Catalog of Plays

	Play Name	Description	Phase	Function & Scope
	Program Kickoff & Alignment	The entire program team (including all project team members) attends a kickoff meeting to encourage alignment	Program Management	Program Kickoff & Alignment
	Tool & Workflow Configuration	Program management team establishes the overall standard for process flow	Project Startup	Program Management
	Backlog Planning & Prioritization	Program management team reviews project work and prioritizes all action items and deliverables	Project Definition	Program Management & Team Management
	Standup	Project team meets regularly to share progress towards goals and escalate issues as needed	Project Execution	Team Management
	Team Retrospective	Project team reviews processes & tools to identify opportunities for improving efficiency and/or effectiveness	Project Execution	Team Management

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Catalog of Plays Continued

	Play Name	Description	Phase	Function & Scope
	Parallel Planning for Integration	All program team members, including project teams from different functional groups/departments, collaborate to establish a tactical execution plan	Project Definition	Program Management
	Multiteam Standup	Team leads (project managers) collaborate on a regular basis to identify cross team issues and risks	Project Execution	Program Management
	Multiteam Priority Backlog	During execution, team leads will collaborate to reassess priorities based on overall progress and newly discovered work items	Project Execution	Program Management
	Integration Retrospective	Team leads collaborate to evaluate and discuss opportunities for improving current processes & tools that affect multiteam execution	Project Execution	Program Management
	Program Dashboard	Program Management collects progress from each team and aggregates data to create a holistic view of the total effort	Project Execution	Program Management

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Catalog of Plays Continued

	Play Name	Description	Phase	Function & Scope
	Roles & Responsibilities	Teams designate specific roles and responsibilities to ensure clarity in individual areas of accountability	Project Startup	Program Management
	Fast Learning Cycles	Work is performed in an iterative fashion so that changing priorities and new requests can be managed quickly and efficiently	Project Execution	Program Management
	Decentralize Decision-Making	Team doing the work is empowered & encouraged to make decisions as needed, and only escalate to the leadership team if an impediment requires higher-level authorization	Project Execution	Team Management
	Scaling Across Workstreams	Multiple teams working together in parallel enhances collaboration and shortens overall timeline	Project Execution	Project Execution Program Management
	Lightweight Communication Model	Regular touchpoints by teams reduce the need for rigid status meetings and enhance flow of information	Project Execution	Program Management

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