

## Position: Architectural Project Manager

We are seeking an Architectural Project Manager for a client in Kansas City that offers a collaborative small firm environment. We are looking for a creative, well rounded designer with a passion for learning. The ideal candidate must have excellent design and communication skills, be detailed oriented, and self-motivated.

### ESSENTIAL RESPONSIBILITIES:

- Oversee multiple projects of varying sizes, and serve as primary client contact.
- Lead, and coordinate with, consultant teams.
- Direct the preparation of design and construction documents.
- Make critical decisions related to design and team management.
- Establish and oversee project schedules and budget.

### JOB REQUIREMENTS:

- 7+ years of experience.
- An accredited bachelor or Master's Degree in Architecture.
- A commanding knowledge of Revit, AutoCAD and Adobe Suite programs.
- Architectural license is a plus.

This position offers experience in all project phases on a variety of project types. The firm provides a generous benefits package including 100% paid medical and Simple IRA match.

How to apply:

Upload your resume at <https://www.careermp.com/cmp-open-roles> or

Contact Kelli Bloyd at [kellib@careermp.com](mailto:kellib@careermp.com)