



Job Description

Job Title: Quality Tech
Department: Quality
Reports To: Quality Manager
FLSA Status: Hourly, Non-Exempt
Revision Date: October 2018

Summary

The Quality Tech supports 2nd shift production primarily for our Winooski facility with occasional support for our Essex location. This is accomplished through line, batch, and component audits, capturing data, co-creating manufacturing processes, and other daily activities including defect documentation, recovery, and disposition. Ability to use common sense and apply good judgement while working with Line Leads and Account Managers to properly and confidently communicate concerns is necessary in this position.

Essential Responsibilities

- Optimize performance through material and production inspections/audits that focus on aspects which are critical to customer quality.
- Conscientiously document defect recovery and disposition by gathering details and information, meanwhile referring to SOP's/VWI's, and working with others to identify root causes and problem solve.
- Identify improvements through a willingness to test assumptions relative to safety, quality, productivity, delivery, and cost.
- Review and interpret product specifications including making suggestions for improvement and clarity as well as pre-check all specs before production.
- Develop and set standards for the production line and review and update as necessary.
- Responsible for sending samples to customers and to a third party lab for testing.
- Reliable transportation is necessary as sometimes travel between the two facilities is required.
- Support and help implement continuous process improvements.
- Support and adhere to Twincraft's values and credo.
- Perform other duties as assigned.

Education and Experience

College degree is not required but hands on experience is preferred. Ability to work collaboratively with people while maintaining a team oriented mindset. Strong math, writing, reading, and computer aptitude.

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Personal Characteristics

- Attention to detail
- Ability to use common sense and apply good judgement
- Excellent problem solving capabilities and the ability to think outside the box
- Adaptable and flexible
- Team player

To Apply:

Please submit a resume to jobs@twincraft.com or come to our 2 Tigan Street Winooski location Monday-Friday, 8:00am-4:30pm to fill out an application onsite.