong Kong Tel: (852) 2980 1888 Fax: (852) 2861 0285 info@hk.tricorglobal.com

Tricor Investor Services Share Registration Public Office

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OUR 150-STRONG TEAM INCLUDES INVESTOR SERVICES AND IT PROFESSIONALS.





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